



## **Sequoia Union Board of Trustees Regular Board Meeting November 18, 2021 at 6:00 p.m.**

A regular meeting of the Board of the Sequoia Union Elementary School will be held at 23958 Avenue 324, Lemon Cove, CA. ***Please note those in attendance will need to follow physical distancing and wear a mask if unvaccinated.***

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the school office at (559) 564-2106 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District office located at 23958 Ave. 324, Lemon Cove, California during normal business hours and on the website at <https://www.sequoiaunion.org/>

1. **CALL TO ORDER at 6:00 pm**
2. **FLAG SALUTE**
3. **APPROVAL OF [AGENDA](#)**
4. **COMMENTS FROM THE PUBLIC**

Board Policy #9323 allows each individual speaker three minutes for public comment. The public may choose to address the board on any non agenda item at this time, or on an agenda item at this time or at the time of the item's discussion. Before making a comment, please gain recognition from the Chair and direct your comments through the Chair. Due to COVID-19, if you wish to submit a comment virtually you may do so online at <https://bit.ly/SUpbliccomment>. Comments must be submitted one hour prior to the scheduled meeting opening to ensure they will be read. The same requirements relating to the three minute limit apply to written comments also. Comments submitted after the opening of the meeting, but before adjournment will be recorded in the minutes.

5. [5.1 Annual Board Photos](#)  
[5.2 Educator Effectiveness Block Grant Charter](#)  
[5.3 Educator Effectiveness Block Grant District](#)



6. **DISCUSSION & REPORTS**
  - [6.1 Superintendent Report](#)
  - [6.2 Student Success Center Report](#)
  - [6.3 Student Discipline Report](#)
  - [6.4 Business Report](#)
  
7. **CONSENT ACTION ITEMS**
  - [7.1 Budget Report District](#)
  - [7.2 Budget Report Charter](#)
  - [7.3 Cafeteria Report](#)
  - [7.4 Enrollment Report Charter](#)
  - [7.5 Enrollment Report District](#)
  - [7.6 Payroll Report](#)
  - [7.7 Vendor Payment Report](#)
  
8. **OTHER ACTION ITEMS**
  - [8.1 Approve Minutes of September 15, 2021 that were tabled and asked to be amended at the Board Meeting on October 14, 2021](#)
  - [8.2 Approve Minutes from October 14, 2021 Special Board Meeting](#)
  - [8.3 Approve Minutes from October 28, 2021 Special Board Meeting](#)
  - [8.4 Approve Assistant Principal Job Description and Salary Schedule](#)
  - [8.5 Approve Campus Safety Supervisor Job Description](#)
  - [8.6 Review and Approve Resolution to Approve Amendment of the School Employees Trust-Tulare County Joint Exercise of Powers Agreement and Bylaws](#)
  - [8.7 Approve Interdistrict Transfers](#)
  - [8.8 Approve A.B. 361 "State of Emergency" Teleconferencing Provisions for the Brown Act](#)
  
9. **ORGANIZATIONAL BUSINESS**
  - [9.1 Set Date for Annual Organizational Meeting for December](#)
  - [9.2 Consideration of Agenda Items the Board Wishes to Discuss in Future Meetings](#)**
  
10. **CLOSED SESSION**



**10.1** GOVERNMENT CODE SECTION 54957.6: CONFERENCE WITH LABOR NEGOTIATOR  
AGENCY REPRESENTATIVE: Superintendent-Principal. EMPLOYEE ORGANIZATION: S.E.T.A..  
UNREPRESENTED EMPLOYEES: Sequoia Union Classified Staff.

**11. ADJOURNMENT**



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

## 5.1 Annual Board Photos



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

## **5.2 Educator Effectiveness Block Grant Charter**



# Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Sequoia Union Elementary Charter School	Ken Horn Superintendent-Principal	kenhorn@sequoiaunion.org (559) 564-2106

The Educator Effectiveness Block Grant (EEBG) is a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

As a condition of receiving funds for educator effectiveness, LEAs shall develop and adopt a plan for expenditure of funds, which requires the plan to be explained in a public meeting of the governing board of the school district, county board of education, or governing body of the charter school before its adoption in a subsequent meeting. Funds may be expended for the purposes identified in [Assembly Bill 130, Chapter 44, Section 22](#) and [Assembly Bill 167, Chapter 252, Section 9](#) and mentioned below in the “Planned Use of Funds” section. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. LEAs may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The funding is distributed in an equal amount per unit of full-time equivalent certificated and classified staff as reported in California Longitudinal Pupil Achievement Data and California Basic Educational Data System for the 2020–21 fiscal year. This funding for certificated and classified staff shall not exceed the total certificated staff and classified staff count.

## Expenditure Plan

Total Educator Effectiveness Block Grant funds awarded to the LEA
\$106,922.82

The following table provides the LEA’s expenditure plan for how it will use EEBG funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The allowable use categories are listed below.

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
<p>1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.</p>	<p>Sequoia Union Elementary School District will use funds to promote teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills. Funds will also go toward improving teacher attitudes and beliefs about themselves and others, supporting learning communities for educators, and retaining highly qualified educators. Spending that fulfills these goals may include on and off campus team building activities and experiences to increase staff cohesion and create a caring community of adults with similar professional goals who can support each other as they work to help students overcome the academic and mental health challenges posed by the pandemic. Sequoia Union also anticipates using these funds to pay for substitute teachers so that educators can collaborate and receive academic and classroom management coaching during the school day. The district will also explore the idea of retention bonuses for teachers who sign contracts for the 22-23 school year.</p>	<p>\$31,272.82</p>
<p>2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.</p>	<p>Sequoia Union Elementary School District will engage teachers in professional learning opportunities bringing high quality trainers to campus and/or sending teachers off campus to attend trainings and conferences in their academic areas. These funds will work in conjunction with LCAP Goal 1 Action 12 to give teachers ample opportunity to engage in the professional learning that will benefit them and their students the most.</p>	<p>\$4,450</p>
<p>3. Practices and strategies that reengage pupils and lead to accelerated learning.</p>	<p>Sequoia Union Elementary School District will use funds to re-engage pupils in school by offering learning experiences in agriculture and the arts. Students currently do not have access to honors/GATE programs, agriculture, music or art education beyond what classroom teachers can provide. SU will explore the idea of bringing in part-time personnel to provide students access to these subject areas. This would</p>	<p>\$35,600</p>

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
	<p>potentially give teachers preparation time and allow students creative and physical outlets that can benefit them academically and improve mental health. Depending on the feasibility of expanding learning experiences in the areas above, the district may additionally or alternately spend funds to outfit classrooms with audio systems for improved speaking and listening experiences in the classroom. Audio amplification systems save teachers voices and help students hear clearly and learn better by improving speech intelligibility and comprehension, and will be especially beneficial when observing masking and distancing guidelines recommended by the CDC.</p>	
<p>4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.</p>	<p>Sequoia Union Elementary School District will use funds to provide a stipend for SEL coaching, teaching educators how they can attend to students' social and emotional needs in the classroom. Coaching will also include training educators how to spot and mitigate behaviors that manifest as a result of trauma. Teachers' enhanced understanding of students' emotional needs and how to cope with them can lead to practices in the classroom that can de-escalate problem behaviors, and help students to calm and focus themselves, thereby leading to an environment that is more conducive to learning.</p>	<p>\$4,450</p>
<p>5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.</p>	<p>Sequoia Union Elementary School District will take steps to improve the culture on our campus by engaging in one or more of the following actions: providing training for both certificated and classified staff in Positive Behavior Interventions and Supports (PBIS), providing training in Multi Tiered Systems of Support (MTSS), partnering with an educational improvement company or organization to provide training and coaching for our staff in these practices, and/or implementing a campus wide character or behavior program.</p>	<p>\$31,150</p>



Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.	Funds for this purpose are allocated in Sequoia Union's LCAP in Goal 2 Action 9. We do not anticipate additional funds will be necessary at this time.	0
7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated languagedevelopment within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.	Funds for this purpose are allocated in Sequoia Union's LCAP in Goal 1, Actions 5 and 6. We don't anticipate having additional needs in this area at this time.	0
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).		0
9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.		0
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.		0
<b>Subtotal</b>		<b>106,922.82</b>

# Educator Effectiveness Block Grant Plan Instructions

## Introduction

A program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

For additional information regarding Educator Effectiveness Block Grant funding please see the web page at <https://www.cde.ca.gov/fg/aa/ca/educatoreffectiveness.asp>.

## Purpose and Requirements

As noted in the Introduction, a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness:

- To ensure professional development meets educator and pupil needs, local educational agencies are **encouraged to allow school site and content staff to identify the topic or topics of professional learning**. Professional learning provided pursuant to this section shall do both of the following:
  - Be **content focused**, incorporate **active learning**, support **collaboration**, use **models** of effective practice, provide **coaching** and **expert support**, offer **feedback** and **reflection**, and be of **sustained duration**.
  - As applicable, be aligned to the **academic content standards** adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.4, 60605.8, and 60605.11, and the model curriculum adopted pursuant to Section 51226.7, as those sections read on June 30, 2020, and former Section 60605.85, as that section read on June 30, 2014.

Areas that to be considered for funding as outlined in Education Code include:

- (1) **Coaching** and **mentoring** of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
- (2) Programs that lead to effective, **standards-aligned instruction** and improve **instruction in literacy** across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
- (3) Practices and strategies that **reengage pupils** and lead to **accelerated learning**.
- (4) Strategies to implement **social-emotional learning**, **trauma-informed practices**, **suicide prevention**, access to **mental health** services, and other approaches that improve pupil well-being.

(5) Practices to create a **positive school climate**, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

(6) Strategies to improve **inclusive practices**, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

(7) Instruction and education to support implementing **effective language acquisition** programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

(8) New **professional learning networks** for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c) - *see slide 12 for subdivision (c)*.

(9) Instruction, education, and strategies to incorporate **ethnic studies** curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

(10) Instruction, education, and strategies for certificated and classified educators in **early childhood education**, or **childhood development**.

## Instructions to complete the template:

### Total Educator Effectiveness Block Grant funds awarded to the LEA

Provide the total amount of Educator Effectiveness Block Grant funds the LEA is awarded.

### Allowable Use of Funds Table

The table is in three parts, **Allowable Use of Funds**, **Planned Use of Funds (Actions)**, and **Planned Expenditures**. Data is only required in the **Planned Use of Funds** and **Planned Expenditures** columns.

#### (1) Allowable Use of Funds

The LEA must specify the amount of EEBG funds that it intends to use to implement a planned action. This column is prepopulated with the allowable uses of funds. There is no need to input additional information in this column.

#### (2) Planned Use of Funds (Actions)

- Provide a description of the action(s) the LEA will implement using EEBG funds. The description can be brief and/or in list form. Include the group that will receive the professional learning (teachers, administrators, paraprofessionals who work with students and classified staff that interact with students).

- An LEA has the flexibility to include planned use of funds/actions described in one or more areas list under **Allowable Use of Funds**. It is not required to include actions for every allowable use of funds listed.

### **(3) Planned Expenditures**

Specify the amount of funds the LEA plans to expend to implement the action(s). The amount of funds included in this section should reflect the total funds planned to be expended over the life of the grant.

### **Fiscal Requirements**

As a condition of receiving funds, a school district, COE, charter school, or state special school shall do **both** of the following:

- On or before **December 30, 2021**, develop and adopt a plan delineating the expenditure of funds apportioned pursuant to this section, including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan shall be **presented in a public meeting of the governing board** of the school district, county board of education, or governing body of the charter school, **before its adoption in a subsequent public meeting**.
- On or before **September 30, 2026**, report detailed expenditure information to CDE, including, but not limited to, specific **purchases** made and the **number of teachers, administrators, paraprofessional educators, or classified staff** that received professional development. The CDE shall determine the format for this report.

Funding apportioned pursuant to this section is subject to the **annual audits** required by Section 41020.



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

### 5.3 Educator Effectiveness Block Grant District



# Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Sequoia Union Elementary School District	Ken Horn Superintendent/Principal	kenhorn@sequoiaunion.org (559) 564-2106

The Educator Effectiveness Block Grant (EEBG) is a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

As a condition of receiving funds for educator effectiveness, LEAs shall develop and adopt a plan for expenditure of funds, which requires the plan to be explained in a public meeting of the governing board of the school district, county board of education, or governing body of the charter school before its adoption in a subsequent meeting. Funds may be expended for the purposes identified in [Assembly Bill 130, Chapter 44, Section 22](#) and [Assembly Bill 167, Chapter 252, Section 9](#) and mentioned below in the “Planned Use of Funds” section. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. LEAs may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The funding is distributed in an equal amount per unit of full-time equivalent certificated and classified staff as reported in California Longitudinal Pupil Achievement Data and California Basic Educational Data System for the 2020–21 fiscal year. This funding for certificated and classified staff shall not exceed the total certificated staff and classified staff count.

## Expenditure Plan

Total Educator Effectiveness Block Grant funds awarded to the LEA
13,215.18

The following table provides the LEA’s expenditure plan for how it will use EEBG funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The allowable use categories are listed below.

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.	Sequoia Union Elementary School District will use funds to promote teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills. Funds will also go toward improving teacher attitudes and beliefs about themselves and others, supporting learning communities for educators, and retaining highly qualified educators. Spending that fulfills these goals may include on and off campus team building activities and experiences to increase staff cohesion and create a caring community of adults with similar professional goals who can support each other as they work to help students overcome the academic and mental health challenges posed by the pandemic. Sequoia Union also anticipates using these funds to pay for substitute teachers so that educators can collaborate and receive academic and classroom management coaching during the school day. The district will also explore the idea of retention bonuses for teachers who sign contracts for the 22-23 school year.	\$3,865.18.
2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.	Sequoia Union Elementary School District will engage teachers in professional learning opportunities bringing high quality trainers to campus and/or sending teachers off campus to attend trainings and conferences in their academic areas. These funds will work in conjunction with LCAP Goal 1 Action 12 to give teachers ample opportunity to engage in the professional learning that will benefit them and their students the most.	\$550.00
3. Practices and strategies that reengage pupils and lead to accelerated learning.	Sequoia Union Elementary School District will use funds to re-engage pupils in school by offering learning experiences in agriculture and the arts. Students currently do not have access to honors/GATE programs, agriculture, music or art education beyond what classroom teachers can provide. SU will explore the idea of bringing in part-time personnel to provide students access to these subject areas. This would	\$4,400.00

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
	<p>potentially give teachers preparation time and allow students creative and physical outlets that can benefit them academically and improve mental health. Depending on the feasibility of expanding learning experiences in the areas above, the district may additionally or alternately spend funds to outfit classrooms with audio systems for improved speaking and listening experiences in the classroom. Audio amplification systems save teachers voices and help students hear clearly and learn better by improving speech intelligibility and comprehension, and will be especially beneficial when observing masking and distancing guidelines recommended by the CDC.</p>	
<p>4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.</p>	<p>Sequoia Union Elementary School District will use funds to provide a stipend for SEL coaching, teaching educators how they can attend to students' social and emotional needs in the classroom. Coaching will also include training educators how to spot and mitigate behaviors that manifest as a result of trauma. Teachers' enhanced understanding of students' emotional needs and how to cope with them can lead to practices in the classroom that can de-escalate problem behaviors, and help students to calm and focus themselves, thereby leading to an environment that is more conducive to learning.</p>	<p>\$550.00</p>
<p>5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.</p>	<p>Sequoia Union Elementary School District will take steps to improve the culture on our campus by engaging in one or more of the following actions: providing training for both certificated and classified staff in Positive Behavior Interventions and Supports (PBIS), providing training in Multi Tiered Systems of Support (MTSS), partnering with an educational improvement company or organization to provide training and coaching for our staff in these practices, and/or implementing a campus wide character or behavior program.</p>	<p>\$3,850.00</p>



Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.	Funds for this purpose are allocated in Sequoia Union's LCAP in Goal 2 Action 9. We do not anticipate additional funds will be necessary at this time.	\$0.00
7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated languagedevelopment within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.	Funds for this purpose are allocated in Sequoia Union's LCAP in Goal 1, Actions 5 and 6. We don't anticipate having additional needs in this area at this time.	\$0.00
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).		
9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.		
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.		
<b>Subtotal</b>		<b>13,215.18</b>

# Educator Effectiveness Block Grant Plan Instructions

## Introduction

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  - As applicable, be aligned to the **academic content standards** adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.4, 60605.8, and 60605.11, and the model curriculum adopted pursuant to Section 51226.7, as those sections read on June 30, 2020, and former Section 60605.85, as that section read on June 30, 2014.

Areas that to be considered for funding as outlined in Education Code include:

- (1) **Coaching** and **mentoring** of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
- (2) Programs that lead to effective, **standards-aligned instruction** and improve **instruction in literacy** across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
- (3) Practices and strategies that **reengage pupils** and lead to **accelerated learning**.
- (4) Strategies to implement **social-emotional learning**, **trauma-informed practices**, **suicide prevention**, access to **mental health** services, and other approaches that improve pupil well-being.

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(6) Strategies to improve **inclusive practices**, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

(7) Instruction and education to support implementing **effective language acquisition** programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

(8) New **professional learning networks** for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c) - *see slide 12 for subdivision (c)*.

(9) Instruction, education, and strategies to incorporate **ethnic studies** curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

(10) Instruction, education, and strategies for certificated and classified educators in **early childhood education**, or **childhood development**.

## Instructions to complete the template:

### Total Educator Effectiveness Block Grant funds awarded to the LEA

Provide the total amount of Educator Effectiveness Block Grant funds the LEA is awarded.

### Allowable Use of Funds Table

The table is in three parts, **Allowable Use of Funds**, **Planned Use of Funds (Actions)**, and **Planned Expenditures**. Data is only required in the **Planned Use of Funds** and **Planned Expenditures** columns.

#### (1) Allowable Use of Funds

The LEA must specify the amount of EEBG funds that it intends to use to implement a planned action. This column is prepopulated with the allowable uses of funds. There is no need to input additional information in this column.

#### (2) Planned Use of Funds (Actions)

- Provide a description of the action(s) the LEA will implement using EEBG funds. The description can be brief and/or in list form. Include the group that will receive the professional learning (teachers, administrators, paraprofessionals who work with students and classified staff that interact with students).

- An LEA has the flexibility to include planned use of funds/actions described in one or more areas list under **Allowable Use of Funds**. It is not required to include actions for every allowable use of funds listed.

### **(3) Planned Expenditures**

Specify the amount of funds the LEA plans to expend to implement the action(s). The amount of funds included in this section should reflect the total funds planned to be expended over the life of the grant.

### **Fiscal Requirements**

As a condition of receiving funds, a school district, COE, charter school, or state special school shall do **both** of the following:

- On or before **December 30, 2021**, develop and adopt a plan delineating the expenditure of funds apportioned pursuant to this section, including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan shall be **presented in a public meeting of the governing board** of the school district, county board of education, or governing body of the charter school, **before its adoption in a subsequent public meeting**.
- On or before **September 30, 2026**, report detailed expenditure information to CDE, including, but not limited to, specific **purchases** made and the **number of teachers, administrators, paraprofessional educators, or classified staff** that received professional development. The CDE shall determine the format for this report.

Funding apportioned pursuant to this section is subject to the **annual audits** required by Section 41020.



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**6. Discussion & Reports 6.1 Superintendents Report**



Mr. Ken Horn  
Superintendent/Principal

## Superintendent's Report:

COVID-19 continues to impact our campus. We have had a few students who tested positive and we have had to quarantine some classes. We have had staff members who have tested positive for COVID-19, so we have had many subs on campus helping out. I appreciate all of our staff who have worked collaboratively to ensure that our school continues to run as smooth as possible under the current circumstances.

During September I got all of the CDPH-Binax NOW COVID-19 Antigen Testing Kits ordered and they were delivered. Both myself and our Nurse, Crystal Guzman have been trained on initializing the tests. It takes approximately 15 minutes to get a result back. I have done individual meetings with each of our staff members to verify their vaccination status and I have created a testing protocol for unvaccinated employees to be provided with the CDPH-Binax NOW COVID-19 Antigen tests. We test each Monday and we have a Certificated and Classified Sub's on site in case we need them to cover a class or a job duty on campus. We also have been able to offer free testing to students, with parent consent, and this has been a plus in shortening the quarantine time and back into an on-campus classroom.

I attended our bi-weekly Tulare County District Superintendents Zoom Meeting on Tuesday, November 9<sup>th</sup>. There were many issues that we talked about, but one of the items that we spent some time talking about were Tulare County District's passing Board Resolutions supporting Parental Choice on student vaccination mandates. One of the local Superintendent's that is very involved in the Small School Association told us that S.S.A. is doing a survey trying to determine how many parents will remove their students from school if the state follows through on mandatory vaccinations for students to remain in school. If I get results from this survey, I will bring the data to the December Board Meeting.

I attended a Zoom Workshop through SSCAL on Implementing Universal Transitional Kindergarten. I have a lot of new resources and I will bring information to the Board on our next steps on how we will implement Universal Transitional Kindergarten at Sequoia Union.

Our soccer teams are off to a good start in our league and I will bring new information on our sports teams at the December Board Meeting.

*Ken Horn*

Superintendent-Principal

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***Small School, Big Heart***



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**6. Discussion & Reports 6.2 Student Success Center Report**

# Student Success Center

Sequoia Union Elementary







# Facts about the Student Success Center

**We serve 50 students from grades K-8**

We use Cullinan Orten Gillingham for Phonics

We provide Reading and Math Support

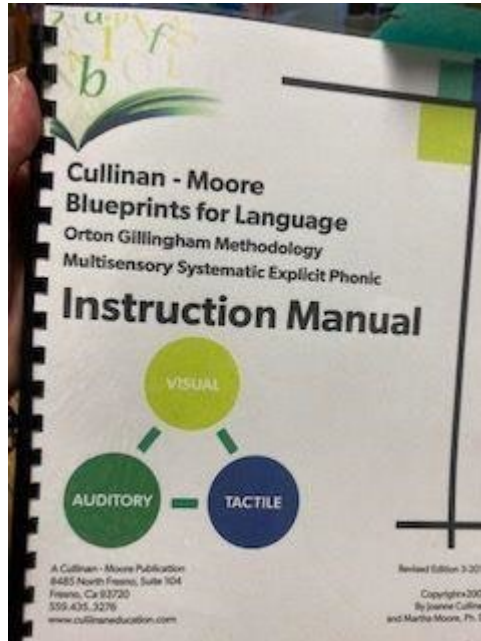
Visualizing and Verbalizing

Multiplication Facts/Place value activities

We use student data to determine our instructional focus. (IReady, COG Assessment, Basic Phonics Skills Test, Student work, Anecdotal notes, Teacher referrals)

We support all grade levels with Independent Study by monitoring students in Edgenuity and by meeting with them daily on Zoom.

# Phonics Instruction using Cullinan - Moore Orton Gillingham Methodology



Phase 1 Sequence Chart		
New Sound/Symbol	Sight Words	Date Completed
g and g	the	Intro
g and j	is, sit	Intro
short g and g and Vowel/Consonant Definition	have, of	LP #1
short g and g and Syllable Definition	ask, you	LP #2
g and Closed Syllable	put, am	LP #3
g and VCCV	what, put	LP #4
g and j	do, you	LP #5
short g and g	they, were	LP #6
short g and j	ten, some	LP #7
j and g	come, here	LP #8
short g and g, g rule	to, four	LP #9
g and g	who, from	LP #10
g and Review	very, give	LP #11
g, g and g, g and g, g rule	live, where	LP #12
g and g, g Exceptions, into long vowel	first, does	LP #13
g and Word e Rule	many, any	LP #14
g, g and Review	should, would	LP #15
g, g and g and Intro to Diphthong	could, this	LP #16
g and g, g	their, won	LP #17
g, g and g, g and Plurals Rule #1	eye, six	LP #18
g, g and g, g and g, g Rule	when, nother	LP #19
g and g and Intro to Consonant Blends	father, done	LP #20
g and g	whose, other	LP #21
g and g	fanger, once	LP #22
g and g and VCCCV	one, move	LP #23
g and g	push, today	LP #24
g and g and Plurals for Endings on, s	said, another	LP #25
g and g	watch	LP #26
g and g	door, great	LP #27
g and g	most, hour	LP #28
g and g	gone, hand	LP #29
g and g	stand, people	LP #30
g and g	always, simple	LP #31
g and g and Open Syllable and VCV	often, pretty	LP #32
g and g	again, anyone	LP #33

[illegible]

# Assessments Continued

Phase 1 Sequence Chart		
New Sound/Symbol	Sight Words	Date Completed
g and j	the	10/17/24
q and x	in, to	10/18/24
short i and g and Vowel/Consonant Definition	have, of	LP #1
short j and g and Syllable Definition	was, you	LP #2
q and Closed Syllable	put, are	LP #3
c and VC/CV	what, put	LP #4
g and j	do, your	LP #5
short g and j	they, were	LP #6
short g and j	two, some	LP #7
j and ch	come, here	LP #8
short g and j rule	Mr. four	LP #9
x and z	who, from	LP #10
z and Review	very, give	LP #11
z, j and z and 2/3 Rule	are, where	LP #12
z and 2/3 Exceptions, Intro Long Vowel	there, does	LP #13
z and Wizard's Rule	many, any	LP #14
z, f and Review	should, would	LP #15
z, f and Intro to Digraphs	could, like	LP #16
z and j and f	their, wish	LP #17
z, f and g, j and Plurals Rule #1	eye, son	LP #18
z, f and g, j and -ck Rule	whom, mother	LP #19
z and g and Intro to Consonant Blends	father, done	LP #20
z and g	whose, other	LP #21
z and g	danger, once	LP #22
z and g and VC/CV	one, move	LP #23
z and g	push, today	LP #24
z and g and Plurals for Endings -ch, -s	said, another	LP #25
z and z	watch	LP #26
z and z	dox, great	LP #27
z and z	most, hour	LP #28
z and z	gone, friend	LP #29
z and z	stand, people	LP #30
z and z	always, almost	LP #31
z and z	often, pretty	LP #32
z and z	again, anyone	LP #33
z and z	put, among	LP #34
z and z and Intro to Final Blends	with, laugh	LP #35
z and z	minute, honor	LP #36

Decoding and Word Recognition				No.	
Common Core Standards: Foundational Skills: K-3					
BPST-Basic Phonics Skills Test				9/7	11/4/24
				35	73
				100%	100%
Consonant Sounds (continuous sounds)				19	21
(stop sounds)				4	4
Consonant				4	4
Digraph sounds				4	4
Short vowel sounds					
Blending words with:					
Short				8	10
Blends				3	5
Final				0	4
Long					2
Inflections					2
2-syllables					
3-syllables					
4-syllables					
5-syllables					
6-syllables					
7-syllables					
8-syllables					
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94-syllables					
95-syllables					
96-syllables					
97-syllables					
98-syllables					
99-syllables					
100-syllables					



# Assessment Results

## 3rd Phonics 3 to 4 times a week

Student 1: Increase of 17% since August

Student 2: Decrease of 16% poor attendance

Student 3: Increase of 41% since August

Student 4: Increase of 3% since September

Student 5: Increase of 21% - attendance has been an issue



# Assessment Results

**2 to 3x a week 1st & 2nd Grade (September 15th)**

Student 1: Increase of 6%

Student 2: Decrease of 9%

Student 3: Decrease of 4% -attendance

Student 4: Increase of 69% since September



# Guided Reading Groups

Read book, study word patterns, write or draw a summary

Read an article, draw main idea pictures and answer comprehension questions

Math Support (flexible groups based on student need)

Place value group

Multiplication facts group

# Junior High

14 students were selected by teachers.

Teachers asked us to teach the R.A.C.E. Strategy for answering questions.

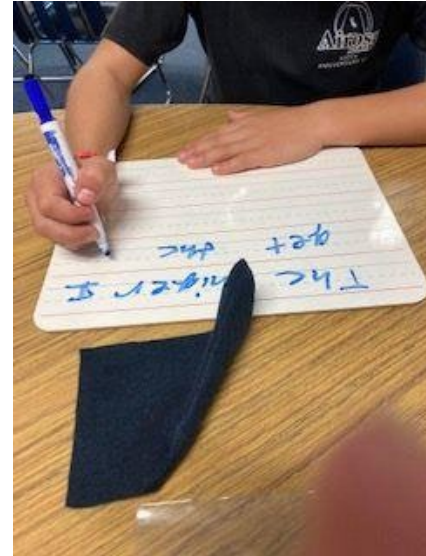
Restate the question

Answer the question

Cite text evidence

Explain how your evidence supports your answer to the question

3 students "Graduated" (2-8th graders, 1-7th grader)







# Independent Study

Daily Zoom meetings

Communicate with parent and Edgenuity teachers regarding student progress

Weekly in person meetings to support with Math

Daily Math and Science support for 8th grade





## Next Steps

Continue to monitor student progress and rearrange groups when needed.

T2 Junior High group with new focus of ELA/Math

Student Survey for Enrichment activities

Model Enrichment Lessons for teachers within the classroom

Help facilitate small group extension activities that make real world connections to the curriculum.



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

## **6. Discussion & Reports 6.3 Student Discipline Report**



# SEQUOIA UNION ELEMENTARY SCHOOL

**Mr. Ken Horn**  
**Superintendent/Principal**

## Student Discipline Report

Student discipline at Sequoia Union has seen an increase in students of all ages acting out. In speaking with others who are in Administration at K-8 schools, Middle Schools, and at High Schools, they are telling me they are seeing the same kind of data. I have included a table with this report that documents how many suspensions we have had K-8 this school year.

I have attended Professional Development Meetings this school year where they remind educators that our 8<sup>th</sup> grade students last full year in school was when they were in 5<sup>th</sup> grade. Their 6<sup>th</sup> grade year ended in March of 2020 for “on-campus” learning and they entered the world of digital learning for their 7<sup>th</sup> grade year. It wasn’t until April of 2021 that we were able to bring back our 7<sup>th</sup> grade students. So, it is a good reminder and it makes sense that our students lack social skills that students would have normally learned and mastered by 8<sup>th</sup> grade. This trickles down with the same examples as you go down in grade levels.

So, what can we do about the increase in student discipline issues? Well our Certificated and Classified Staff have been brainstorming the issues and have come up with many strategies that we will be implementing over the next few weeks and months with a focus on modeling and recognizing positive behavior choices in the classroom, at recess, in the cafeteria, on the way to and from a classroom, in the bathrooms, and everywhere else on campus.

We also plan to bring an Assistant Principal position on board who will help the Administration with student discipline, with modeling classroom management, with working as a Mentor and Coach to Teachers, and who will help Counsel students who are making bad choices or having a difficult time. Our Thinkery position will be where a student who has broken their contract of classroom behavior can go and meet with the Thinkery Teacher to refocus and get back on track. Our Temporary Campus Safety Supervisor position will provide effective supervision of students throughout the school day on campus.

As we move through the 2021-2022 school year and bring on additional staff to help with student discipline, we will focus on reestablishing Character Counts; Positive Behavior, Intervention and Supports, and a Multi-Tiered System of Supports to our tools in our toolbox. We hope that this positive approach will help students see that cooperating and adopting a positive attitude and daily positive behavior choices will decrease our student discipline and increase student’s academics and feeling of wellbeing on campus.

---

***Small School, Big Heart***

**23958 AVE 324/P.O. Box 44260**  
**LEMON COVE, CA 93244-4260**

**PHONE: 559-564-2106**  
**FAX 559-564-2136**

## Suspension Report 2021-2022

### Charter

Grade Level	Number of Days Suspended	Reason
6	6 Days	48900 (a) Caused, attempted to cause or threatened to cause physical injury to another person
7	8 days	48900 (a) Caused, attempted to cause or threatened to cause physical injury to another person
7	4 Days	48900 (c) Possessed a vape at school
7	1 Day	48900 (g) Stole or attempted to steal private property
7	1 Day	48900 (f) Committed an obscenity act violated Sequoia Union Technology agreement

### District

Grade Level	Number of Days Suspended	Reason
8	3 Days	48900 (a) Caused, attempted to cause or threatened to cause physical injury to another person
8	8 Days	48900 (b) Possession of any knife or other dangerous object of no reasonable use to the pupil
8	4 Days	48900 (c) Possessed a vape at school
8	2 Days	48900 (f) Vandalizing school property



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

## **6. Discussion & Reports 6.4 Business Report**



**SEQUOIA UNION | ELEMENTARY SCHOOL**

# Business Department

Diana Hernandez

November 18, 2021

# Agenda



Attendance Summary



Cafeteria Report



Vendor Payments



Payroll



Budget Report



Bank Account Reconciliation Balances



Questions



# Attendance Summary

09/27/2021 to 10/22/2021  
15 School Days

Grade	Carry Fwd	Gain	Loss
TK	9	0	0
K	41	0	0
1	39	1	0
2	38	0	1
3	40	0	1
4	41	1	2
5	42	0	0
6	40	0	0
7	48	1	0
8	38	0	0

+25 of Proposed Budget

	Proposed Budget	As Of 10/22/21
District	33	38
Charter	318	338
Total	351	376

# Cafeteria Report

As of 10/29/2021



FY: 2022  
FROM: 7/1/2021 TO 10/29/2021

10:22:05AM

FUND: 130 - Cafeteria Special Revenue Fund

							UNENCUMBERED						
ID	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
SUMMARY FOR 130 - CAFETERIA SPECIAL REVENUE FUND													
							Current	Year To Date	%	Encumbered	Balance	%	
TOTAL: INCOME		167,100.00					67,800.22	67,800.22	40.57		0.00	99,299.78	59.43
TOTAL: 1000-5000		166,550.00					50,430.92	50,430.92	30.28		13,665.82	102,453.26	61.52
TOTAL: 1000-6000		166,550.00					50,430.92	50,430.92	30.28		13,665.82	102,453.26	61.52
TOTAL: EXPENSES		166,550.00					50,430.92	50,430.92	30.28		13,665.82	102,453.26	61.52

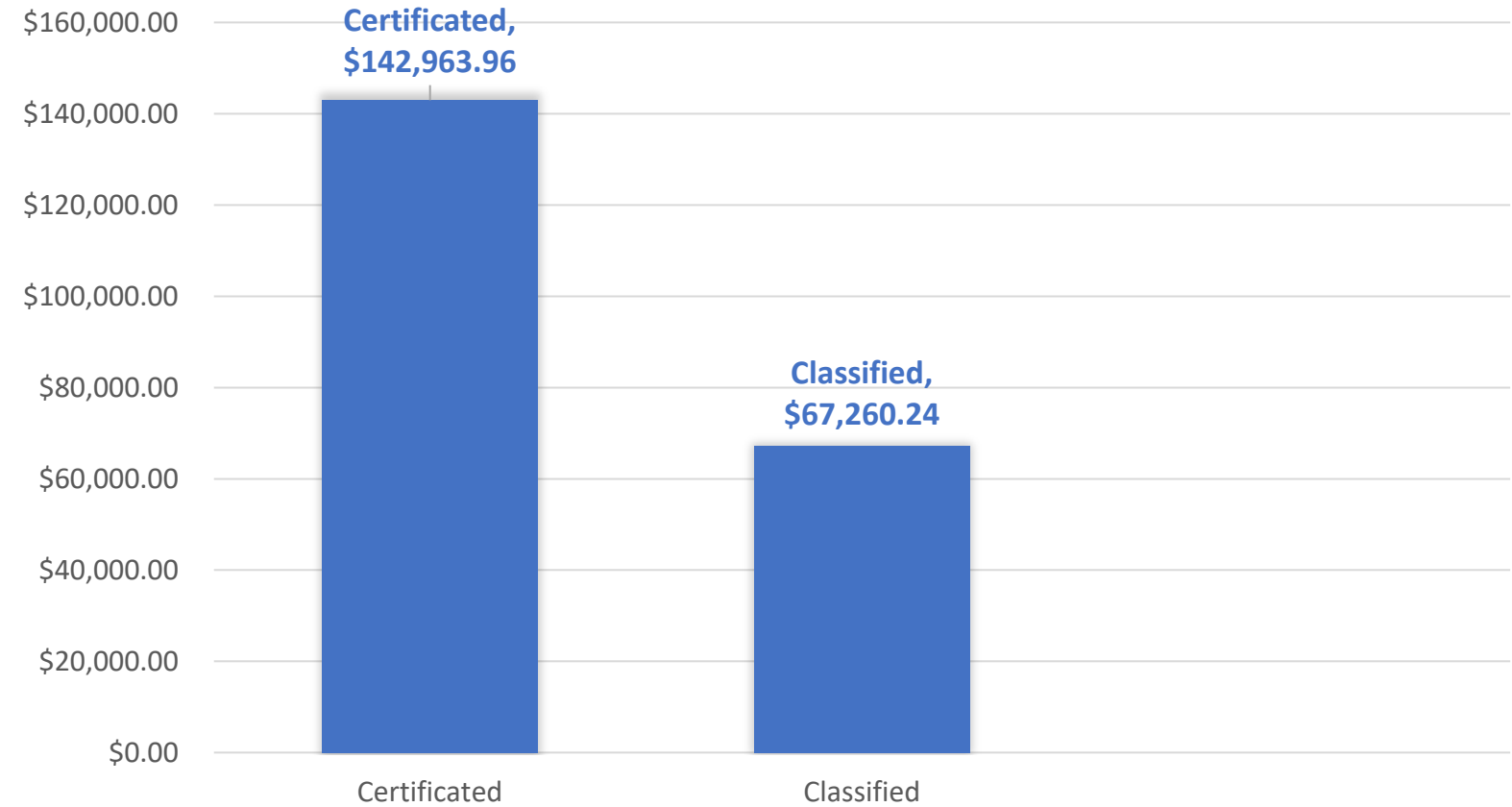
As of 10/29/2021 we have expended 30.28% of our Fund 130 Cafeteria Budget

# Vendor Payments

<b>10/07/2021</b>		<b>\$62,537.52</b>
<b>10/12/2021</b>		<b>\$11,876.41</b>
<b>10/27/2021</b>		<b>\$31,101.02</b>
<b>Total</b>		<b>\$105,514.95</b>

# October Payroll

- ❑ Certificated \$139,017.23
- ❑ Classified \$66,053.46



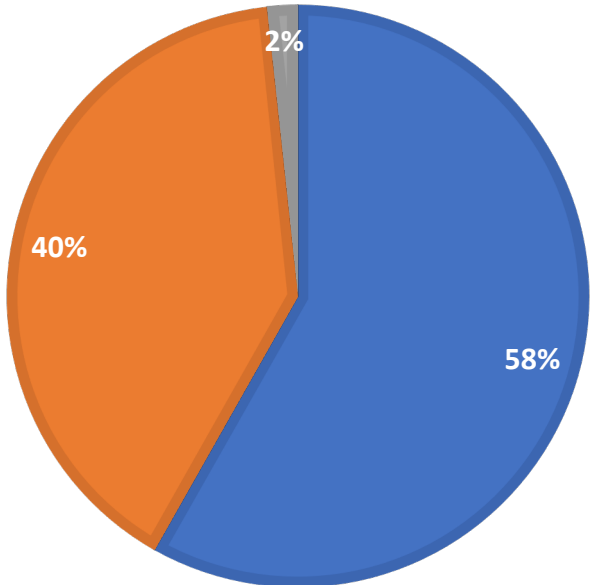
The background features three overlapping circles in two shades of blue (a darker outer ring and a lighter inner ring) against a dark gray background. A horizontal white band cuts across the middle of the circles.

# Budget Report

# District Budget Report

## As of 10/29/2021

■ Projected Revenues Received
 ■ Expenditures
 ■ Encumbrances



FY: 2022  
 FROM: 7/1/2021 TO 10/29/2021  
 10:22:51AM

FUND: 010 - General Fund

											UNENCUMBERED		
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%

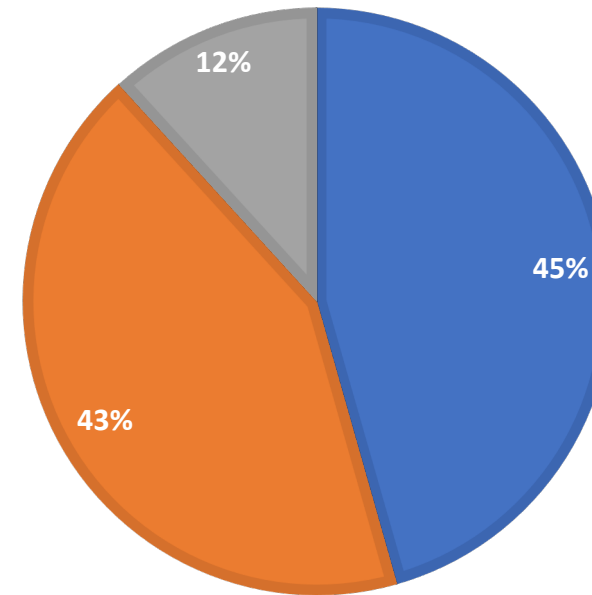
**SUMMARY FOR 010 - GENERAL FUND**

		Current	Year To Date	%	Encumbered	Balance	%
<b>TOTAL: INCOME</b>	871,874.00	(168,026.59)	(168,026.59)	0.00	0.00	1,039,900.59	119.27
<b>TOTAL: 1000-5000</b>	951,851.00	231,138.50	231,138.50	24.28	29,310.57	691,401.93	72.64
<b>TOTAL: 1000-6000</b>	951,851.00	231,138.50	231,138.50	24.28	29,310.57	691,401.93	72.64
<b>TOTAL: EXPENSES</b>	2,328,851.00	1,581,804.17	1,581,804.17	67.92	29,310.57	717,736.26	30.82

# Charter Budget Report

## As Of 10/29/2021

■ Projected Revenues Received ■ Expenditures ■ Encumbrances



FY: 2022  
FROM: 7/1/2021 TO 10/29/2021

10:24:42AM

FUND: 090 - Charter Schools Special Revenue Fund

											UNENCUMBERED		
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%

### SUMMARY FOR 090 - CHARTER SCHOOLS SPECIAL REVENUE FUND

		Current	Year To Date	%	Encumbered	Balance	%
<b>TOTAL: INCOME</b>	4,231,201.00	1,069,317.85	1,069,317.85	25.27	0.00	3,161,883.15	74.73
<b>TOTAL: 1000-5000</b>	4,143,727.00	999,891.11	999,891.11	24.13	275,670.64	2,868,165.25	69.22
<b>TOTAL: 1000-6000</b>	4,143,727.00	999,891.11	999,891.11	24.13	275,670.64	2,868,165.25	69.22
<b>TOTAL: EXPENSES</b>	4,143,727.00	999,891.11	999,891.11	24.13	275,670.64	2,868,165.25	69.22

# Bank Reconciliation Balances

**Revolving Account**  
**\$2,696.70**

**Clearing Account**  
**\$0**



**Cafeteria Account**  
**\$0**

**Student Body Account**  
**\$16,323.24**





# Estimated LCFF Increase

## District

- Increase at 1<sup>st</sup> Interim  
\$16,830.00

## Charter

- Increase at 1<sup>st</sup> Interim  
\$100,722.00



# Educator Effectiveness Block Grant (EEBG) Funds

## District/Charter

- District \$63, 753.00
- Charter \$56,385.00

## Requirements

1. Create EEBG Plan
2. Present EEBG Plan at prior public meeting in November
3. Adopt EEBG on or before 12/30/21 at a public meeting
4. Implement & Monitor EEBG Plan
5. Deadline for use of EEBG funds 06/30/2026



## Business Manager

- Currently attending new Financial System OASIS training at Tulare County Office of Education that will be held three minimum days that will be monthly from September to February
  - Implementation of the System is County Wide and includes all Districts
- Successful Completion of Payroll Essentials Boot Camp through CASBO at TCOE October 18-20<sup>th</sup> –PASSED test
- Sherri and I are working closely and I have learned a lot more of my role including how to use the California School Accounting Manual (CSAM) to structure account lines as needed, How to call reports and which reports to use for accuracy during reporting periods, have worked closely on position control that is needed for our new financial system, have gone through great detail of line by line and how to properly code staff.
- Elaine was a great asset to my training and allowed me to learn a lot early on. Sherri is providing a more in depth understanding of the budget, requirements for TCOE and how to balance all funds.
- Future Trainings:
  - Completion of CASBO CBO Program 02/2022
  - CASBO Payroll Concepts (Spring)-Linked with Payroll Essentials
  - Human Resources Boot Camp (22/23 SY)

- EEBG Adoption
- 1<sup>st</sup> Interim Adoption
- Thanksgiving and Christmas 😊





Questions





**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**7. Consent Action Items 7.1 Budget Report District**

**BUDGET REPORT**

BDG113

10/29/2021

Page 1 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
LCFF State Aid - Current Year													
010-00000-0-00000-00000-80110-0							354,143.00	108,805.48	108,805.48	30.70	0.00	245,337.52	69.28
TOTAL: 80110							354,143.00	108,805.48	108,805.48	30.72	0.00	245,337.52	69.28
Education Protection Account													
010-14000-0-00000-00000-80120-0							125,198.00	19,832.00	19,832.00	15.80	0.00	105,366.00	84.16
TOTAL: 80120							125,198.00	19,832.00	19,832.00	15.84	0.00	105,366.00	84.16
LCFF/Revenue Limit State Aid - Prior Years													
010-00000-0-00000-00000-80190-0							0.00	0.23	0.23	0.00	0.00	(0.23)	0.00
TOTAL: 80190							0.00	0.23	0.23	0.00	0.00	(0.23)	0.00
Secured Rolls Tax													
010-00000-0-00000-00000-80410-0							574,495.00	0.00	0.00	0.00	0.00	574,495.00	100.00
TOTAL: 80410							574,495.00	0.00	0.00	0.00	0.00	574,495.00	100.00
Transfers to Charter Schools in Lieu of Property Taxes													
010-00000-0-00000-00000-80960-0							(516,536.00)	(350,000.00)	(350,000.00)	67.80	0.00	(166,536.00)	32.24
TOTAL: 80960							(516,536.00)	(350,000.00)	(350,000.00)	67.76	0.00	(166,536.00)	32.24
All Other Federal Revenue													
010-30100-0-00000-00000-82900-0							8,726.00	19,832.00	19,832.00	227.30	0.00	(11,106.00)	0.00
010-31820-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32100-0-00000-00000-82900-0							2,945.00	(539.12)	(539.12)	0.00	0.00	3,484.12	118.31
010-32120-0-00000-00000-82900-0							26,364.00	(1,071.63)	(1,071.63)	0.00	0.00	27,435.63	104.06
010-32130-0-00000-00000-82900-0							54,828.00	5,073.00	5,073.00	9.30	0.00	49,755.00	90.75
010-32140-0-00000-00000-82900-0							13,707.00	0.00	0.00	0.00	0.00	13,707.00	100.00
010-32150-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32160-0-00000-00000-82900-0							3,762.00	0.00	0.00	0.00	0.00	3,762.00	100.00
010-32170-0-00000-00000-82900-0							863.00	0.00	0.00	0.00	0.00	863.00	100.00
010-32180-0-00000-00000-82900-0							2,451.00	0.00	0.00	0.00	0.00	2,451.00	100.00
010-32190-0-00000-00000-82900-0							4,225.00	0.00	0.00	0.00	0.00	4,225.00	100.00
010-32200-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-00000-00000-82900-0							2,485.00	(726.87)	(726.87)	0.00	0.00	3,211.87	129.25
010-41260-0-00000-00000-82900-0							9,462.00	8,362.00	8,362.00	88.40	0.00	1,100.00	11.63
010-41270-0-00000-00000-82900-0							0.00	2,500.00	2,500.00	0.00	0.00	(2,500.00)	0.00
010-42010-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-42011-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-42030-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00



**BUDGET REPORT**

BDG113

10/29/2021

Page 2 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
010-58100-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 82900							129,818.00	33,429.38	33,429.38	25.75	0.00	96,388.62	74.25
Mandated Cost Reimbursements													
010-00000-0-00000-00000-85500-0							1,056.00	0.00	0.00	0.00	0.00	1,056.00	100.00
TOTAL: 85500							1,056.00	0.00	0.00	0.00	0.00	1,056.00	100.00
State Lottery Revenue													
010-11000-0-00000-00000-85600-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-63000-0-00000-00000-85600-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 85600							0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other State Revenue													
010-00000-0-00000-00000-85900-0							1,170.00	0.00	0.00	0.00	0.00	1,170.00	100.00
010-06205-0-00000-00000-85900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-73110-0-00000-00000-85900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-73880-0-00000-00000-85900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74200-0-00000-00000-85900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74220-0-00000-00000-85900-0							14,127.00	6,078.00	6,078.00	43.00	0.00	8,049.00	56.98
010-74250-0-00000-00000-85900-0							178.00	0.00	0.00	0.00	0.00	178.00	100.00
010-74260-0-00000-00000-85900-0							1,276.00	0.00	0.00	0.00	0.00	1,276.00	100.00
010-75100-0-00000-00000-85900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-76900-0-00000-00000-85900-0							131,949.00	0.00	0.00	0.00	0.00	131,949.00	100.00
010-90353-0-00000-00000-85900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 85900							148,700.00	6,078.00	6,078.00	4.09	0.00	142,622.00	95.91
Interest													
010-00000-0-00000-00000-86600-0							20,000.00	6,420.59	6,420.59	32.10	0.00	13,579.41	67.90
010-06205-0-00000-00000-86600-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32200-0-00000-00000-86600-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 86600							20,000.00	6,420.59	6,420.59	32.10	0.00	13,579.41	67.90
Interest - Non-Treasury Accounts													
010-00000-0-00000-00000-86601-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 86601							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest - Refund of Federal/State Interest													
010-00000-0-00000-00000-86602-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 86602							0.00	0.00	0.00	0.00	0.00	0.00	0.00

**BUDGET REPORT**

BDG113

10/29/2021

Page 3 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

						UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	
						Working	Current
						Year To Date	%
						Encumbered	Balance
							%
Net Increase (Decrease) in the Fair Value of Investments							
010-00000-0-00000-00000-86620-0						0.00	(17,623.38)
010-06205-0-00000-00000-86620-0						0.00	0.00
TOTAL: 86620						0.00	(17,623.38)
All Other Local Revenue							
010-00000-0-00000-00000-86990-0						35,000.00	25,031.11
010-00097-0-00000-00000-86990-0						0.00	0.00
010-00099-0-00000-00000-86990-0						0.00	0.00
010-07200-0-00000-00000-86990-0						0.00	0.00
TOTAL: 86990						35,000.00	25,031.11
All Other Transfers from JPAs							
010-00000-0-00000-00000-87830-0						0.00	0.00
TOTAL: 87830						0.00	0.00
Other Authorized Interfund Transfers In							
010-00000-0-00000-00000-89190-0						0.00	0.00
010-06205-0-00000-00000-89190-0						0.00	0.00
TOTAL: 89190						0.00	0.00
Contributions from Unrestricted Resources							
010-00000-0-00000-00000-89800-0						(120,874.00)	0.00
010-06205-0-00000-00000-89800-0						0.00	0.00
010-07200-0-00000-00000-89800-0						37,759.00	0.00
010-07230-0-00000-00000-89800-0						17,455.00	0.00
010-30100-0-00000-00000-89800-0						4,660.00	0.00
010-40350-0-00000-00000-89800-0						0.00	0.00
010-81500-0-00000-00000-89800-0						61,000.00	0.00
TOTAL: 89800						0.00	0.00
TOTAL: 80000						871,874.00	(168,026.59)
<b>TOTAL INCOME:</b>							
						871,874.00	(168,026.59)
Certificated Teachers` Salaries							
010-00000-0-11100-10000-11000-0						100,000.00	43,070.72
010-07200-0-11100-10000-11000-0						0.00	0.00
010-14000-0-11100-10000-11000-0						80,000.00	0.00
010-32130-0-11100-10000-11000-0						9,000.00	1,231.35

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

						UNENCUMBERED							
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
010-32160-0-11100-10000-11000-0							2,653.00	0.00	0.00	0.00	0.00	2,653.00	100.00
010-32170-0-11100-10000-11000-0							609.00	0.00	0.00	0.00	0.00	609.00	100.00
010-32180-0-11100-10000-11000-0							1,729.00	0.00	0.00	0.00	0.00	1,729.00	100.00
010-32190-0-11100-10000-11000-0							2,979.00	0.00	0.00	0.00	0.00	2,979.00	100.00
010-40350-0-00000-21000-11000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-11100-10000-11000-0							2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00
010-74250-0-11100-10000-11000-0							7,750.00	4,791.60	4,791.60	61.80	0.00	2,958.40	38.17
TOTAL: 11000							206,720.00	49,093.67	49,093.67	23.75	0.00	157,626.33	76.25
Substitute Teachers													
010-00000-0-11100-10000-11002-0							3,000.00	550.00	550.00	18.30	0.00	2,450.00	81.67
TOTAL: 11002							3,000.00	550.00	550.00	18.33	0.00	2,450.00	81.67
Certificated Pupil Support Salaries													
010-32130-0-00000-31400-12000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 12000							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certificated Supervisors and Administrators Salaries													
010-00000-0-00000-27000-13000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-00000-0-00000-71500-13000-0							45,000.00	14,725.20	14,725.20	32.70	0.00	30,274.80	67.28
010-07200-0-11100-21100-13000-0							1,320.00	330.00	330.00	25.00	0.00	990.00	75.00
TOTAL: 13000							46,320.00	15,055.20	15,055.20	32.50	0.00	31,264.80	67.50
Other Certificated Salaries													
010-07200-0-00000-24200-19000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 19000							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 10000							256,040.00	64,698.87	64,698.87	25.27	0.00	191,341.13	74.73
Classified Instructional Salaries													
010-00000-0-11100-10000-21000-0							26,000.00	6,872.04	6,872.04	26.40	0.00	19,127.96	73.57
010-00000-0-11100-40000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-11100-10000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-30100-0-11100-10000-21000-0							8,650.00	4,845.98	4,845.98	56.00	0.00	3,804.02	43.98
010-31820-0-11100-10000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-58100-0-11100-10000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74250-0-11100-10000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74260-0-11100-10000-21000-0							586.00	586.08	586.08	100.00	0.00	(0.08)	0.00
010-75100-0-11100-10000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 21000							35,236.00	12,304.10	12,304.10	34.92	0.00	22,931.90	65.08

**BUDGET REPORT**

BDG113

10/29/2021

Page 5 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

						UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	
						Working	Current
						Year To Date	%
						Encumbered	Balance
						%	
Classified Support Salaries							
010-00000-0-00000-81100-22000-0						0.00	0.00
010-00000-0-00000-82000-22000-0						8,081.00	2,527.08
010-00000-0-11100-40000-22000-0						0.00	209.00
010-07200-0-00000-31400-22000-0						5,000.00	1,187.94
010-07200-0-00000-36000-22000-0						0.00	0.00
010-07230-0-00000-36000-22000-0						4,500.00	908.23
010-32130-0-00000-31400-22000-0						0.00	0.00
010-74200-0-00000-82000-22000-0						0.00	0.00
010-74250-0-00000-82000-22000-0						0.00	141.15
010-74260-0-00000-36000-22000-0						0.00	0.00
010-74260-0-00000-81100-22000-0						0.00	0.00
010-74260-0-00000-82000-22000-0						1,667.00	311.52
010-81500-0-00000-81100-22000-0						0.00	0.00
TOTAL: 22000						19,248.00	5,284.92
Classified Supervisors' and Administrators' Salaries							
010-00000-0-00000-27000-23000-0						800.00	385.00
010-00000-0-00000-72000-23000-0						9,000.00	2,973.02
010-07200-0-00000-21000-23000-0						0.00	0.00
010-07230-0-00000-36000-23000-0						4,200.00	1,259.24
010-81500-0-00000-81100-23000-0						38,230.00	10,074.31
TOTAL: 23000						52,230.00	14,691.57
Clerical, Technical and Office Staff Salaries							
010-00000-0-00000-27000-24000-0						5,900.00	1,398.65
010-00000-0-00000-72000-24000-0						2,900.00	933.64
010-00000-0-11100-27000-24000-0						0.00	152.43
010-07200-0-00000-24200-24000-0						2,500.00	329.65
TOTAL: 24000						11,300.00	2,814.37
Other Classified Salaries							
010-00000-0-11100-10000-29000-0						7,112.00	1,809.33
010-07200-0-00000-24200-29000-0						3,880.00	1,293.20
010-07200-0-00000-31400-29000-0						0.00	0.00
010-30100-0-11100-10000-29000-0						0.00	0.00
010-32130-0-11100-10000-29000-0						0.00	0.00
010-74200-0-11100-10000-29000-0						0.00	0.00
010-74260-0-11100-10000-29000-0						0.00	0.00

**BUDGET REPORT**

BDG113

10/29/2021

Page 6 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
TOTAL: 29000							10,992.00	3,102.53	3,102.53	28.23	0.00	7,889.47	71.77
TOTAL: 20000							129,006.00	38,197.49	38,197.49	29.61	0.00	90,808.51	70.39
State Teachers` Retirement System, certificated positions													
010-00000-0-00000-27000-31010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-00000-0-00000-71500-31010-0							7,200.00	2,491.52	2,491.52	34.60	0.00	4,708.48	65.40
010-00000-0-11100-10000-31010-0							16,500.00	7,313.15	7,313.15	44.30	0.00	9,186.85	55.68
010-07200-0-00000-24200-31010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-11100-10000-31010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-11100-21100-31010-0							215.00	55.83	55.83	26.00	0.00	159.17	74.03
010-14000-0-11100-10000-31010-0							12,800.00	0.00	0.00	0.00	0.00	12,800.00	100.00
010-32130-0-11100-10000-31010-0							1,500.00	208.34	208.34	13.90	0.00	1,291.66	86.11
010-32160-0-11100-10000-31010-0							439.00	0.00	0.00	0.00	0.00	439.00	100.00
010-32170-0-11100-10000-31010-0							101.00	0.00	0.00	0.00	0.00	101.00	100.00
010-32180-0-11100-10000-31010-0							286.00	0.00	0.00	0.00	0.00	286.00	100.00
010-32190-0-11100-10000-31010-0							493.00	0.00	0.00	0.00	0.00	493.00	100.00
010-40350-0-00000-21000-31010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-11100-10000-31010-0							320.00	0.00	0.00	0.00	0.00	320.00	100.00
010-74250-0-11100-10000-31010-0							1,270.00	810.74	810.74	63.80	0.00	459.26	36.16
010-76900-0-00000-21000-31010-0							1,549.00	0.00	0.00	0.00	0.00	1,549.00	100.00
010-76900-0-00000-24200-31010-0							1,549.00	0.00	0.00	0.00	0.00	1,549.00	100.00
010-76900-0-00000-27000-31010-0							13,944.00	0.00	0.00	0.00	0.00	13,944.00	100.00
010-76900-0-00000-71500-31010-0							87.00	0.00	0.00	0.00	0.00	87.00	100.00
010-76900-0-11100-10000-31010-0							114,820.00	0.00	0.00	0.00	0.00	114,820.00	100.00
TOTAL: 31010							173,073.00	10,879.58	10,879.58	6.29	0.00	162,193.42	93.71
State Teachers` Retirement System, classified positions													
010-00000-0-00000-27000-31020-0							700.00	65.14	65.14	9.30	0.00	634.86	90.69
010-07200-0-00000-24200-31020-0							1,500.00	218.80	218.80	14.60	0.00	1,281.20	85.41
TOTAL: 31020							2,200.00	283.94	283.94	12.91	0.00	1,916.06	87.09
Public Employees Retirement System, certificated positions													
010-00000-0-11100-10000-32010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32130-0-00000-31400-32010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 32010							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Employees` Retirement System, classified positions													
010-00000-0-00000-27000-32020-0							1,550.00	320.41	320.41	20.70	0.00	1,229.59	79.33
010-00000-0-00000-72000-32020-0							2,800.00	862.72	862.72	30.80	0.00	1,937.28	69.19

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
010-00000-0-00000-81100-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-00000-0-00000-82000-32020-0							1,900.00	578.96	578.96	30.50	0.00	1,321.04	69.53
010-00000-0-11100-10000-32020-0							7,700.00	1,927.53	1,927.53	25.00	0.00	5,772.47	74.97
010-00000-0-11100-27000-32020-0							0.00	34.92	34.92	0.00	0.00	(34.92)	0.00
010-07200-0-00000-21000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-00000-31400-32020-0							1,200.00	272.15	272.15	22.70	0.00	927.85	77.32
010-07200-0-00000-36000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-11100-10000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07230-0-00000-36000-32020-0							2,100.00	496.57	496.57	23.60	0.00	1,603.43	76.35
010-30100-0-11100-10000-32020-0							1,990.00	1,110.23	1,110.23	55.80	0.00	879.77	44.21
010-31820-0-11100-10000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32130-0-00000-31400-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74250-0-11100-10000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74260-0-11100-10000-32020-0							121.00	121.32	121.32	100.30	0.00	(0.32)	0.00
010-75100-0-11100-10000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-81500-0-00000-81100-32020-0							8,800.00	2,308.03	2,308.03	26.20	0.00	6,491.97	73.77
TOTAL: 32020							28,161.00	8,032.84	8,032.84	28.52	0.00	20,128.16	71.48
OASDI, Certificated Positions													
010-00000-0-11100-10000-33012-0							0.00	22.17	22.17	0.00	0.00	(22.17)	0.00
010-32130-0-00000-31400-33012-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 33012							0.00	22.17	22.17	0.00	0.00	(22.17)	0.00
Medicare, Certificated Positions													
010-00000-0-00000-27000-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-00000-0-00000-71500-33013-0							660.00	213.52	213.52	32.40	0.00	446.48	67.65
010-00000-0-11100-10000-33013-0							15,900.00	632.52	632.52	4.00	0.00	15,267.48	96.02
010-07200-0-00000-21000-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-00000-24200-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-11100-10000-33013-0							0.00	0.45	0.45	0.00	0.00	(0.45)	0.00
010-07200-0-11100-21100-33013-0							20.00	4.80	4.80	24.00	0.00	15.20	76.00
010-14000-0-11100-10000-33013-0							1,200.00	0.00	0.00	0.00	0.00	1,200.00	100.00
010-32130-0-00000-31400-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32130-0-11100-10000-33013-0							135.00	17.86	17.86	13.20	0.00	117.14	86.77
010-32160-0-11100-10000-33013-0							40.00	0.00	0.00	0.00	0.00	40.00	100.00
010-32170-0-11100-10000-33013-0							9.00	0.00	0.00	0.00	0.00	9.00	100.00
010-32180-0-11100-10000-33013-0							26.00	0.00	0.00	0.00	0.00	26.00	100.00
010-32190-0-11100-10000-33013-0							45.00	0.00	0.00	0.00	0.00	45.00	100.00
010-40350-0-00000-21000-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00

**BUDGET REPORT**

BDG113

10/29/2021

Page 8 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

						UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	
						Working	Current
						Year To Date	%
						Encumbered	Balance
						%	
010-40350-0-11100-10000-33013-0						30.00	0.00
010-74250-0-11100-10000-33013-0						115.00	69.02
TOTAL: 33013						18,180.00	938.17
						938.17	5.16
						0.00	17,241.83
							94.84
Social Security/Medicare/Alternative, classified positions							
010-00000-0-00000-27000-33020-0						0.00	0.00
010-00000-0-00000-72000-33020-0						0.00	0.00
010-00000-0-00000-82000-33020-0						0.00	0.00
010-00000-0-11100-10000-33020-0						0.00	0.00
010-07200-0-00000-31400-33020-0						0.00	0.00
010-07230-0-00000-36000-33020-0						0.00	0.00
010-30100-0-11100-10000-33020-0						0.00	0.00
010-58100-0-11100-10000-33020-0						0.00	0.00
010-81500-0-00000-81100-33020-0						0.00	0.00
TOTAL: 33020						0.00	0.00
OASDI, classified positions							
010-00000-0-00000-27000-33022-0						420.00	86.72
010-00000-0-00000-72000-33022-0						750.00	242.22
010-00000-0-00000-81100-33022-0						0.00	0.00
010-00000-0-00000-82000-33022-0						510.00	156.68
010-00000-0-11100-10000-33022-0						2,100.00	538.19
010-00000-0-11100-27000-33022-0						0.00	9.45
010-00000-0-11100-40000-33022-0						0.00	12.96
010-07200-0-00000-21000-33022-0						0.00	0.00
010-07200-0-00000-24200-33022-0						400.00	20.43
010-07200-0-00000-31400-33022-0						350.00	73.64
010-07200-0-00000-36000-33022-0						0.00	0.00
010-07200-0-11100-10000-33022-0						0.00	0.00
010-07230-0-00000-36000-33022-0						550.00	134.37
010-30100-0-11100-10000-33022-0						540.00	300.43
010-31820-0-11100-10000-33022-0						0.00	0.00
010-32130-0-00000-31400-33022-0						0.00	0.00
010-58100-0-11100-10000-33022-0						0.00	0.00
010-74200-0-00000-82000-33022-0						0.00	0.00
010-74200-0-11100-10000-33022-0						0.00	0.00
010-74250-0-00000-82000-33022-0						0.00	28.06
010-74250-0-11100-10000-33022-0						0.00	36.34
010-74260-0-00000-27000-33022-0						0.00	0.00

**BUDGET REPORT**

BDG113

10/29/2021

Page 9 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

						UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	
						Working	Current
						Year To Date	%
						Encumbered	Balance
						%	
010-74260-0-00000-36000-33022-0						0.00	0.00
010-74260-0-00000-81100-33022-0						0.00	0.00
010-74260-0-00000-82000-33022-0						100.00	0.00
010-74260-0-11100-10000-33022-0						0.00	0.00
010-75100-0-11100-10000-33022-0						0.00	0.00
010-81500-0-00000-81100-33022-0						2,400.00	624.61
TOTAL: 33022						8,120.00	2,264.10
						2,264.10	27.88
						0.00	5,855.90
							72.12
Medicare, classified positions							
010-00000-0-00000-27000-33023-0						100.00	25.87
010-00000-0-00000-72000-33023-0						175.00	56.64
010-00000-0-00000-81100-33023-0						0.00	0.00
010-00000-0-00000-82000-33023-0						120.00	36.61
010-00000-0-11100-10000-33023-0						490.00	125.87
010-00000-0-11100-27000-33023-0						0.00	2.21
010-00000-0-11100-40000-33023-0						0.00	3.04
010-07200-0-00000-21000-33023-0						0.00	0.00
010-07200-0-00000-24200-33023-0						100.00	23.54
010-07200-0-00000-31400-33023-0						75.00	17.22
010-07200-0-00000-36000-33023-0						0.00	0.00
010-07200-0-11100-10000-33023-0						0.00	0.00
010-07230-0-00000-36000-33023-0						130.00	31.44
010-30100-0-11100-10000-33023-0						130.00	70.27
010-31820-0-11100-10000-33023-0						0.00	0.00
010-32130-0-00000-31400-33023-0						0.00	0.00
010-58100-0-11100-10000-33023-0						0.00	0.00
010-74200-0-00000-82000-33023-0						0.00	0.00
010-74200-0-11100-10000-33023-0						0.00	0.00
010-74250-0-00000-82000-33023-0						0.00	2.05
010-74250-0-11100-10000-33023-0						0.00	0.00
010-74260-0-00000-82000-33023-0						25.00	4.52
010-74260-0-11100-10000-33023-0						9.00	8.50
010-75100-0-11100-10000-33023-0						0.00	0.00
010-81500-0-00000-81100-33023-0						600.00	146.09
TOTAL: 33023						1,954.00	553.87
							553.87
							28.35
							0.00
							1,400.13
							71.65
Health & Welfare Benefits, certificated positions							
010-00000-0-00000-27000-34010-0						0.00	0.00
010-00000-0-00000-71500-34010-0						5,150.00	1,026.00
							1,026.00
							19.90
							0.00
							4,124.00
							80.08



**BUDGET REPORT**

BDG113

10/29/2021

Page 10 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

						UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	
						Working	Current
						Year To Date	%
						Encumbered	Balance
						%	
010-00000-0-11100-10000-34010-0						20,000.00	6,156.00
010-14000-0-11100-10000-34010-0						15,000.00	0.00
010-32160-0-11100-10000-34010-0						578.00	0.00
010-32170-0-11100-10000-34010-0						132.00	0.00
010-32180-0-11100-10000-34010-0						376.00	0.00
010-32190-0-11100-10000-34010-0						649.00	0.00
010-74250-0-11100-10000-34010-0						1,685.00	684.00
TOTAL: 34010						43,570.00	7,866.00
Health & Welfare Benefits, classified positions							
010-00000-0-00000-27000-34020-0						1,000.00	188.10
010-00000-0-00000-72000-34020-0						2,850.00	564.30
010-00000-0-00000-81100-34020-0						0.00	0.00
010-00000-0-00000-82000-34020-0						0.00	0.00
010-00000-0-11100-10000-34020-0						850.00	287.50
010-07230-0-00000-36000-34020-0						1,550.00	307.00
010-30100-0-11100-10000-34020-0						1,881.00	376.22
010-75100-0-11100-10000-34020-0						0.00	0.00
010-81500-0-00000-81100-34020-0						7,200.00	1,435.50
TOTAL: 34020						15,331.00	3,158.62
State Unemployment Insurance, certificated positions							
010-00000-0-00000-27000-35010-0						0.00	0.00
010-00000-0-00000-71500-35010-0						250.00	73.63
010-00000-0-11100-10000-35010-0						520.00	218.10
010-07200-0-00000-24200-35010-0						0.00	0.00
010-07200-0-11100-10000-35010-0						0.00	0.00
010-07200-0-11100-21100-35010-0						10.00	1.65
010-14000-0-11100-10000-35010-0						400.00	0.00
010-32130-0-00000-31400-35010-0						0.00	0.00
010-32130-0-11100-10000-35010-0						50.00	6.16
010-32160-0-11100-10000-35010-0						13.00	0.00
010-32170-0-11100-10000-35010-0						3.00	0.00
010-32180-0-11100-10000-35010-0						9.00	0.00
010-32190-0-11100-10000-35010-0						15.00	0.00
010-40350-0-00000-21000-35010-0						0.00	0.00
010-40350-0-11100-10000-35010-0						10.00	0.00
010-74250-0-11100-10000-35010-0						39.00	23.97
TOTAL: 35010						1,319.00	323.51

**BUDGET REPORT**

BDG113

10/29/2021

Page 11 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	Working	%
							Current	%
							Year To Date	%
							Encumbered	%
							Balance	%
State Unemployment Insurance, classified positions								
010-00000-0-00000-27000-35020-0							35.00	8.93
010-00000-0-00000-72000-35020-0							60.00	19.54
010-00000-0-00000-81100-35020-0							0.00	0.00
010-00000-0-00000-82000-35020-0							45.00	12.68
010-00000-0-11100-10000-35020-0							175.00	43.44
010-00000-0-11100-27000-35020-0							0.00	0.76
010-00000-0-11100-40000-35020-0							0.00	1.04
010-07200-0-00000-21000-35020-0							0.00	0.00
010-07200-0-00000-24200-35020-0							35.00	8.13
010-07200-0-00000-31400-35020-0							25.00	5.95
010-07200-0-11100-10000-35020-0							0.00	0.00
010-07230-0-00000-36000-35020-0							45.00	10.85
010-30100-0-11100-10000-35020-0							50.00	24.23
010-31820-0-11100-10000-35020-0							0.00	0.00
010-32130-0-00000-31400-35020-0							0.00	0.00
010-58100-0-11100-10000-35020-0							0.00	0.00
010-74200-0-00000-82000-35020-0							0.00	0.00
010-74200-0-11100-10000-35020-0							0.00	0.00
010-74250-0-00000-82000-35020-0							0.00	0.71
010-74250-0-11100-10000-35020-0							0.00	0.00
010-74260-0-00000-82000-35020-0							10.00	1.56
010-74260-0-11100-10000-35020-0							3.00	2.93
010-75100-0-11100-10000-35020-0							0.00	0.00
010-81500-0-00000-81100-35020-0							200.00	50.40
TOTAL: 35020							683.00	191.15
Worker`s Compensation Insurance, certificated positions								
010-00000-0-00000-27000-36010-0							0.00	0.00
010-00000-0-00000-71500-36010-0							650.00	251.36
010-00000-0-11100-10000-36010-0							1,500.00	744.65
010-07200-0-00000-24200-36010-0							0.00	0.00
010-07200-0-11100-10000-36010-0							0.00	0.00
010-07200-0-11100-21100-36010-0							20.00	5.64
010-14000-0-11100-10000-36010-0							1,200.00	0.00
010-30100-0-11100-10000-36010-0							0.00	0.00
010-32130-0-00000-31400-36010-0							0.00	0.00
010-32130-0-11100-10000-36010-0							130.00	21.02

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

UNENCUMBERED

FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
010-32160-0-11100-10000-36010-0							39.00	0.00	0.00	0.00	0.00	39.00	100.00
010-32170-0-11100-10000-36010-0							9.00	0.00	0.00	0.00	0.00	9.00	100.00
010-32180-0-11100-10000-36010-0							25.00	0.00	0.00	0.00	0.00	25.00	100.00
010-32190-0-11100-10000-36010-0							44.00	0.00	0.00	0.00	0.00	44.00	100.00
010-40350-0-00000-21000-36010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-11100-10000-36010-0							30.00	0.00	0.00	0.00	0.00	30.00	100.00
010-74250-0-11100-10000-36010-0							112.00	81.80	81.80	73.00	0.00	30.20	26.96
						TOTAL: 36010	3,759.00	1,104.47	1,104.47	29.38	0.00	2,654.53	70.62

Worker`s Compensation Insurance, classified positions

010-00000-0-00000-27000-36020-0	100.00	30.42	30.42	30.40	0.00	69.58	69.58
010-00000-0-00000-72000-36020-0	175.00	66.68	66.68	38.10	0.00	108.32	61.90
010-00000-0-00000-81100-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-00000-0-00000-82000-36020-0	120.00	43.16	43.16	36.00	0.00	76.84	64.03
010-00000-0-11100-10000-36020-0	500.00	148.21	148.21	29.60	0.00	351.79	70.36
010-00000-0-11100-27000-36020-0	0.00	2.60	2.60	0.00	0.00	(2.60)	0.00
010-00000-0-11100-40000-36020-0	0.00	3.56	3.56	0.00	0.00	(3.56)	0.00
010-07200-0-00000-21000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-00000-24200-36020-0	100.00	27.71	27.71	27.70	0.00	72.29	72.29
010-07200-0-00000-31400-36020-0	75.00	20.27	20.27	27.00	0.00	54.73	72.97
010-07200-0-00000-36000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-11100-10000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07230-0-00000-36000-36020-0	130.00	36.99	36.99	28.50	0.00	93.01	71.55
010-30100-0-11100-10000-36020-0	145.00	82.74	82.74	57.10	0.00	62.26	42.94
010-31820-0-11100-10000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32130-0-00000-31400-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-58100-0-11100-10000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74200-0-00000-82000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74200-0-11100-10000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74250-0-00000-82000-36020-0	0.00	2.41	2.41	0.00	0.00	(2.41)	0.00
010-74250-0-11100-10000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74260-0-00000-82000-36020-0	25.00	5.32	5.32	21.30	0.00	19.68	78.72
010-74260-0-11100-10000-36020-0	10.00	10.00	10.00	100.00	0.00	0.00	0.00
010-75100-0-11100-10000-36020-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-81500-0-00000-81100-36020-0	600.00	171.97	171.97	28.70	0.00	428.03	71.34
TOTAL: 36020	1,980.00	652.04	652.04	32.93	0.00	1,327.96	67.07

Other Benefits, certificated positions

010-00000-0-11100-10000-39010-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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**BUDGET REPORT**

BDG113

10/29/2021

Page 13 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED								
FD	RE	PY	GO	FN	OB	SI		Working	Current	Year To Date	%	Encumbered	Balance	%	
							TOTAL:	39010	0.00	0.00	0.00	0.00	0.00	0.00	
							TOTAL:	30000	298,330.00	36,270.46	36,270.46	12.16	0.00	262,059.54	87.84
Approved Textbooks and Core Curricula Materials															
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
								20,000.00	19,039.74	19,039.74	95.20	0.00	960.26	4.80	
							TOTAL:	41000	20,000.00	19,039.74	19,039.74	95.20	0.00	960.26	4.80
Books and Other Reference Materials															
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
							TOTAL:	42000	0.00	0.00	0.00	0.00	0.00	0.00	
Materials and Supplies															
								200.00	68.15	68.15	34.10	0.00	131.85	65.93	
								300.00	88.47	88.47	29.50	75.96	135.57	45.19	
								300.00	71.95	71.95	24.00	5.55	222.50	74.17	
								515.00	178.22	178.22	34.60	39.78	297.00	57.67	
								800.00	135.92	135.92	17.00	68.97	595.11	74.39	
								650.00	100.15	100.15	15.40	530.48	19.37	2.98	
								400.00	77.92	77.92	19.50	0.00	322.08	80.52	
								4,000.00	2,530.61	2,530.61	63.30	959.78	509.61	12.74	
								200.00	0.00	0.00	0.00	0.00	200.00	100.00	
								60.00	59.58	59.58	99.30	0.00	0.42	0.70	
								16,000.00	3,424.60	3,424.60	21.40	4,871.04	7,704.36	48.15	
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
								2,000.00	321.51	321.51	16.10	0.00	1,678.49	83.92	
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
								0.00	0.00	0.00	0.00	1,210.00	(1,210.00)	0.00	
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
								2,945.00	0.00	0.00	0.00	0.00	2,945.00	100.00	
								3,000.00	52.55	52.55	1.80	380.76	2,566.69	85.56	
								2,000.00	262.79	262.79	13.10	0.00	1,737.21	86.86	
								5,000.00	0.00	0.00	0.00	1,242.35	3,757.65	75.15	
								274.00	184.90	184.90	67.50	0.00	89.10	32.52	
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
010-32200-0-00000-31400-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32200-0-00000-81100-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32200-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-00000-21000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-41260-0-11100-10000-43000-0							7,700.00	1,868.06	1,868.06	24.30	0.00	5,831.94	75.74
010-42010-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-42030-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-58100-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-63000-0-11100-10000-43000-0							500.00	428.26	428.26	85.70	0.00	71.74	14.35
010-73880-0-00000-31400-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74200-0-00000-31400-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74220-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-74250-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-81500-0-00000-81100-43000-0							100.00	33.96	33.96	34.00	21.04	45.00	45.00
TOTAL: 43000							46,944.00	9,887.60	9,887.60	21.06	9,405.71	27,650.69	58.90
Non-Capitalized Equipment													
010-00000-0-00000-27000-44000-0							450.00	0.00	0.00	0.00	0.00	450.00	100.00
010-00000-0-00000-71500-44000-0							1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00
010-00000-0-00000-72000-44000-0							5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00
010-00000-0-00000-81100-44000-0							500.00	0.00	0.00	0.00	0.00	500.00	100.00
010-00000-0-00000-82000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-00000-0-11100-10000-44000-0							1,000.00	726.11	726.11	72.60	0.00	273.89	27.39
010-00000-0-11100-24200-44000-0							1,208.00	0.00	0.00	0.00	0.00	1,208.00	100.00
010-07200-0-00000-31400-44000-0							700.00	327.27	327.27	46.80	0.00	372.73	53.25
010-07200-0-11100-10000-44000-0							3,080.00	0.00	0.00	0.00	0.00	3,080.00	100.00
010-11000-0-11100-10000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-30100-0-11100-10000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-31820-0-11100-10000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32200-0-11100-10000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-41260-0-11100-10000-44000-0							1,762.00	0.00	0.00	0.00	593.36	1,168.64	66.32
TOTAL: 44000							14,700.00	1,053.38	1,053.38	7.17	593.36	13,053.26	88.80
TOTAL: 40000							81,644.00	29,980.72	29,980.72	36.72	9,999.07	41,664.21	51.03
Subagreements for Services													
010-07230-0-00000-36000-51000-0							4,100.00	730.14	730.14	17.80	3,285.61	84.25	2.05
TOTAL: 51000							4,100.00	730.14	730.14	17.81	3,285.61	84.25	2.05

## Travel and Conferences

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

UNENCUMBERED

FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
010-00000-0-00000-27000-52000-0							500.00	3.72	3.72	0.70	0.00	496.28	99.26
010-00000-0-00000-71500-52000-0							1,500.00	277.76	277.76	18.50	282.69	939.55	62.64
010-00000-0-00000-72000-52000-0							900.00	178.90	178.90	19.90	0.00	721.10	80.12
010-00000-0-11100-10000-52000-0							400.00	253.68	253.68	63.40	0.00	146.32	36.58
010-07200-0-00000-74100-52000-0							1,320.00	330.00	330.00	25.00	0.00	990.00	75.00
010-07200-0-11100-10000-52000-0							500.00	33.55	33.55	6.70	0.00	466.45	93.29
010-30100-0-11100-10000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32120-0-11100-10000-52000-0							1,000.00	141.90	141.90	14.20	0.00	858.10	85.81
010-32130-0-11100-10000-52000-0							1,000.00	141.90	141.90	14.20	0.00	858.10	85.81
010-40350-0-00000-21000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-00000-71500-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-11100-10000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-42010-0-11100-10000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-73110-0-11100-10000-52000-0							1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
010-73880-0-00000-72000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 52000							8,620.00	1,361.41	1,361.41	15.79	282.69	6,975.90	80.93
Dues and Memberships													
010-00000-0-00000-71500-53000-0							800.00	349.76	349.76	43.70	0.00	450.24	56.28
010-00000-0-00000-72000-53000-0							94.00	93.50	93.50	99.50	0.00	0.50	0.53
010-40350-0-00000-71500-53000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 53000							894.00	443.26	443.26	49.58	0.00	450.74	50.42
Other Insurance													
010-00000-0-00000-72000-54500-0							2,600.00	3,331.13	3,331.13	128.10	0.00	(731.13)	0.00
010-07230-0-00000-36000-54500-0							150.00	0.00	0.00	0.00	0.00	150.00	100.00
TOTAL: 54500							2,750.00	3,331.13	3,331.13	121.13	0.00	(581.13)	0.00
Operation and Housekeeping Services													
010-00000-0-00000-81100-55000-0							300.00	0.00	0.00	0.00	0.00	300.00	100.00
010-00000-0-00000-82000-55000-0							30,000.00	7,806.08	7,806.08	26.00	10,289.19	11,904.73	39.68
TOTAL: 55000							30,300.00	7,806.08	7,806.08	25.76	10,289.19	12,204.73	40.28
Rentals, Leases, Repairs and Non-Capitalized Improvements													
010-00000-0-00000-81100-56000-0							300.00	44.00	44.00	14.70	0.00	256.00	85.33
010-00000-0-00000-82000-56000-0							8,300.00	8,285.54	8,285.54	99.80	0.00	14.46	0.17
010-07230-0-00000-36000-56000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32200-0-00000-81100-56000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 56000							8,600.00	8,329.54	8,329.54	96.86	0.00	270.46	3.14

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
Professional/Consulting Services and Operating Expenditures													
010-00000-0-00000-24200-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-00000-0-00000-27000-58000-0							100.00	9.43	9.43	9.40	0.00	90.57	90.57
010-00000-0-00000-31400-58000-0							1,400.00	27.54	27.54	2.00	119.86	1,252.60	89.47
010-00000-0-00000-71100-58000-0							650.00	0.00	0.00	0.00	0.00	650.00	100.00
010-00000-0-00000-71500-58000-0							10,000.00	5,050.06	5,050.06	50.50	407.28	4,542.66	45.43
010-00000-0-00000-71900-58000-0							15,000.00	0.00	0.00	0.00	0.00	15,000.00	100.00
010-00000-0-00000-72000-58000-0							4,700.00	1,693.26	1,693.26	36.00	617.84	2,388.90	50.83
010-00000-0-00000-73000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-00000-0-00000-77000-58000-0							3,804.00	0.00	0.00	0.00	0.00	3,804.00	100.00
010-00000-0-00000-81100-58000-0							5,500.00	655.33	655.33	11.90	1,125.80	3,718.87	67.62
010-00000-0-11100-10000-58000-0							4,000.00	2,545.60	2,545.60	63.60	46.89	1,407.51	35.19
010-06205-0-00000-85000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07200-0-00000-72000-58000-0							264.00	264.00	264.00	100.00	0.00	0.00	0.00
010-07200-0-11100-10000-58000-0							3,000.00	9,936.01	9,936.01	331.20	313.50	(7,249.51)	0.00
010-07200-0-11100-24200-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-07230-0-00000-36000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-11000-0-00000-72000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-11000-0-11100-31400-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-30100-0-11100-10000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-31820-0-00000-27000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-31820-0-00000-71500-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-31820-0-00000-72000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-31820-0-11100-10000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32100-0-11100-10000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32120-0-00000-31400-58000-0							0.00	(4,129.63)	(4,129.63)	0.00	0.00	4,129.63	0.00
010-32120-0-11100-10000-58000-0							22,364.00	14,530.43	14,530.43	65.00	0.00	7,833.57	35.03
010-32130-0-11100-10000-58000-0							36,013.00	3,869.23	3,869.23	10.70	323.40	31,820.37	88.36
010-32140-0-11100-10000-58000-0							13,707.00	0.00	0.00	0.00	0.00	13,707.00	100.00
010-32200-0-00000-71500-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-32200-0-11100-10000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-00000-21000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-40350-0-11100-10000-58000-0							95.00	0.00	0.00	0.00	0.00	95.00	100.00
010-42010-0-11100-10000-58000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-63000-0-11100-10000-58000-0							3,000.00	2,510.25	2,510.25	83.70	0.00	489.75	16.33
010-81500-0-00000-81100-58000-0							2,870.00	1,224.19	1,224.19	42.70	0.00	1,645.81	57.35
TOTAL: 58000							126,467.00	38,185.70	38,185.70	30.19	2,954.57	85,326.73	67.47

**BUDGET REPORT**

BDG113

10/29/2021

Page 17 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	Working	%
								Encumbered
								Balance
								%
Pension Penalties & Interest								
010-00000-0-00000-71000-58009-0							100.00	11.85
							11.85	11.85
							11.90	0.00
							11.85	88.15
TOTAL: 58009							100.00	88.15
							11.85	88.15
Communications								
010-00000-0-00000-82000-59000-0							5,000.00	1,791.85
							1,791.85	1,791.85
							35.80	2,499.44
							35.84	708.71
TOTAL: 59000							5,000.00	708.71
							1,791.85	14.17
TOTAL: 50000							186,831.00	105,528.54
							61,990.96	56.48
							61,990.96	
							33.18	
Land Improvements								
010-00000-0-00000-85000-61700-0							0.00	0.00
							0.00	0.00
							0.00	0.00
							0.00	0.00
010-06205-0-00000-85000-61700-0							0.00	0.00
							0.00	0.00
							0.00	0.00
010-90353-0-00000-85000-61700-0							0.00	0.00
							0.00	0.00
TOTAL: 61700							0.00	0.00
							0.00	0.00
Equipment								
010-00000-0-00000-82000-64000-0							0.00	0.00
							0.00	0.00
							0.00	0.00
							0.00	0.00
010-06205-0-00000-85000-64000-0							0.00	0.00
							0.00	0.00
							0.00	0.00
TOTAL: 64000							0.00	0.00
							0.00	0.00
TOTAL: 60000							0.00	0.00
							0.00	0.00
Other Tuition, Excess Costs, and/or Deficits Payments to COE								
010-00000-0-00000-92000-71420-0							2,000.00	665.67
							665.67	665.67
							33.30	0.00
							33.28	1,334.33
TOTAL: 71420							2,000.00	1,334.33
							665.67	66.72
							665.67	
							33.28	
All Other Transfers to County Offices								
010-00000-0-00000-92000-72820-0							0.00	0.00
							0.00	0.00
							0.00	0.00
							0.00	0.00
TOTAL: 72820							0.00	0.00
							0.00	0.00
Transfers of Indirect Costs								
010-00000-0-00000-72100-73100-0							0.00	0.00
							0.00	0.00
							0.00	0.00
							0.00	0.00
010-30100-0-00000-72100-73100-0							0.00	0.00
							0.00	0.00
							0.00	0.00
							0.00	0.00
010-40350-0-00000-72100-73100-0							0.00	0.00
							0.00	0.00
							0.00	0.00
							0.00	0.00
010-42010-0-00000-72100-73100-0							0.00	0.00
							0.00	0.00
							0.00	0.00
							0.00	0.00
010-42030-0-00000-72100-73100-0							0.00	0.00
							0.00	0.00
							0.00	0.00
							0.00	0.00
TOTAL: 73100							0.00	0.00
							0.00	0.00
Between General Fund and Special Reserve Fund								
010-00000-0-00000-93000-76120-0							1,300,000.00	1,300,000.00
							1,300,000.00	1,300,000.00
							100.00	0.00
							0.00	0.00



**BUDGET REPORT**

BDG113

10/29/2021

Page 18 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

							UNENCUMBERED								
FD	RE	PY	GO	FN	OB	SI		Working	Current	Year To Date	%	Encumbered	Balance	%	
							TOTAL:	76120	1,300,000.00	1,300,000.00	1,300,000.00	100.00	0.00	0.00	0.00
From General Fund to Cafeteria Fund															
							010-00000-0-00000-93000-76160-0	75,000.00	50,000.00	50,000.00	66.70	0.00	25,000.00	33.33	
							TOTAL:	76160	75,000.00	50,000.00	50,000.00	66.67	0.00	25,000.00	33.33
							TOTAL:	70000	1,377,000.00	1,350,665.67	1,350,665.67	98.09	0.00	26,334.33	1.91
							TOTAL EXPENSES:		2,328,851.00	1,581,804.17	1,581,804.17	67.92	29,310.57	717,736.26	30.82

**BUDGET REPORT**

BDG113

10/29/2021

Page 19 of 19

FY: 2022

10:22:51AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 010 - General Fund

											UNENCUMBERED		
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%

**SUMMARY FOR 010 - GENERAL FUND**

		Current	Year To Date	%	Encumbered	Balance	%
<b>TOTAL: INCOME</b>	871,874.00	(168,026.59)	(168,026.59)	0.00	0.00	1,039,900.59	119.27
<b>TOTAL: 1000-5000</b>	951,851.00	231,138.50	231,138.50	24.28	29,310.57	691,401.93	72.64
<b>TOTAL: 1000-6000</b>	951,851.00	231,138.50	231,138.50	24.28	29,310.57	691,401.93	72.64
<b>TOTAL: EXPENSES</b>	2,328,851.00	1,581,804.17	1,581,804.17	67.92	29,310.57	717,736.26	30.82



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**7. Consent Action Items 7.2 Budget Report Charter**

**BUDGET REPORT**

BDG113

10/29/2021

Page 1 of 17

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
LCFF State Aid Charters - Current Year													
090-00000-0-00000-00000-80111-0							2,441,881.00	(39,380.78)	(39,380.78)	0.00	0.00	2,481,261.78	101.61
TOTAL: 80111							2,441,881.00	(39,380.78)	(39,380.78)	0.00	0.00	2,481,261.78	101.61
Education Protection Account - Charter Schools													
090-14000-0-00000-00000-80121-0							64,400.00	15,589.00	15,589.00	24.20	0.00	48,811.00	75.79
TOTAL: 80121							64,400.00	15,589.00	15,589.00	24.21	0.00	48,811.00	75.79
LCFF/Revenue Limit State Aid - Prior Years													
090-00000-0-00000-00000-80190-0							0.00	660,128.47	660,128.47	0.00	0.00	(660,128.47)	0.00
TOTAL: 80190							0.00	660,128.47	660,128.47	0.00	0.00	(660,128.47)	0.00
LCFF/Revenue Limit State Aid Charters - Prior Years													
090-00000-0-00000-00000-80191-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 80191							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers to Charter Schools in Lieu of Property Taxes													
090-00000-0-00000-00000-80960-0							516,536.00	350,000.00	350,000.00	67.80	0.00	166,536.00	32.24
TOTAL: 80960							516,536.00	350,000.00	350,000.00	67.76	0.00	166,536.00	32.24
All Other Federal Revenue													
090-30100-0-00000-00000-82900-0							70,603.00	0.00	0.00	0.00	0.00	70,603.00	100.00
090-32100-0-00000-00000-82900-0							42,551.00	14,362.25	14,362.25	33.80	0.00	28,188.75	66.25
090-32120-0-00000-00000-82900-0							213,313.00	(8,672.46)	(8,672.46)	0.00	0.00	221,985.46	104.07
090-32130-0-00000-00000-82900-0							443,608.00	41,045.00	41,045.00	9.30	0.00	402,563.00	90.75
090-32140-0-00000-00000-82900-0							110,902.00	0.00	0.00	0.00	0.00	110,902.00	100.00
090-32150-0-00000-00000-82900-0							0.00	56.52	56.52	0.00	0.00	(56.52)	0.00
090-32160-0-00000-00000-82900-0							28,469.00	0.00	0.00	0.00	0.00	28,469.00	100.00
090-32170-0-00000-00000-82900-0							6,533.00	0.00	0.00	0.00	0.00	6,533.00	100.00
090-32180-0-00000-00000-82900-0							18,545.00	0.00	0.00	0.00	0.00	18,545.00	100.00
090-32190-0-00000-00000-82900-0							31,969.00	0.00	0.00	0.00	0.00	31,969.00	100.00
090-32200-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-00000-00000-82900-0							17,460.00	(8,528.45)	(8,528.45)	0.00	0.00	25,988.45	148.85
090-41260-0-00000-00000-82900-0							8,900.00	0.00	0.00	0.00	0.00	8,900.00	100.00
090-58100-0-00000-00000-82900-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 82900							992,853.00	38,262.86	38,262.86	3.85	0.00	954,590.14	96.15
Mandated Cost Reimbursements													
090-00000-0-00000-00000-85500-0							5,328.00	0.00	0.00	0.00	0.00	5,328.00	100.00

**BUDGET REPORT**

BDG113

10/29/2021

Page 2 of 17

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

						UNENCUMBERED								
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%	
						TOTAL:	85500	5,328.00	0.00	0.00	0.00	5,328.00	100.00	
State Lottery Revenue														
							52,486.00	(458.60)	(458.60)	0.00	0.00	52,944.60	100.87	
							20,930.00	(491.69)	(491.69)	0.00	0.00	21,421.69	102.35	
						TOTAL:	85600	73,416.00	(950.29)	(950.29)	0.00	0.00	74,366.29	101.29
All Other State Revenue														
							0.00	0.00	0.00	0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	0.00	0.00	0.00	
							106,898.00	46,512.00	46,512.00	43.50	0.00	60,386.00	56.49	
							348.00	0.00	0.00	0.00	0.00	348.00	100.00	
							9,541.00	0.00	0.00	0.00	0.00	9,541.00	100.00	
						TOTAL:	85900	116,787.00	46,512.00	46,512.00	39.83	0.00	70,275.00	60.17
Interest														
							20,000.00	(843.41)	(843.41)	0.00	0.00	20,843.41	104.22	
						TOTAL:	86600	20,000.00	(843.41)	(843.41)	0.00	0.00	20,843.41	104.22
Net Increase (Decrease) in the Fair Value of Investments														
							0.00	0.00	0.00	0.00	0.00	0.00	0.00	
						TOTAL:	86620	0.00	0.00	0.00	0.00	0.00	0.00	
Contributions from Unrestricted Resources														
							(413,086.00)	0.00	0.00	0.00	0.00	(413,086.00)	100.00	
							240,438.00	0.00	0.00	0.00	0.00	240,438.00	100.00	
							134,105.00	0.00	0.00	0.00	0.00	134,105.00	100.00	
							0.00	0.00	0.00	0.00	0.00	0.00	0.00	
							37,051.00	0.00	0.00	0.00	0.00	37,051.00	100.00	
							1,492.00	0.00	0.00	0.00	0.00	1,492.00	100.00	
						TOTAL:	89800	0.00	0.00	0.00	0.00	0.00	0.00	
						TOTAL:	80000	4,231,201.00	1,069,317.85	1,069,317.85	25.27	0.00	3,161,883.15	74.73
						TOTAL INCOME:	4,231,201.00	1,069,317.85	1,069,317.85	25.27	0.00	3,161,883.15	74.73	
Certificated Teachers` Salaries														
							918,715.00	261,353.06	261,353.06	28.40	0.00	657,361.94	71.55	
							0.00	0.00	0.00	0.00	0.00	0.00	0.00	
							52,286.00	0.00	0.00	0.00	0.00	52,286.00	100.00	
							70,000.00	18,514.60	18,514.60	26.40	0.00	51,485.40	73.55	

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

UNENCUMBERED

FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-32130-0-11100-10000-11000-0							45,000.00	9,188.27	9,188.27	20.40	0.00	35,811.73	79.58
090-32160-0-11100-10000-11000-0							18,919.00	0.00	0.00	0.00	0.00	18,919.00	100.00
090-32170-0-11100-10000-11000-0							4,342.00	0.00	0.00	0.00	0.00	4,342.00	100.00
090-32180-0-11100-10000-11000-0							12,324.00	0.00	0.00	0.00	0.00	12,324.00	100.00
090-32190-0-11100-10000-11000-0							21,245.00	0.00	0.00	0.00	0.00	21,245.00	100.00
090-40350-0-00000-21000-11000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-11100-10000-11000-0							7,500.00	250.88	250.88	3.30	0.00	7,249.12	96.65
090-74220-0-11100-10000-11000-0							15,000.00	0.00	0.00	0.00	0.00	15,000.00	100.00
090-74250-0-11100-10000-11000-0							39,818.00	31,626.68	31,626.68	79.40	0.00	8,191.32	20.57
TOTAL: 11000							1,205,149.00	320,933.49	320,933.49	26.63	0.00	884,215.51	73.37
Substitute Teachers													
090-00000-0-11100-10000-11002-0							20,000.00	6,575.00	6,575.00	32.90	0.00	13,425.00	67.13
TOTAL: 11002							20,000.00	6,575.00	6,575.00	32.88	0.00	13,425.00	67.13
Certificated Pupil Support Salaries													
090-32130-0-00000-31400-12000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 12000							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certificated Supervisors and Administrators Salaries													
090-00000-0-00000-27000-13000-0							105,000.00	34,358.80	34,358.80	32.70	0.00	70,641.20	67.28
090-07200-0-11100-21100-13000-0							17,800.00	2,670.00	2,670.00	15.00	0.00	15,130.00	85.00
TOTAL: 13000							122,800.00	37,028.80	37,028.80	30.15	0.00	85,771.20	69.85
Other Certificated Salaries													
090-07200-0-00000-24200-19000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 19000							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 10000							1,347,949.00	364,537.29	364,537.29	27.04	0.00	983,411.71	72.96
Classified Instructional Salaries													
090-00000-0-11100-10000-21000-0							70,000.00	17,125.24	17,125.24	24.50	0.00	52,874.76	75.54
090-00000-0-11100-40000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-10000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-30100-0-11100-10000-21000-0							69,700.00	17,286.09	17,286.09	24.80	0.00	52,413.91	75.20
090-58100-0-11100-10000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-11100-10000-21000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 21000							139,700.00	34,411.33	34,411.33	24.63	0.00	105,288.67	75.37
Classified Support Salaries													
090-00000-0-00000-81100-22000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

UNENCUMBERED

FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-00000-0-00000-82000-22000-0							61,500.00	20,446.28	20,446.28	33.20	0.00	41,053.72	66.75
090-00000-0-11100-40000-22000-0							0.00	1,691.00	1,691.00	0.00	0.00	(1,691.00)	0.00
090-07200-0-00000-31400-22000-0							38,000.00	9,609.32	9,609.32	25.30	0.00	28,390.68	74.71
090-07200-0-00000-36000-22000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07230-0-00000-36000-22000-0							27,000.00	7,342.90	7,342.90	27.20	0.00	19,657.10	72.80
090-32130-0-00000-31400-22000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74200-0-00000-82000-22000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-36000-22000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-81100-22000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-82000-22000-0							0.00	1,142.03	1,142.03	0.00	0.00	(1,142.03)	0.00
090-74260-0-00000-36000-22000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-81100-22000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-82000-22000-0							10,000.00	2,520.58	2,520.58	25.20	0.00	7,479.42	74.79
TOTAL: 22000							136,500.00	42,752.11	42,752.11	31.32	0.00	93,747.89	68.68
Classified Supervisors' and Administrators' Salaries													
090-00000-0-00000-27000-23000-0							12,460.00	3,115.00	3,115.00	25.00	0.00	9,345.00	75.00
090-00000-0-00000-72000-23000-0							70,000.00	24,050.28	24,050.28	34.40	0.00	45,949.72	65.64
090-07200-0-00000-21000-23000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07230-0-00000-36000-23000-0							33,000.00	10,188.46	10,188.46	30.90	0.00	22,811.54	69.13
TOTAL: 23000							115,460.00	37,353.74	37,353.74	32.35	0.00	78,106.26	67.65
Clerical, Technical and Office Staff Salaries													
090-00000-0-00000-27000-24000-0							45,000.00	11,315.14	11,315.14	25.10	0.00	33,684.86	74.86
090-00000-0-00000-72000-24000-0							23,000.00	7,554.08	7,554.08	32.80	0.00	15,445.92	67.16
090-00000-0-11100-27000-24000-0							0.00	1,233.27	1,233.27	0.00	0.00	(1,233.27)	0.00
090-07200-0-00000-24200-24000-0							7,800.00	1,246.98	1,246.98	16.00	0.00	6,553.02	84.01
090-07200-0-00000-27000-24000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-11100-27000-24000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-11100-27000-24000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 24000							75,800.00	21,349.47	21,349.47	28.17	0.00	54,450.53	71.83
Other Classified Salaries													
090-00000-0-11100-10000-29000-0							55,000.00	14,646.68	14,646.68	26.60	0.00	40,353.32	73.37
090-00000-0-11100-27000-29000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-00000-24200-29000-0							31,500.00	10,463.08	10,463.08	33.20	0.00	21,036.92	66.78
090-07200-0-00000-31400-29000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32130-0-11100-10000-29000-0							30,000.00	4,266.05	4,266.05	14.20	0.00	25,733.95	85.78
090-74200-0-11100-10000-29000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-74250-0-11100-10000-29000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-11100-10000-29000-0							1,500.00	926.07	926.07	61.70	0.00	573.93	38.26
TOTAL: 29000							118,000.00	30,301.88	30,301.88	25.68	0.00	87,698.12	74.32
TOTAL: 20000							585,460.00	166,168.53	166,168.53	28.38	0.00	419,291.47	71.62
State Teachers` Retirement System, certificated positions													
090-00000-0-00000-27000-31010-0							17,000.00	5,813.52	5,813.52	34.20	0.00	11,186.48	65.80
090-00000-0-11100-10000-31010-0							149,000.00	41,536.09	41,536.09	27.90	0.00	107,463.91	72.12
090-07200-0-00000-24200-31010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-10000-31010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-21100-31010-0							2,850.00	451.77	451.77	15.90	0.00	2,398.23	84.15
090-14000-0-11100-10000-31010-0							8,300.00	0.00	0.00	0.00	0.00	8,300.00	100.00
090-32120-0-11100-10000-31010-0							11,500.00	3,132.68	3,132.68	27.20	0.00	8,367.32	72.76
090-32130-0-11100-10000-31010-0							7,200.00	1,554.67	1,554.67	21.60	0.00	5,645.33	78.41
090-32160-0-11100-10000-31010-0							3,017.00	0.00	0.00	0.00	0.00	3,017.00	100.00
090-32170-0-11100-10000-31010-0							692.00	0.00	0.00	0.00	0.00	692.00	100.00
090-32180-0-11100-10000-31010-0							1,965.00	0.00	0.00	0.00	0.00	1,965.00	100.00
090-32190-0-11100-10000-31010-0							3,387.00	0.00	0.00	0.00	0.00	3,387.00	100.00
090-40350-0-00000-21000-31010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-11100-10000-31010-0							1,195.00	42.45	42.45	3.60	0.00	1,152.55	96.45
090-74220-0-11100-10000-31010-0							2,400.00	0.00	0.00	0.00	0.00	2,400.00	100.00
090-74250-0-11100-10000-31010-0							6,349.00	5,351.22	5,351.22	84.30	0.00	997.78	15.72
TOTAL: 31010							214,855.00	57,882.40	57,882.40	26.94	0.00	156,972.60	73.06
State Teachers` Retirement System, classified positions													
090-00000-0-00000-27000-31020-0							1,000.00	527.06	527.06	52.70	0.00	472.94	47.29
090-07200-0-00000-24200-31020-0							9,050.00	1,770.36	1,770.36	19.60	0.00	7,279.64	80.44
TOTAL: 31020							10,050.00	2,297.42	2,297.42	22.86	0.00	7,752.58	77.14
Public Employees Retirement System, certificated positions													
090-00000-0-11100-10000-32010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32130-0-00000-31400-32010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 32010							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Employees` Retirement System, classified positions													
090-00000-0-00000-27000-32020-0							10,350.00	2,592.29	2,592.29	25.00	0.00	7,757.71	74.95
090-00000-0-00000-72000-32020-0							21,500.00	6,980.16	6,980.16	32.50	0.00	14,519.84	67.53
090-00000-0-00000-81100-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-00000-0-00000-82000-32020-0							14,200.00	4,684.28	4,684.28	33.00	0.00	9,515.72	67.01



FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-00000-0-11100-10000-32020-0							29,000.00	6,782.45	6,782.45	23.40	0.00	22,217.55	76.61
090-00000-0-11100-27000-32020-0							0.00	282.54	282.54	0.00	0.00	(282.54)	0.00
090-07200-0-00000-21000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-00000-27000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-00000-31400-32020-0							8,800.00	2,201.49	2,201.49	25.00	0.00	6,598.51	74.98
090-07200-0-00000-36000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-10000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-27000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07230-0-00000-36000-32020-0							13,800.00	4,016.45	4,016.45	29.10	0.00	9,783.55	70.90
090-30100-0-11100-10000-32020-0							16,100.00	3,960.26	3,960.26	24.60	0.00	12,139.74	75.40
090-32130-0-00000-31400-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-36000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-11100-10000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-11100-27000-32020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 32020							113,750.00	31,499.92	31,499.92	27.69	0.00	82,250.08	72.31
OASDI, Certificated Positions													
090-00000-0-11100-10000-33012-0							700.00	264.58	264.58	37.80	0.00	435.42	62.20
090-07200-0-11100-10000-33012-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32130-0-00000-31400-33012-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 33012							700.00	264.58	264.58	37.80	0.00	435.42	62.20
Medicare, Certificated Positions													
090-00000-0-00000-27000-33013-0							1,550.00	498.20	498.20	32.10	0.00	1,051.80	67.86
090-00000-0-11100-10000-33013-0							13,600.00	3,884.98	3,884.98	28.60	0.00	9,715.02	71.43
090-07200-0-00000-24200-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-10000-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-21100-33013-0							260.00	38.73	38.73	14.90	0.00	221.27	85.10
090-14000-0-11100-10000-33013-0							760.00	0.00	0.00	0.00	0.00	760.00	100.00
090-32120-0-11100-10000-33013-0							1,025.00	268.47	268.47	26.20	0.00	756.53	73.81
090-32130-0-00000-31400-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32130-0-11100-10000-33013-0							660.00	133.20	133.20	20.20	0.00	526.80	79.82
090-32160-0-11100-10000-33013-0							274.00	0.00	0.00	0.00	0.00	274.00	100.00
090-32170-0-11100-10000-33013-0							63.00	0.00	0.00	0.00	0.00	63.00	100.00
090-32180-0-11100-10000-33013-0							179.00	0.00	0.00	0.00	0.00	179.00	100.00
090-32190-0-11100-10000-33013-0							308.00	0.00	0.00	0.00	0.00	308.00	100.00
090-40350-0-00000-21000-33013-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-11100-10000-33013-0							109.00	3.62	3.62	3.30	0.00	105.38	96.68
090-74220-0-11100-10000-33013-0							220.00	0.00	0.00	0.00	0.00	220.00	100.00

FROM: 7/1/2021 TO 10/29/2021

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

UNENCUMBERED

FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-74250-0-11100-27000-33022-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-36000-33022-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-81100-33022-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-82000-33022-0							620.00	156.28	156.28	25.20	0.00	463.72	74.79
090-74260-0-11100-10000-33022-0							100.00	57.42	57.42	57.40	0.00	42.58	42.58
090-74260-0-11100-27000-33022-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL:	33022						35,845.00	9,460.68	9,460.68	26.39	0.00	26,384.32	73.61

Medicare, classified positions

090-00000-0-00000-27000-33023-0	700.00	209.21	209.21	29.90	0.00	490.79	70.11
090-00000-0-00000-72000-33023-0	1,400.00	458.31	458.31	32.70	0.00	941.69	67.26
090-00000-0-00000-81100-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-00000-0-00000-82000-33023-0	900.00	296.47	296.47	32.90	0.00	603.53	67.06
090-00000-0-11100-10000-33023-0	1,850.00	460.71	460.71	24.90	0.00	1,389.29	75.10
090-00000-0-11100-27000-33023-0	0.00	17.88	17.88	0.00	0.00	(17.88)	0.00
090-00000-0-11100-40000-33023-0	0.00	24.52	24.52	0.00	0.00	(24.52)	0.00
090-07200-0-00000-21000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-00000-24200-33023-0	570.00	169.80	169.80	29.80	0.00	400.20	70.21
090-07200-0-00000-27000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-00000-31400-33023-0	575.00	139.32	139.32	24.20	0.00	435.68	75.77
090-07200-0-00000-36000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-10000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07230-0-00000-36000-33023-0	870.00	254.15	254.15	29.20	0.00	615.85	70.79
090-30100-0-11100-10000-33023-0	1,020.00	250.64	250.64	24.60	0.00	769.36	75.43
090-32130-0-00000-31400-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32130-0-11100-10000-33023-0	150.00	61.85	61.85	41.20	0.00	88.15	58.77
090-58100-0-11100-10000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74200-0-00000-82000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74200-0-11100-10000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-36000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-81100-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-82000-33023-0	0.00	16.56	16.56	0.00	0.00	(16.56)	0.00
090-74250-0-11100-10000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-11100-27000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-36000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-81100-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-82000-33023-0	150.00	36.55	36.55	24.40	0.00	113.45	75.63
090-74260-0-11100-10000-33023-0	20.00	13.43	13.43	67.20	0.00	6.57	32.85
090-74260-0-11100-27000-33023-0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**BUDGET REPORT**

BDG113

10/29/2021

Page 9 of 17

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
TOTAL: 33023							8,205.00	2,409.40	2,409.40	29.37	0.00	5,795.60	70.63
Health & Welfare Benefits, certificated positions													
090-00000-0-00000-27000-34010-0							11,970.00	2,394.00	2,394.00	20.00	0.00	9,576.00	80.00
090-00000-0-11100-10000-34010-0							239,400.00	47,269.80	47,269.80	19.70	0.00	192,130.20	80.25
090-14000-0-11100-10000-34010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32120-0-11100-10000-34010-0							17,100.00	3,420.00	3,420.00	20.00	0.00	13,680.00	80.00
090-32160-0-11100-10000-34010-0							5,892.00	0.00	0.00	0.00	0.00	5,892.00	100.00
090-32170-0-11100-10000-34010-0							1,352.00	0.00	0.00	0.00	0.00	1,352.00	100.00
090-32180-0-11100-10000-34010-0							3,838.00	0.00	0.00	0.00	0.00	3,838.00	100.00
090-32190-0-11100-10000-34010-0							6,617.00	0.00	0.00	0.00	0.00	6,617.00	100.00
090-74220-0-11100-10000-34010-0							4,100.00	0.00	0.00	0.00	0.00	4,100.00	100.00
090-74250-0-11100-10000-34010-0							12,401.00	6,840.00	6,840.00	55.20	0.00	5,561.00	44.84
TOTAL: 34010							302,670.00	59,923.80	59,923.80	19.80	0.00	242,746.20	80.20
Health & Welfare Benefits, classified positions													
090-00000-0-00000-27000-34020-0							7,610.00	1,521.90	1,521.90	20.00	0.00	6,088.10	80.00
090-00000-0-00000-72000-34020-0							22,900.00	4,565.70	4,565.70	19.90	0.00	18,334.30	80.06
090-00000-0-00000-81100-34020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-00000-0-00000-82000-34020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-00000-0-11100-10000-34020-0							11,635.00	2,326.98	2,326.98	20.00	0.00	9,308.02	80.00
090-07200-0-00000-36000-34020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07230-0-00000-36000-34020-0							12,415.00	2,483.02	2,483.02	20.00	0.00	9,931.98	80.00
090-30100-0-11100-10000-34020-0							15,219.00	3,043.78	3,043.78	20.00	0.00	12,175.22	80.00
TOTAL: 34020							69,779.00	13,941.38	13,941.38	19.98	0.00	55,837.62	80.02
State Unemployment Insurance, certificated positions													
090-00000-0-00000-27000-35010-0							525.00	171.80	171.80	32.70	0.00	353.20	67.28
090-00000-0-11100-10000-35010-0							4,700.00	1,339.69	1,339.69	28.50	0.00	3,360.31	71.50
090-07200-0-00000-24200-35010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-10000-35010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-21100-35010-0							89.00	13.35	13.35	15.00	0.00	75.65	85.00
090-14000-0-11100-10000-35010-0							260.00	0.00	0.00	0.00	0.00	260.00	100.00
090-32120-0-11100-10000-35010-0							350.00	92.58	92.58	26.50	0.00	257.42	73.55
090-32130-0-00000-31400-35010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32130-0-11100-10000-35010-0							225.00	45.92	45.92	20.40	0.00	179.08	79.59
090-32160-0-11100-10000-35010-0							95.00	0.00	0.00	0.00	0.00	95.00	100.00
090-32170-0-11100-10000-35010-0							22.00	0.00	0.00	0.00	0.00	22.00	100.00
090-32180-0-11100-10000-35010-0							62.00	0.00	0.00	0.00	0.00	62.00	100.00

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-32190-0-11100-10000-35010-0							107.00	0.00	0.00	0.00	0.00	107.00	100.00
090-40350-0-00000-21000-35010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-11100-10000-35010-0							40.00	1.26	1.26	3.20	0.00	38.74	96.85
090-74220-0-11100-10000-35010-0							75.00	0.00	0.00	0.00	0.00	75.00	100.00
090-74250-0-11100-10000-35010-0							200.00	158.16	158.16	79.10	0.00	41.84	20.92
TOTAL: 35010							6,750.00	1,822.76	1,822.76	27.00	0.00	4,927.24	73.00
State Unemployment Insurance, classified positions													
090-00000-0-00000-27000-35020-0							225.00	72.16	72.16	32.10	0.00	152.84	67.93
090-00000-0-00000-72000-35020-0							465.00	158.00	158.00	34.00	0.00	307.00	66.02
090-00000-0-00000-81100-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-00000-0-00000-82000-35020-0							325.00	102.24	102.24	31.50	0.00	222.76	68.54
090-00000-0-11100-10000-35020-0							650.00	158.84	158.84	24.40	0.00	491.16	75.56
090-00000-0-11100-27000-35020-0							0.00	6.17	6.17	0.00	0.00	(6.17)	0.00
090-00000-0-11100-40000-35020-0							0.00	8.46	8.46	0.00	0.00	(8.46)	0.00
090-07200-0-00000-21000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-00000-24200-35020-0							200.00	58.56	58.56	29.30	0.00	141.44	70.72
090-07200-0-00000-27000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-00000-31400-35020-0							200.00	48.06	48.06	24.00	0.00	151.94	75.97
090-07200-0-00000-36000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07200-0-11100-10000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-07230-0-00000-36000-35020-0							300.00	87.64	87.64	29.20	0.00	212.36	70.79
090-30100-0-11100-10000-35020-0							350.00	86.44	86.44	24.70	0.00	263.56	75.30
090-32130-0-00000-31400-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32130-0-11100-10000-35020-0							150.00	21.33	21.33	14.20	0.00	128.67	85.78
090-58100-0-11100-10000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74200-0-00000-82000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74200-0-11100-10000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-36000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-81100-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-82000-35020-0							0.00	5.71	5.71	0.00	0.00	(5.71)	0.00
090-74250-0-11100-10000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-11100-27000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-36000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-81100-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-82000-35020-0							50.00	12.59	12.59	25.20	0.00	37.41	74.82
090-74260-0-11100-10000-35020-0							10.00	4.63	4.63	46.30	0.00	5.37	53.70
090-74260-0-11100-27000-35020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00

**BUDGET REPORT**

BDG113

10/29/2021

Page 11 of 17

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

						UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	
						Working	Current
						Year To Date	%
						Encumbered	Balance
							%
TOTAL: 35020						2,925.00	830.83
						830.83	28.40
						0.00	0.00
						2,094.17	71.60
Worker`s Compensation Insurance, certificated positions							
090-00000-0-00000-27000-36010-0						1,525.00	586.52
090-00000-0-11100-10000-36010-0						13,500.00	4,573.82
090-07200-0-00000-24200-36010-0						0.00	0.00
090-07200-0-11100-10000-36010-0						0.00	0.00
090-07200-0-11100-21100-36010-0						260.00	45.57
090-14000-0-11100-10000-36010-0						750.00	0.00
090-32120-0-11100-10000-36010-0						1,050.00	316.05
090-32130-0-00000-31400-36010-0						0.00	0.00
090-32130-0-11100-10000-36010-0						650.00	156.82
090-32160-0-11100-10000-36010-0						272.00	0.00
090-32170-0-11100-10000-36010-0						62.00	0.00
090-32180-0-11100-10000-36010-0						177.00	0.00
090-32190-0-11100-10000-36010-0						305.00	0.00
090-40350-0-00000-21000-36010-0						0.00	0.00
090-40350-0-11100-10000-36010-0						108.00	4.29
090-74220-0-11100-10000-36010-0						215.00	0.00
090-74250-0-11100-10000-36010-0						572.00	539.87
TOTAL: 36010						19,446.00	6,222.94
						6,222.94	32.00
						0.00	0.00
						13,223.06	68.00
Worker`s Compensation Insurance, classified positions							
090-00000-0-00000-27000-36020-0						650.00	246.34
090-00000-0-00000-72000-36020-0						1,350.00	539.52
090-00000-0-00000-81100-36020-0						0.00	0.00
090-00000-0-00000-82000-36020-0						900.00	349.04
090-00000-0-11100-10000-36020-0						1,800.00	542.41
090-00000-0-11100-27000-36020-0						0.00	21.05
090-00000-0-11100-40000-36020-0						0.00	28.86
090-07200-0-00000-21000-36020-0						0.00	0.00
090-07200-0-00000-24200-36020-0						565.00	199.89
090-07200-0-00000-27000-36020-0						0.00	0.00
090-07200-0-00000-31400-36020-0						550.00	164.04
090-07200-0-00000-36000-36020-0						0.00	0.00
090-07200-0-11100-10000-36020-0						0.00	0.00
090-07230-0-00000-36000-36020-0						870.00	299.26
090-30100-0-11100-10000-36020-0						865.00	295.11
090-32130-0-00000-31400-36020-0						0.00	0.00

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

						UNENCUMBERED							
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-32130-0-11100-10000-36020-0							435.00	72.82	72.82	16.70	0.00	362.18	83.26
090-58100-0-11100-10000-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74200-0-00000-82000-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74200-0-11100-10000-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-36000-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-81100-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-00000-82000-36020-0							0.00	19.50	19.50	0.00	0.00	(19.50)	0.00
090-74250-0-11100-10000-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-11100-27000-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-36000-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-81100-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74260-0-00000-82000-36020-0							145.00	43.04	43.04	29.70	0.00	101.96	70.32
090-74260-0-11100-10000-36020-0							30.00	15.81	15.81	52.70	0.00	14.19	47.30
090-74260-0-11100-27000-36020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 36020							8,160.00	2,836.69	2,836.69	34.76	0.00	5,323.31	65.24
Other Benefits, certificated positions													
090-00000-0-11100-10000-39010-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 39010							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 30000							812,720.00	194,678.60	194,678.60	23.95	0.00	618,041.40	76.05
Approved Textbooks and Core Curricula Materials													
090-00000-0-11100-10000-41000-0							20,000.00	0.00	0.00	0.00	0.00	20,000.00	100.00
090-07200-0-11100-10000-41000-0							23,989.00	0.00	0.00	0.00	11,840.93	12,148.07	50.64
090-63000-0-11100-10000-41000-0							43,140.00	42,564.93	42,564.93	98.70	30,544.22	(29,969.15)	0.00
TOTAL: 41000							87,129.00	42,564.93	42,564.93	48.85	42,385.15	2,178.92	2.50
Books and Other Reference Materials													
090-00000-0-00000-72000-42000-0							100.00	0.00	0.00	0.00	0.00	100.00	100.00
TOTAL: 42000							100.00	0.00	0.00	0.00	0.00	100.00	100.00
Materials and Supplies													
090-00000-0-00000-21400-43000-0							1,000.00	551.33	551.33	55.10	0.00	448.67	44.87
090-00000-0-00000-27000-43000-0							5,000.00	1,718.79	1,718.79	34.40	936.44	2,344.77	46.90
090-00000-0-00000-31400-43000-0							250.00	172.72	172.72	69.10	49.78	27.50	11.00
090-00000-0-00000-72000-43000-0							5,000.00	1,256.21	1,256.21	25.10	590.98	3,152.81	63.06
090-00000-0-00000-81100-43000-0							5,500.00	650.65	650.65	11.80	851.31	3,998.04	72.69
090-00000-0-00000-82000-43000-0							6,000.00	630.43	630.43	10.50	0.00	5,369.57	89.49
090-00000-0-11100-10000-43000-0							30,000.00	12,940.28	12,940.28	43.10	7,549.92	9,509.80	31.70

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

UNENCUMBERED

FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-00000-0-11100-31400-43000-0							500.00	0.00	0.00	0.00	0.00	500.00	100.00
090-07200-0-00000-24203-43000-0							500.00	482.09	482.09	96.40	0.00	17.91	3.58
090-07200-0-11100-10000-43000-0							24,000.00	3,441.73	3,441.73	14.30	19,802.50	755.77	3.15
090-07230-0-00000-36000-43000-0							100.00	0.00	0.00	0.00	0.00	100.00	100.00
090-11000-0-11100-10000-43000-0							20,000.00	222.38	222.38	1.10	0.00	19,777.62	98.89
090-30100-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-31820-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	9,790.00	(9,790.00)	0.00
090-32100-0-00000-31400-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32100-0-00000-81100-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32100-0-11100-10000-43000-0							42,551.00	0.00	0.00	0.00	0.00	42,551.00	100.00
090-32120-0-11100-10000-43000-0							15,000.00	669.61	669.61	4.50	3,080.66	11,249.73	75.00
090-32130-0-00000-31400-43000-0							10,000.00	2,325.36	2,325.36	23.30	0.00	7,674.64	76.75
090-32130-0-11100-10000-43000-0							323,738.00	0.00	0.00	0.00	29,660.33	294,077.67	90.84
090-32150-0-00000-31400-43000-0							2,212.00	1,496.00	1,496.00	67.60	0.00	716.00	32.37
090-32150-0-00000-81100-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32150-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32200-0-00000-31400-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32200-0-00000-81100-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32200-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-00000-21000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-41260-0-11100-10000-43000-0							1,000.00	267.11	267.11	26.70	0.00	732.89	73.29
090-58100-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-63000-0-11100-10000-43000-0							500.00	214.10	214.10	42.80	0.00	285.90	57.18
090-73880-0-00000-31400-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74200-0-00000-31400-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74220-0-11100-10000-43000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-74250-0-11100-10000-43000-0							0.00	102.67	102.67	0.00	0.00	(102.67)	0.00
TOTAL: 43000							492,851.00	27,141.46	27,141.46	5.51	72,311.92	393,397.62	79.82
Non-Capitalized Equipment													
090-00000-0-00000-27000-44000-0							1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
090-00000-0-00000-72000-44000-0							2,600.00	0.00	0.00	0.00	0.00	2,600.00	100.00



FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

						UNENCUMBERED							
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
090-32200-0-00000-27000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32200-0-00000-72000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32200-0-11100-10000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-41260-0-11100-10000-44000-0							7,900.00	0.00	0.00	0.00	4,800.82	3,099.18	39.23
TOTAL: 44000							54,349.00	8,989.76	8,989.76	16.54	4,800.82	40,558.42	74.63
TOTAL: 40000							634,429.00	78,696.15	78,696.15	12.40	119,497.89	436,234.96	68.76
Subagreements for Services													
090-07230-0-00000-36000-51000-0							33,000.00	5,907.46	5,907.46	17.90	26,583.59	508.95	1.54
TOTAL: 51000							33,000.00	5,907.46	5,907.46	17.90	26,583.59	508.95	1.54
Travel and Conferences													
090-00000-0-00000-27000-52000-0							8,587.00	2,277.34	2,277.34	26.50	2,287.31	4,022.35	46.84
090-00000-0-00000-72000-52000-0							3,000.00	1,447.31	1,447.31	48.20	0.00	1,552.69	51.76
090-00000-0-11100-10000-52000-0							500.00	0.00	0.00	0.00	0.00	500.00	100.00
090-07200-0-00000-74100-52000-0							6,000.00	2,670.00	2,670.00	44.50	0.00	3,330.00	55.50
090-07200-0-11100-10000-52000-0							1,200.00	515.45	515.45	43.00	0.00	684.55	57.05
090-30100-0-11100-10000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-32120-0-11100-10000-52000-0							3,000.00	1,148.10	1,148.10	38.30	0.00	1,851.90	61.73
090-32130-0-11100-10000-52000-0							3,000.00	1,148.10	1,148.10	38.30	0.00	1,851.90	61.73
090-40350-0-00000-21000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-00000-24200-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-11100-10000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-73880-0-00000-72000-52000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 52000							25,287.00	9,206.30	9,206.30	36.41	2,287.31	13,793.39	54.55
Dues and Memberships													
090-00000-0-00000-27000-53000-0							5,833.00	2,552.91	2,552.91	43.80	0.00	3,280.09	56.23
090-00000-0-00000-72000-53000-0							800.00	756.50	756.50	94.60	0.00	43.50	5.44
090-40350-0-00000-24200-53000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 53000							6,633.00	3,309.41	3,309.41	49.89	0.00	3,323.59	50.11
Other Insurance													
090-00000-0-00000-72000-54500-0							21,000.00	26,951.87	26,951.87	128.30	0.00	(5,951.87)	0.00
090-07230-0-00000-36000-54500-0							2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00
TOTAL: 54500							23,000.00	26,951.87	26,951.87	117.18	0.00	(3,951.87)	0.00
Operation and Housekeeping Services													
090-00000-0-00000-81100-55000-0							3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00

**BUDGET REPORT**

BDG113

10/29/2021

Page 15 of 17

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

						UNENCUMBERED	
FD	RE	PY	GO	FN	OB	SI	
						Working	Current
						Year To Date	%
						Encumbered	Balance
						%	
090-00000-0-00000-82000-55000-0						150,000.00	63,160.18
TOTAL: 55000						153,000.00	63,160.18
Rentals, Leases, Repairs and Non-Capitalized Improvements							
090-00000-0-00000-27000-56000-0						0.00	0.00
090-00000-0-00000-81100-56000-0						662.00	356.00
090-00000-0-00000-82000-56000-0						35,000.00	10,068.98
090-07230-0-00000-36000-56000-0						2,000.00	0.00
090-32200-0-00000-81100-56000-0						0.00	0.00
TOTAL: 56000						37,662.00	10,424.98
Professional/Consulting Services and Operating Expenditures							
090-00000-0-00000-24200-58000-0						6,698.00	0.00
090-00000-0-00000-27000-58000-0						20,000.00	13,119.02
090-00000-0-00000-31400-58000-0						40,927.00	222.84
090-00000-0-00000-72000-58000-0						10,000.00	1,543.14
090-00000-0-00000-73000-58000-0						0.00	0.00
090-00000-0-00000-77000-58000-0						30,776.00	0.00
090-00000-0-00000-81100-58000-0						38,894.00	15,198.93
090-00000-0-11100-10000-58000-0						12,106.00	3,845.90
090-06205-0-00000-85000-58000-0						0.00	0.00
090-07200-0-00000-72000-58000-0						12,460.00	2,136.00
090-07200-0-11100-10000-58000-0						17,800.00	2,205.24
090-07200-0-11100-24200-58000-0						600.00	0.00
090-07230-0-00000-36000-58000-0						5,000.00	0.00
090-11000-0-00000-72000-58000-0						5,486.00	0.00
090-11000-0-11100-31400-58000-0						150.00	0.00
090-30100-0-11100-10000-58000-0						0.00	0.00
090-32100-0-11100-10000-58000-0						0.00	0.00
090-32120-0-11100-10000-58000-0						94,288.00	11,013.22
090-32130-0-00000-27000-58000-0						500.00	50.00
090-32130-0-11100-10000-58000-0						20,000.00	5,414.68
090-32140-0-11100-10000-58000-0						110,902.00	0.00
090-32200-0-00000-24200-58000-0						0.00	0.00
090-32200-0-11100-10000-58000-0						0.00	0.00
090-40350-0-00000-21000-58000-0						10,000.00	0.00
090-42010-0-11100-10000-58000-0						0.00	0.00
090-63000-0-11100-10000-58000-0						8,000.00	7,530.75
TOTAL: 58000						444,587.00	62,279.72

**BUDGET REPORT**

BDG113

10/29/2021

Page 16 of 17

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

											UNENCUMBERED				
FD	RE	PY	GO	FN	OB	SI			Working	Current	Year To Date	%	Encumbered	Balance	%
Communications															
090-00000-0-00000-82000-59000-0									40,000.00	14,570.62	14,570.62	36.40	20,149.85	5,279.53	13.20
TOTAL: 59000									40,000.00	14,570.62	14,570.62	36.43	20,149.85	5,279.53	13.20
TOTAL: 50000									763,169.00	195,810.54	195,810.54	25.66	156,172.75	411,185.71	53.88
Equipment															
090-00000-0-00000-82000-64000-0									0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 64000									0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 60000									0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Tuition, Excess Costs, and/or Deficits Payments to COE															
090-00000-0-00000-92000-71420-0									0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 71420									0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers of Indirect Costs															
090-00000-0-00000-72100-73100-0									0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-30100-0-00000-72100-73100-0									0.00	0.00	0.00	0.00	0.00	0.00	0.00
090-40350-0-00000-72100-73100-0									0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 73100									0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 70000									0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES:									4,143,727.00	999,891.11	999,891.11	24.13	275,670.64	2,868,165.25	69.22

**BUDGET REPORT**

BDG113

10/29/2021

Page 17 of 17

FY: 2022

10:24:42AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 090 - Charter Schools Special Revenue Fund

											UNENCUMBERED		
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%

**SUMMARY FOR 090 - CHARTER SCHOOLS SPECIAL REVENUE FUND**

		Current	Year To Date	%	Encumbered	Balance	%
<b>TOTAL: INCOME</b>	4,231,201.00	1,069,317.85	1,069,317.85	25.27	0.00	3,161,883.15	74.73
<b>TOTAL: 1000-5000</b>	4,143,727.00	999,891.11	999,891.11	24.13	275,670.64	2,868,165.25	69.22
<b>TOTAL: 1000-6000</b>	4,143,727.00	999,891.11	999,891.11	24.13	275,670.64	2,868,165.25	69.22
<b>TOTAL: EXPENSES</b>	4,143,727.00	999,891.11	999,891.11	24.13	275,670.64	2,868,165.25	69.22



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**7. Consent Action Items 7.3 Cafeteria Report**

**BUDGET REPORT**

BDG113

10/29/2021

Page 1 of 4

FY: 2022

10:22:05AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 130 - Cafeteria Special Revenue Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
Child Nutrition Programs													
130-53100-0-00000-00000-82200-0							85,000.00	17,769.37	17,769.37	20.90	0.00	67,230.63	79.09
TOTAL: 82200							85,000.00	17,769.37	17,769.37	20.91	0.00	67,230.63	79.09
Child Nutrition													
130-53100-0-00000-00000-85200-0							6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00
TOTAL: 85200							6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00
Food Service Sales													
130-53100-0-00000-00000-86340-0							1,000.00	142.18	142.18	14.20	0.00	857.82	85.78
TOTAL: 86340							1,000.00	142.18	142.18	14.22	0.00	857.82	85.78
Interest													
130-53100-0-00000-00000-86600-0							100.00	30.17	30.17	30.20	0.00	69.83	69.83
TOTAL: 86600							100.00	30.17	30.17	30.17	0.00	69.83	69.83
Net Increase (Decrease) in the Fair Value of Investments													
130-53100-0-00000-00000-86620-0							0.00	(141.50)	(141.50)	0.00	0.00	141.50	0.00
TOTAL: 86620							0.00	(141.50)	(141.50)	0.00	0.00	141.50	0.00
To Cafeteria Fund, From General Fund													
130-53100-0-00000-00000-89160-0							75,000.00	50,000.00	50,000.00	66.70	0.00	25,000.00	33.33
TOTAL: 89160							75,000.00	50,000.00	50,000.00	66.67	0.00	25,000.00	33.33
TOTAL: 80000							167,100.00	67,800.22	67,800.22	40.57	0.00	99,299.78	59.43
TOTAL INCOME:							167,100.00	67,800.22	67,800.22	40.57	0.00	99,299.78	59.43
Classified Support Salaries													
130-53100-0-00000-37000-22000-0							26,000.00	6,909.84	6,909.84	26.60	0.00	19,090.16	73.42
TOTAL: 22000							26,000.00	6,909.84	6,909.84	26.58	0.00	19,090.16	73.42
Classified Supervisors' and Administrators' Salaries													
130-53100-0-00000-37000-23000-0							56,000.00	18,606.88	18,606.88	33.20	0.00	37,393.12	66.77
TOTAL: 23000							56,000.00	18,606.88	18,606.88	33.23	0.00	37,393.12	66.77
TOTAL: 20000							82,000.00	25,516.72	25,516.72	31.12	0.00	56,483.28	68.88
Public Employees` Retirement System, classified positions													
130-53100-0-00000-37000-32020-0							18,900.00	5,845.87	5,845.87	30.90	0.00	13,054.13	69.07
TOTAL: 32020							18,900.00	5,845.87	5,845.87	30.93	0.00	13,054.13	69.07

FROM: 7/1/2021 TO 10/29/2021

FUND: 130 - Cafeteria Special Revenue Fund

							UNENCUMBERED						
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%
Social Security/Medicare/Alternative, classified positions													
130-53100-0-00000-37000-33020-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 33020							0.00	0.00	0.00	0.00	0.00	0.00	0.00
OASDI, classified positions													
130-53100-0-00000-37000-33022-0							5,100.00	1,582.05	1,582.05	31.00	0.00	3,517.95	68.98
TOTAL: 33022							5,100.00	1,582.05	1,582.05	31.02	0.00	3,517.95	68.98
Medicare, classified positions													
130-53100-0-00000-37000-33023-0							1,200.00	369.98	369.98	30.80	0.00	830.02	69.17
TOTAL: 33023							1,200.00	369.98	369.98	30.83	0.00	830.02	69.17
Health & Welfare Benefits, classified positions													
130-53100-0-00000-37000-34020-0							17,100.00	3,420.00	3,420.00	20.00	0.00	13,680.00	80.00
TOTAL: 34020							17,100.00	3,420.00	3,420.00	20.00	0.00	13,680.00	80.00
State Unemployment Insurance, classified positions													
130-53100-0-00000-37000-35020-0							450.00	127.59	127.59	28.40	0.00	322.41	71.65
TOTAL: 35020							450.00	127.59	127.59	28.35	0.00	322.41	71.65
Worker`s Compensation Insurance, classified positions													
130-53100-0-00000-37000-36020-0							1,200.00	435.61	435.61	36.30	0.00	764.39	63.70
TOTAL: 36020							1,200.00	435.61	435.61	36.30	0.00	764.39	63.70
TOTAL: 30000							43,950.00	11,781.10	11,781.10	26.81	0.00	32,168.90	73.19
Materials and Supplies													
130-53100-0-00000-37000-43000-0							5,500.00	31.08	31.08	0.60	0.00	5,468.92	99.43
TOTAL: 43000							5,500.00	31.08	31.08	0.57	0.00	5,468.92	99.43
Non-Capitalized Equipment													
130-53100-0-00000-37000-44000-0							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL: 44000							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food													
130-53100-0-00000-37000-47000-0							35,000.00	13,092.16	13,092.16	37.40	13,665.82	8,242.02	23.55
TOTAL: 47000							35,000.00	13,092.16	13,092.16	37.41	13,665.82	8,242.02	23.55
TOTAL: 40000							40,500.00	13,123.24	13,123.24	32.40	13,665.82	13,710.94	33.85
Travel and Conferences													
130-53100-0-00000-37000-52000-0							100.00	9.86	9.86	9.90	0.00	90.14	90.14

**BUDGET REPORT**

BDG113

10/29/2021

Page 3 of 4

FY: 2022

10:22:05AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 130 - Cafeteria Special Revenue Fund

											UNENCUMBERED				
FD	RE	PY	GO	FN	OB	SI			Working	Current	Year To Date	%	Encumbered	Balance	%
TOTAL: 52000								100.00	9.86	9.86	9.86		0.00	90.14	90.14
TOTAL: 50000								100.00	9.86	9.86	9.86		0.00	90.14	90.14
TOTAL EXPENSES:								166,550.00	50,430.92	50,430.92	30.28		13,665.82	102,453.26	61.52



**BUDGET REPORT**

BDG113

10/29/2021

Page 4 of 4

FY: 2022

10:22:05AM

FROM: 7/1/2021 TO 10/29/2021

FUND: 130 - Cafeteria Special Revenue Fund

											UNENCUMBERED		
FD	RE	PY	GO	FN	OB	SI	Working	Current	Year To Date	%	Encumbered	Balance	%

**SUMMARY FOR 130 - CAFETERIA SPECIAL REVENUE FUND**

		Current	Year To Date	%	Encumbered	Balance	%
<b>TOTAL: INCOME</b>	167,100.00	67,800.22	67,800.22	40.57	0.00	99,299.78	59.43
<b>TOTAL: 1000-5000</b>	166,550.00	50,430.92	50,430.92	30.28	13,665.82	102,453.26	61.52
<b>TOTAL: 1000-6000</b>	166,550.00	50,430.92	50,430.92	30.28	13,665.82	102,453.26	61.52
<b>TOTAL: EXPENSES</b>	166,550.00	50,430.92	50,430.92	30.28	13,665.82	102,453.26	61.52



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**7. Consent Action Items 7.4 Enrollment Report Charter**

## Attendance Summary By Grade

**Sequoia Union Charter School**  
09/27/2021 to 10/22/2021 = 15 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	50	0	0	0	50	750	0	0	54.00	696.00	46.40	92.80%
<b>Subtotal</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>54.00</b>	<b>696.00</b>	<b>46.40</b>	<b>92.80%</b>
1	38	1	0	0	39	585	0	5	48.00	532.00	35.47	91.72%
2	39	0	0	1	38	585	0	4	55.00	526.00	35.07	90.53%
3	41	0	0	1	40	615	0	12	52.00	551.00	36.73	91.38%
<b>Subtotal</b>	<b>118</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>117</b>	<b>1785</b>	<b>0</b>	<b>21</b>	<b>155.00</b>	<b>1609.00</b>	<b>107.27</b>	<b>91.21%</b>
4	42	1	1	2	41	630	0	15	47.00	568.00	37.87	92.36%
5	42	0	0	0	42	630	0	0	63.00	567.00	37.80	90.00%
6	40	0	0	0	40	600	0	0	25.00	575.00	38.33	95.83%
<b>Subtotal</b>	<b>124</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>123</b>	<b>1860</b>	<b>0</b>	<b>15</b>	<b>135.00</b>	<b>1710.00</b>	<b>114.00</b>	<b>92.68%</b>
7	47	1	0	0	48	720	0	5	46.00	669.00	44.60	93.57%
<b>Subtotal</b>	<b>47</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>720</b>	<b>0</b>	<b>5</b>	<b>46.00</b>	<b>669.00</b>	<b>44.60</b>	<b>93.57%</b>
<b>Grand Total</b>	<b>339</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>338</b>	<b>5115</b>	<b>0</b>	<b>41</b>	<b>390.00</b>	<b>4684.00</b>	<b>312.27</b>	<b>92.31%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / (Actual Days - Off Track - Days N/E ) ] X 100 =  
ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**7. Consent Action Items 7.5 Enrollment Report District**

# Attendance Summary By Grade

**Sequoia Union Elementary School**  
09/27/2021 to 10/22/2021 = 15 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
8	38	0	0	0	38	570	0	0	50.00	519.00	34.60	91.05%
<b>Subtotal</b>	<b>38</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>570</b>	<b>0</b>	<b>0</b>	<b>50.00</b>	<b>519.00</b>	<b>34.60</b>	<b>91.05%</b>
<b>Grand Total</b>	<b>38</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>570</b>	<b>0</b>	<b>0</b>	<b>50.00</b>	<b>519.00</b>	<b>34.60</b>	<b>91.05%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

## Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / (Actual Days - Off Track - Days N/E ) ] X 100 =  
ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**7. Consent Action Items 7.6 Payroll Report**

# Tulare County Office of Education

## Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year 10/06/2021

### Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	X Yes	X Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed	No. Enclosed
Form PS02 Voluntary Deductions	No. Enclosed	No. Enclosed <u>1</u>
Form PS03 Employee Distribution Additions	No. Enclosed 3	No. Enclosed
Form W-4 Withholding	No. Enclosed 3	No. Enclosed
Automatic Payroll Deposit Form Authorization	No. Enclosed	No. Enclosed
PERS Action Form	No. Enclosed	No. Enclosed
Total Gross Payroll Must attach Adding Machine Tape	<u>\$10,816.28</u> Total Amount <u>\$10,816.28</u>	<u>\$5,013.21</u> Total Amount <u>\$5,013.03</u>

The Sequoia Union Elementary School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

[Signature]  
District Authorized Signature

10/06/2021

Date

### TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE \_\_\_\_/\_\_\_\_/\_\_\_\_

Received & Processed By \_\_\_\_\_

# Tulare County Office of Education

## Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year 10/22/2021

### Instructions

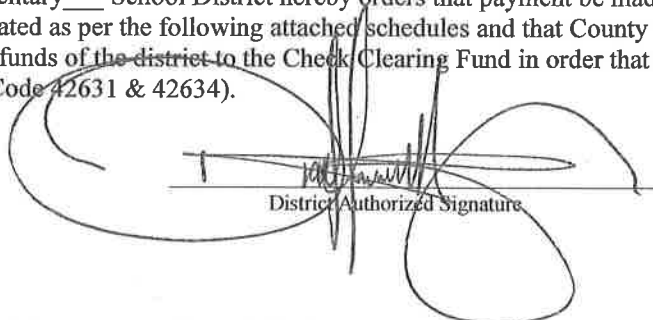
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	Yes	Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed	No. Enclosed
Form PS02 Voluntary Deductions	No. Enclosed	No. Enclosed
Form PS03 Employee Distribution Additions	No. Enclosed	No. Enclosed
Form W-4 Withholding	No. Enclosed	No. Enclosed
Automatic Payroll Deposit Form Authorization	No. Enclosed	No. Enclosed
PERS Action Form		No. Enclosed
Total Gross Payroll Must attach Adding Machine Tape	W/EXCS \$132,147.69 Total Amount \$131,968.88	Total Amount \$62,247.03

The Sequoia Union Elementary School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
District Authorized Signature

10/22/2021

Date

### TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE 10/22/2021

Received & Processed By \_\_\_\_\_





**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

7. Consent Action Items 7.7 [Vendor Payment Report](#)

## Accounts Payable Final PreList - 10/7/2021 12:57:20PM

\*\*\* FINAL \*\*\*

Batch No 242

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
014133	Amazon Business	PV-220517	10/7/2021	220155	1QLX-LNMK-79QT		010-32130-0-00000-31400-43000-0	\$244.09		22
	Amazon Business	PV-220518	10/7/2021	220155	1QLX-LNMK-79QT		090-32130-0-00000-31400-43000-0	\$1,974.95		22
Total Check Amount:								\$2,219.04		
013123	BANK OF THE SIERRA	PV-220493	10/6/2021	220092	9.16.21		010-00000-0-11100-10000-58000-0	\$3.71	M	
	BANK OF THE SIERRA	PV-220494	10/6/2021	220092	9.16.21		090-00000-0-11100-10000-58000-0	\$30.04	M	
	BANK OF THE SIERRA	PV-220495	10/6/2021	220091	9.6.21		010-00000-0-00000-72000-43000-0	\$5.92	M	
	BANK OF THE SIERRA	PV-220496	10/6/2021	220091	9.5.21		090-00000-0-00000-72000-43000-0	\$47.94	M	
	BANK OF THE SIERRA	PV-220497	10/6/2021	220113	9.1.21		010-00000-0-11100-10000-43000-0	\$48.05	M	
	BANK OF THE SIERRA	PV-220498	10/6/2021	220113	9.1.21		090-00000-0-11100-10000-43000-0	\$388.75	M	
Total Check Amount:								\$524.41		
013883	Central Valley Business Forms	PV-220515	10/7/2021	220156	236077		010-32150-0-00000-31400-43000-0	\$184.90		
	Central Valley Business Forms	PV-220516	10/7/2021	220156	236077		090-32150-0-00000-31400-43000-0	\$1,496.00		
Total Check Amount:								\$1,680.90		
014113	Diana Hernandez	PV-220492	10/6/2021		10.06.2021		010-00000-0-00000-72000-52000-0	\$6.87		
	Diana Hernandez		10/6/2021		10.06.2021		090-00000-0-00000-72000-52000-0	\$55.46		
Total Check Amount:								\$62.33		
002430	GRIGGS INC, JACK	PV-220489	10/6/2021	220050	0071885		010-00000-0-00000-82000-55000-0	\$324.01		
	GRIGGS INC, JACK	PV-220490	10/6/2021	220050	0071885		090-00000-0-00000-82000-55000-0	\$2,621.56		
Total Check Amount:								\$2,945.57		
014008	Hapara, Inc.	PV-220487	10/6/2021	220150	INV-118403		010-00000-0-11100-10000-58000-0	\$330.88		22
	Hapara, Inc.	PV-220488	10/6/2021	220150	INV118403		090-00000-0-11100-10000-58000-0	\$2,677.12		22
Total Check Amount:								\$3,008.00		
013951	Jive Communications Inc.	PV-220502	10/7/2021	220018	IN7100661440		090-00000-0-00000-82000-59000-0	\$866.24		23
	Jive Communications Inc.	PV-220503	10/7/2021	220018	IN7100661440		010-00000-0-00000-82000-59000-0	\$107.06		23
Total Check Amount:								\$973.30		
014050	Kelley Ritchie	PV-220491	10/6/2021		9.30.21		090-32130-0-00000-31400-43000-0	\$50.00		
	Kelley Ritchie	PV-220509	10/7/2021		9.25.21		090-32130-0-00000-31400-43000-0	\$50.00		

## Accounts Payable Final PreList - 10/7/2021 12:57:20PM

\*\*\* FINAL \*\*\*

Batch No 242

Vendor No	Vendor Name	Reference	Invoice	PO #	Invoice No	Separate	Account Code	Amount	Audit	
		Number	Date						Check	Flag
Total Check Amount:								\$100.00		
013743	Mangini Associates Inc	PV-220513	10/7/2021	220158	11850		350-77100-0-00000-85000-62000-0	\$2,400.70		
	Mangini Associates Inc	PV-220514	10/7/2021	220157	11849		351-77100-0-00000-85000-62000-0	\$1,839.34		
Total Check Amount:								\$4,240.04		
013747	Mission Uniform Service	PV-220504	10/7/2021	220027	515614025		010-00000-0-00000-82000-55000-0	\$54.88		22
	Mission Uniform Service	PV-220505	10/7/2021	220027	515614025		090-00000-0-00000-82000-55000-0	\$444.07		22
	Mission Uniform Service	PV-220506	10/7/2021	220027	515668399		010-00000-0-00000-82000-55000-0	\$71.12		22
	Mission Uniform Service	PV-220507	10/7/2021	220027	515668399		090-00000-0-00000-82000-55000-0	\$575.38		22
	Mission Uniform Service	PV-220511	10/7/2021	220027	515658806		010-00000-0-00000-82000-55000-0	\$75.41		22
	Mission Uniform Service	PV-220512	10/7/2021	220027	515658806		090-00000-0-00000-82000-55000-0	\$610.09		22
	Total Check Amount:								\$1,830.95	
014172	Nadia Shouman	PV-220510	10/7/2021		09.24.21		090-00000-0-11100-10000-43000-0	\$53.15		
Total Check Amount:								\$53.15		
012151	PRODUCERS	PV-220508	10/7/2021	220093	57598763		130-53100-0-00000-37000-47000-0	\$457.05		22
Total Check Amount:								\$457.05		
013076	SISC III	PV-220499	10/7/2021		10.01.2021		010-00000-0-00000-00000-95024-0	\$44,357.50		G
Total Check Amount:								\$44,357.50		
006424	WOODLAKE HARDWARE CO	PV-220500	10/7/2021	220019	A142277		090-00000-0-00000-81100-43000-0	\$75.90		
	WOODLAKE HARDWARE CO	PV-220501	10/7/2021	220019	A142277		010-81500-0-00000-81100-43000-0	\$9.38		
Total Check Amount:								\$85.28		

## Accounts Payable Final PreList - 10/7/2021 12:57:20PM

\*\*\* FINAL \*\*\*

Batch No 242

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total District Payment Amount:

\$62,537.52

## Accounts Payable Final PreList - 10/7/2021 12:57:20PM

\*\*\* FINAL \*\*\*

Batch No 242

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 242

Total Accounts Payable:

\$62,537.52

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 62,537.52 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


  
Authorizing Signature


  
Date

Fund Summary	Total
010	\$45,823.78
090	\$12,016.65
130	\$457.05
350	\$2,400.70
351	\$1,839.34
Total	\$62,537.52

## Accounts Payable Final PreList - 10/12/2021 12:36:52PM

\*\*\* FINAL \*\*\*

Batch No 243

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit	
									Flag	EFT
014133	Amazon Business	PV-220519	10/12/2021	220064	111-5849109-9073843		010-00000-0-00000-27000-43000-0	\$15.86		22
	Amazon Business	PV-220520	10/12/2021	220064	111-5849109-9073843		090-00000-0-00000-72000-43000-0	\$128.34		22
Total Check Amount:								\$144.20		
012923	ARAMARK Uniform Services	PV-220553	10/12/2021	220020	860074829		090-00000-0-00000-31400-58000-0	\$24.76		
	ARAMARK Uniform Services	PV-220554	10/12/2021	220020	860074829		010-00000-0-00000-31400-58000-0	\$3.06		
Total Check Amount:								\$27.82		
013192	AT&T	PV-220550	10/12/2021	220044	0207858057001		010-00000-0-00000-82000-59000-0	\$7.51		
	AT&T	PV-220551	10/12/2021	220044	0207858057001		090-00000-0-00000-82000-59000-0	\$60.77		
Total Check Amount:								\$68.28		
013206	AT&T WIRELESS	PV-220523	10/12/2021	220049	287259272862		010-00000-0-00000-82000-59000-0	\$80.23		
	AT&T WIRELESS	PV-220524	10/12/2021	220049	287259272862		090-00000-0-00000-82000-59000-0	\$649.13		
Total Check Amount:								\$729.36		
011909	CULLIGAN WATER CONDITIONING	PV-220529	10/12/2021	220161	16774		010-00000-0-00000-82000-55000-0	\$86.08		22
	CULLIGAN WATER CONDITIONING	PV-220530	10/12/2021	220161	16774		090-00000-0-00000-82000-55000-0	\$696.42		22
Total Check Amount:								\$782.50		
014166	Elevate Global IT	PV-220548	10/12/2021	220031	3547		010-32120-0-11100-10000-58000-0	\$35.94		
	Elevate Global IT	PV-220549	10/12/2021	220031	3547		090-32120-0-11100-10000-58000-0	\$290.76		
Total Check Amount:								\$326.70		
012704	FRUIT GROWERS SUPPLY CO	PV-220546	10/12/2021	220026	103801		010-00000-0-00000-81100-43000-0	\$2.39		22
	FRUIT GROWERS SUPPLY CO	PV-220547	10/12/2021	220026	103801		010-00000-0-00000-81100-43000-0	\$19.31		22
Total Check Amount:								\$21.70		
014036	Infinity Communications	PV-220525	10/12/2021	220138	12938		010-00000-0-00000-71500-52000-0	\$130.63		
	Infinity Communications	PV-220526	10/12/2021	220138	12938		090-00000-0-00000-27000-52000-0	\$1,056.87	B	
Total Check Amount:								\$1,187.50		
012998	MAJOR SYSCO	PV-220531	10/12/2021	220140	751834		130-53100-0-00000-37000-47000-0	\$4,045.30		

## Accounts Payable Final PreList - 10/12/2021 12:36:52PM

\*\*\* FINAL \*\*\*

Batch No 243

Vendor No	Vendor Name	Reference	Invoice	PO #	Invoice No	Check	Separate	Amount	Audit	
		Number	Date				Account Code		Flag	EFT
Total Check Amount:								\$4,045.30		
013171	OFFICE DEPOT	PV-220536	10/12/2021	220162	196208657001		010-00000-0-00000-72000-43000-0	\$6.35		
	OFFICE DEPOT	PV-220537	10/12/2021	220162	196208657001		090-00000-0-00000-72000-43000-0	\$51.36		
	OFFICE DEPOT	PV-220538	10/12/2021	220162	200505078001		010-00000-0-00000-72000-43000-0	\$1.92		
	OFFICE DEPOT	PV-220539	10/12/2021	220162	200505078001		090-00000-0-00000-72000-43000-0	\$15.56		
	OFFICE DEPOT	PV-220540	10/12/2021	220162	200504591001		010-00000-0-00000-72000-43000-0	\$2.23		
	OFFICE DEPOT	PV-220541	10/12/2021	220162	200504591001		090-00000-0-00000-72000-43000-0	\$18.01		
	OFFICE DEPOT	PV-220542	10/12/2021	220162	200097172001		010-00000-0-00000-72000-43000-0	\$17.82		
	OFFICE DEPOT	PV-220543	10/12/2021	220162	200097172001		090-00000-0-00000-72000-43000-0	\$144.12		
	OFFICE DEPOT	PV-220544	10/12/2021	220162	200505079001		010-00000-0-00000-72000-43000-0	\$1.92		
	OFFICE DEPOT	PV-220545	10/12/2021	220162	200505079001		090-00000-0-00000-72000-43000-0	\$15.56		
Total Check Amount:								\$274.85		
012151	PRODUCERS	PV-220552	10/12/2021	220093	58621278811		130-53100-0-00000-37000-47000-0	\$153.01		22
Total Check Amount:								\$153.01		
013948	Staples Advantage, Dept. LA	PV-220527	10/12/2021	220160	8063699948		010-00000-0-00000-71500-43000-0	\$46.89		
	Staples Advantage, Dept. LA	PV-220528	10/12/2021	220160	8063699948		090-00000-0-00000-27000-43000-0	\$379.50		
Total Check Amount:								\$426.39		
013971	SWRCB Accounting Office	PV-220532	10/12/2021	220163	5400709		010-00000-0-00000-82000-55000-0	\$20.35		
	SWRCB Accounting Office	PV-220533	10/12/2021	220163	5400709		090-00000-0-00000-82000-55000-0	\$164.65		
	SWRCB Accounting Office	PV-220534	10/12/2021	220163	5400709		010-00000-0-00000-82000-55000-0	\$20.35		
	SWRCB Accounting Office	PV-220535	10/12/2021	220163	5400709		090-00000-0-00000-82000-55000-0	\$164.65		
Total Check Amount:								\$370.00		
013416	VISALIA UNIFIED	PV-220521	10/12/2021	220136	1016		010-07230-0-00000-36000-51000-0	\$365.07		
	VISALIA UNIFIED	PV-220522	10/12/2021	220136	1016		090-07230-0-00000-36000-51000-0	\$2,953.73		
Total Check Amount:								\$3,318.80		

## Accounts Payable Final PreList - 10/12/2021 12:36:52PM

\*\*\* FINAL \*\*\*

Batch No 243

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total District Payment Amount:

\$11,876.41



## Accounts Payable Final PreList - 10/12/2021 12:36:52PM

\*\*\* FINAL \*\*\*

Batch No 243

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 243

Total Accounts Payable:

\$11,876.41

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 11,876.41 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


  
Authorizing Signature

 10/12/21  
 Date

Fund Summary	Total
010	\$863.91
090	\$6,814.19
130	\$4,198.31
Total	\$11,876.41

## Accounts Payable Final PreList - 10/27/2021 11:41:22AM

\*\*\* FINAL \*\*\*

Batch No 245

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013553	AAA Quality Services	PV-220590	10/25/2021	220078	00317523		010-00000-0-00000-81100-58000-0	\$37.24		
	AAA Quality Services	PV-220591	10/25/2021	220078	00317523		090-00000-0-00000-81100-58000-0	\$301.34		
Total Check Amount:								\$338.58		
012923	ARAMARK Uniform Services	PV-220567	10/25/2021	220020	503000398193		090-00000-0-00000-31400-58000-0	\$24.76		
	ARAMARK Uniform Services	PV-220568	10/25/2021	220020	503000398193		010-00000-0-00000-31400-58000-0	\$3.06		
	ARAMARK Uniform Services	PV-220569	10/25/2021	220020	503000393345		010-00000-0-00000-31400-58000-0	\$3.06		
	ARAMARK Uniform Services	PV-220570	10/25/2021	220020	5030000393345		090-00000-0-00000-31400-58000-0	\$24.76		
Total Check Amount:								\$55.64		
014083	AT&T Circuit Account	PV-220571	10/25/2021	220043	43695187263724		010-00000-0-00000-82000-59000-0	\$532.21		
	AT&T Circuit Account	PV-220572	10/25/2021	220043	43695177263724		090-00000-0-00000-82000-59000-0	\$4,378.65		
Total Check Amount:								\$4,910.86		
014113	Diana Hernandez	PV-220555	10/25/2021		10/28/21		010-00000-0-00000-72000-52000-0	\$11.43		
	Diana Hernandez		10/25/2021		10/28/21		090-00000-0-00000-72000-52000-0	\$92.45		
Total Check Amount:								\$103.88		
014165	Grissom-Wallace Communications	PV-220573	10/25/2021	220051	42683		090-32120-0-11100-10000-58000-0	\$2,550.46	L	
	Grissom-Wallace Communications	PV-220574	10/25/2021	220051	42683		090-32120-0-11100-10000-58000-0	\$315.23		
Total Check Amount:								\$2,865.69		
013332	JANENE Keller	PV-220592	10/25/2021		10.19.2021		010-00000-0-11100-10000-43000-0	\$277.74		
Total Check Amount:								\$277.74		
013774	Lozano-Smith	PV-220593	10/25/2021	220168	001029		010-00000-0-00000-71500-58000-0	\$35.28		
	Lozano-Smith	PV-220594	10/25/2021	220168	001029		090-00000-0-00000-27000-58000-0	\$285.49		
Total Check Amount:								\$320.77		
013747	Mission Uniform Service	PV-220563	10/25/2021	220027	515764192		010-00000-0-00000-82000-55000-0	\$81.99		22
	Mission Uniform Service	PV-220564	10/25/2021	220027	5157641192		090-00000-0-00000-82000-55000-0	\$663.38		22
	Misslon Uniform Service	PV-220565	10/25/2021	220027	515721292		010-00000-0-00000-82000-55000-0	\$54.88		22
	Mission Uniform Service	PV-220566	10/25/2021	220027	515721292		090-00000-0-00000-82000-55000-0	\$444.07		22
Total Check Amount:								\$1,244.32		

## Accounts Payable Final PreList - 10/27/2021 11:41:22AM

\*\*\* FINAL \*\*\*

Batch No 245

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit	
									Flag	EFT
013355	Nicole Hlgareda	PV-220557	10/25/2021		07/31/2021		010-00000-0-11100-10000-43000-0	\$98.81		
	Nicole Hlgareda	PV-220558	10/25/2021		8/31/2021		090-41260-0-11100-10000-43000-0	\$117.11		
Total Check Amount:								\$215.92		
013171	OFFICE DEPOT	PV-220575	10/25/2021	220162	200495065001		010-00000-0-00000-72000-43000-0	\$2.59		
	OFFICE DEPOT	PV-220576	10/25/2021	220162	200495065001		090-00000-0-00000-72000-43000-0	\$21.00		
	OFFICE DEPOT	PV-220577	10/25/2021	220162	200494974001		010-00000-0-00000-72000-43000-0	\$4.07		
	OFFICE DEPOT	PV-220604	10/27/2021	220162	204748558001		010-00000-0-00000-72000-43000-0	\$5.23		
	OFFICE DEPOT	PV-220605	10/27/2021	220162	204748558001		090-00000-0-00000-72000-43000-0	\$42.29		
	OFFICE DEPOT	PV-220606	10/27/2021	220162	204748783001		010-00000-0-00000-72000-43000-0	\$7.32		
	OFFICE DEPOT	PV-220607	10/27/2021	220162	204748783001		090-00000-0-00000-72000-43000-0	\$59.26		
Total Check Amount:								\$141.76		
013972	Office Source 360	PV-220601	10/25/2021	220165	21792		010-00000-0-00000-27000-43000-0	\$12.67		
	Office Source 360	PV-220602	10/25/2021	220165	21792		090-00000-0-00000-27000-43000-0	\$102.51		
Total Check Amount:								\$115.18		
012151	PRODUCERS	PV-220603	10/27/2021	220093	57604991		130-53100-0-00000-37000-47000-0	\$611.86		22
Total Check Amount:								\$611.86		
012018	SMART & FINAL IRIS CO.	PV-220560	10/25/2021	220041	10/01/2021		130-53100-0-00000-37000-47000-0	\$274.73		
	SMART & FINAL IRIS CO.	PV-220561	10/25/2021	220086	10/01/2021		010-00000-0-11100-10000-43000-0	\$16.53		
	SMART & FINAL IRIS CO.	PV-220562	10/25/2021	220086	10/01/2021		090-00000-0-11100-10000-43000-0	\$133.77		
Total Check Amount:								\$425.03		
005383	SOUTHERN CALIF EDISON CO	PV-220578	10/25/2021	220042	700145161655		010-00000-0-00000-82000-55000-0	\$922.03		H
	SOUTHERN CALIF EDISON CO	PV-220579	10/25/2021	220042	700145161655		090-00000-0-00000-82000-55000-0	\$7,460.08		
	SOUTHERN CALIF EDISON CO	PV-220580	10/25/2021	220042	700145346460		010-00000-0-00000-82000-55000-0	\$21.27		
	SOUTHERN CALIF EDISON CO	PV-220581	10/25/2021	220042	700145346460		090-00000-0-00000-82000-55000-0	\$172.06		
	SOUTHERN CALIF EDISON CO	PV-220582	10/25/2021	220042	700146604632		010-00000-0-00000-82000-55000-0	\$25.73		
	SOUTHERN CALIF EDISON CO	PV-220583	10/25/2021	220042	700146604632		090-00000-0-00000-82000-55000-0	\$208.22		
	SOUTHERN CALIF EDISON CO	PV-220584	10/25/2021	220042	700146877747		010-00000-0-00000-82000-55000-0	\$228.95		
	SOUTHERN CALIF EDISON CO	PV-220585	10/25/2021	220042	700146877747		090-00000-0-00000-82000-55000-0	\$1,852.87		
Total Check Amount:								\$10,891.21		

## Accounts Payable Final PreList - 10/27/2021 11:41:22AM

\*\*\* FINAL \*\*\*

Batch No 245

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit	
									Flag	EFT
013948	Staples Advantage, Dept. LA	PV-220595	10/25/2021	220167	8063625330		010-00000-0-11100-10000-43000-0	\$57.00		
	Staples Advantage, Dept. LA	PV-220596	10/25/2021	220167	8063625330		090-00000-0-11100-10000-43000-0	\$461.14		
Total Check Amount:								\$518.14		
011944	TULARE COUNTY HEALTH SERVICES	PV-220588	10/25/2021	220164	IN0195926		010-00000-0-00000-71500-58000-0	\$31.35		
	TULARE COUNTY HEALTH SERVICES	PV-220589	10/25/2021	220164	IN0195926		090-00000-0-00000-27000-58000-0	\$253.65		
Total Check Amount:								\$285.00		
013761	Tulare Joint Union High School	PV-220598	10/25/2021	220166	16		010-00000-0-00000-72000-54500-0	\$807.18		
	Tulare Joint Union High School	PV-220600	10/25/2021	220166	16		090-00000-0-00000-72000-54500-0	\$6,530.82	C	
Total Check Amount:								\$7,338.00		
006102	VISALIA TIMES-DELTA	PV-220608	10/27/2021	220171	0004108387		010-00000-0-00000-71500-58000-0	\$33.65		
	VISALIA TIMES-DELTA	PV-220609	10/27/2021	220171	0004108387		090-00000-0-00000-27000-58000-0	\$272.27		
Total Check Amount:								\$305.92		
012751	WAGNER, HOPE	PV-220556	10/25/2021		10.5.2021		130-53100-0-00000-37000-47000-0	\$18.06		
	WAGNER, HOPE	PV-220559	10/25/2021		8.3.21		130-53100-0-00000-37000-52000-0	\$9.86		
Total Check Amount:								\$27.92		
006424	WOODLAKE HARDWARE CO	PV-220586	10/25/2021	220019	A142277		010-81500-0-00000-81100-43000-0	\$11.84		
	WOODLAKE HARDWARE CO	PV-220587	10/25/2021	220019	A142277		090-00000-0-00000-81100-43000-0	\$95.76		
Total Check Amount:								\$107.60		

## Accounts Payable Final PreList - 10/27/2021 11:41:22AM

\*\*\* FINAL \*\*\*

Batch No 245

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total District Payment Amount:

\$31,101.02

## Accounts Payable Final PreList - 10/27/2021 11:41:22AM

\*\*\* FINAL \*\*\*

Batch No 245

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 245

Total Accounts Payable:

\$31,101.02

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 31,101.02 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature

Date

10/27/21

## Fund Summary

	Total
010	\$3,323.11
090	\$26,863.40
130	\$914.51
Total	\$31,101.02



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**8. Other Action Items – 8.1 [Approve Minutes of September 15, 2021 that were tabled and asked to be amended at the Board Meeting on October 14, 2021](#)**



# SEQUOIA UNION | ELEMENTARY SCHOOL

## **Board of Trustees Special Board Meeting Minutes September 15, 2021**

The Board of Trustees of the Sequoia Union School District held in a public Board Meeting in the Sequoia Union Gymnasium September 15, 2021 at 6:00 p.m.

### **Members Present**

Nicole Ray, Anna Eynaud, James McNulty, Brad Ward, Lane Anderson

### **Members Absent**

### **Visitors Present**

Ken Horn, Diana Hernandez (Zoom)

#### **1. Call to Order**

Board President, Nicole Ray called the meeting to order at 6:01 p.m.

#### **2. Flag Salute**

Board President, Nicole Ray led in the flag salute

#### **3. Agenda Approval**

On the motion of James McNulty, seconded by Lane Anderson the Board votes to approve the agenda.

#### **4. Comments from the Public**

Online comment: Charles Duby, parent states that students have been in school for 7 weeks and are comfortable and safe environment and are asking that we stand up for what is right in regards to the mask requirements for the students.

Various comments from parents and community stakeholders request that the Board take into consideration the ability for students/staff to be pro-choice in regards to the use of masks. Comments from the public included the numbers of COVID increase or decline of numbers, concerns with rise of behavioral issues for students, testing requirements for staff and students the ability to take a stance for our students and not enforce use of masks.

On the motion of James McNulty seconded by Brad Ward the Board votes to move into closed session at 6:43 p.m.

The Board moves into open session at 8:33 p.m.

Nicole Ray, Board Board President reports out that the Board gave directive to Superintendent Ken Horn to move forward with state guideline direction to develop a solution, comply with CDPH regulations.

#### **5. Discussion & Reports**

##### **5.1 CDPH K-12 School Guidance 2021/20225 Questions and Answers**

Superintendent Ken Horn, debriefs on the CDPH K-12 School Guidance for 2021/2025 requirements.

##### **5.2 Employee Vaccination and Testing**

Superintendent Ken Horn, debriefs on Employee vaccination and testing requirements





# SEQUOIA UNION | ELEMENTARY SCHOOL

## **6. CLOSED SESSION**

Board President Nicole Ray reported out of Closed Session that there were no items to report out.

## **7. Adjournment**

**On the motion of Lane Anderson seconded by James McNulty the Board votes to Adjourn at 8:36 p.m.**



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**8. Other Action Items – 8.2 [Approve Minutes from October 14, 2021 Special Board Meeting](#)**



# SEQUOIA UNION | ELEMENTARY SCHOOL

## **Board of Trustees Special Meeting Minutes October 14, 2021**

The Board of Trustees of the Sequoia Union School District held a Board Meeting on October 14, 2021 in the Sequoia Union Gym.

### **Members Present**

Nicole Ray, Lane Anderson, Anna Eynaud, and Brad Ward

### **Members Absent Visitors Present**

James McNulty  
Ken Horn

#### **1. Call to Order**

President of the Board, Nicole Ray called the meeting to order at 6:01 p.m.

#### **2. Flag Salute**

President of the Board, Nicole Ray led in the flag salute

#### **3. Agenda Approval**

On the motion of Anna Eynaud, seconded by Lane Anderson the Board voted to approve the agenda as written.

#### **4. Comments from the Public**

Mr. Horn read the online public comments from three people that were concerned with state mandates on student vaccination requirements.

#### **5. Reports and Discussion**

5.1 Superintendent Ken Horn reviewed the Superintendent Report

5.2 Mr. Horn discussed the Governor Newsom COVID-19 Student Vaccination Mandate

5.3 Mr. Horn reviewed the iReady Diagnostic Benchmark data

5.4 Parents Guild made their report on the S.U. Fall Festival

5.5 Mr. Horn updated the Board on the TCOE approval of the District LCAP

5.6 Mr. Horn updated the Board on the TCOE approval of the District Annual Budget

5.7 Mr. Horn presented the District Business Report

#### **6. Consent Action Items**

6.1 Motion made by Lane Anderson to approve Consent Action Items 6.1-6.7. Motion seconded by Anna Eynaud. Motion carries.



## **7. Other Action Items**

7.1 Motion to approve the Regular Board Meeting minutes of September 9, 2021 by Anna Eynaud. Motion seconded by Lane Anderson. Motion carries.

7.2 Motion to table Item 7.2 until the next meeting so the minutes of September 15th can be amended. Motion made by Lane Anderson. Motion seconded by Anna Eynaud.

7.3 Motion to approve Board Resolution Number 2021-22-003 in the matter of authorizing inter-fund loan for cash flow purposes. Motion made by Lane Anderson. Motion seconded by Anna Eynaud. Motion carries.

7.4 Motion to approve Item 7.4, the TCOE technology support services contract for 2021-2022. Motion made by Anna Eynaud. Motion seconded by Lane Anderson. Motion carries.

7.5 Motion to approve the proposal for CEQA Compliance Services for the Sequoia Union Elementary School District Classroom Addition. Motion made by Lane Anderson. Motion seconded by Anna Eynaud. Motion carries.

7.6 Motion to approve the Thinkery Conflict Resolution Leader Job Description. Motion by Lane Anderson. Motion seconded by Anna Eynaud. Motion carries.

7.7 Motion to approve the Temporary Health Aide job description. Motion made by Anna Eynaud. Motion seconded by Lane Anderson. Motion carries.

7.8 Motion to approve the Board Budget Revision Report. Motion made by Anna Eynaud. Motion seconded by Lane Anderson. Motion carries.

## **8 Organizational Business**

8.1 The Board asked Mr. Horn to bring a Student Success Center presentation and a presentation on CAASPP scores to the November Regular Board Meeting. The Board also picked the date of October 28, 2021 for the Special Board Meeting to approve the ESSER III Plan.

## **9. Closed Session**

Board President Nicole Ray reported out that there was nothing to report out of Closed Session.

## **10. Adjournment**

10.1 Motion to adjourn the meeting. Motion made by Lane Anderson. Motion seconded by Anna Eynaud. Motion carries.



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**8. Other Action Items – 8.3 [Approve Minutes from October 28, 2021 Special Board Meeting](#)**



# SEQUOIA UNION | ELEMENTARY SCHOOL

## **Board of Trustees Special Board Meeting Minutes October 28, 2021**

The Board of Trustees of the Sequoia Union School District held in a public Board Meeting in the Sequoia Union Gymnasium October 28, 2021 at 6:00 p.m.

### **Members Present**

Nicole Ray, James McNulty, Brad Ward, Lane Anderson

### **Members Absent**

Anna Eynaud,

### **Visitors Present**

Ken Horn, Diana Hernandez, Joey Howell, Ciara Machado

#### **1. Call to Order**

Board President, Nicole Ray called the meeting to order at 6:01 p.m.

#### **2. Flag Salute**

Board President, Nicole Ray led in the flag salute

#### **3. Agenda Approval**

On the motion of James McNulty, seconded by Lane Anderson the Board votes to approve the agenda.

#### **4. Comments from the Public**

No public comment and not public comment.

#### **5. Discussion & Reports**

##### **5.1 Review and Approve ESSER III Plan District**

Superintendent Ken Horn, presents the ESSER III Plan for the District.

Joey Howell, requested the need for the Health Aide position, and asks if the school nurse is able to fulfill the duties.

Superintendent Ken Horn, answered with the needs of COVID requirements testing, protocols and practices including high need medical students the Health Aide position is needed as a temporary position this year.

Comments and conversations from the public and Board Members Regarding the use of Learning Hub, Thinkery, School Safety Supervisor positions and Assistant Principal/Learning director Focus providing the ability to observe certificated staff, evaluate and implement . Concerns of public regarding higher learning engagement opportunities for students, proper evaluations and guidance for certificated staff. Superintendent Ken Horn, advised that the Learning Hub position would be a legitimate intervention program with required curriculum, The Thinkery position is a classified staff that will guide students a redirection approach to returning to the classroom and be able to complete in-class



# SEQUOIA UNION | ELEMENTARY SCHOOL

assignments for students tailored to their grade level, The School Safety Supervisor will provide hall monitoring supervision, redirection to student to get to class. The Board

## **5.2 Review and Approve ESSER III Plan Charter**

Superintendent Ken Horn, debriefs on Employee vaccination and testing requirements

## **6. CLOSED SESSION**

6.1 Board President Nicole reported out that there was nothing to report out of Closed Session.

## **7. Adjournment**

**On the motion of Lane Anderson seconded by James McNulty the Board votes to Adjourn at 8:36 p.m.**



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**8. Other Action Items – 8.4 Approve Assistant Principal Job Description**





Mr. Ken Horn  
Superintendent/Principal

## ASSISTANT PRINCIPAL JOB DESCRIPTION

TITLE: Assistant Principal, TK-8 Elementary School

REPORTS TO: Superintendent/Principal

SALARY RANGE: \$90,0000 - \$110,000

WORK YEAR: 205

**DESCRIPTION:** Assist in the administration of all facets of the elementary school educational program directed toward the optimal educational and social development of each individual student.

### PERFORMANCE RESPONSIBILITIES (ESSENTIAL FUNCTIONS):

- Assist in enforcing all state and district rules, regulations and policies in the school.
- Assist in the supervision of students at school, on the campus and on the bus before, during and after school hours.
- Assist in curriculum development.
- Assist in the monitoring and evaluation of certificated and classified employees.
- Serve as staff to the principal in evaluation of student achievement.
- Assist in the counseling of students.
- Assist in the monitoring and facilitation of school groups and committees such as School Site Council, Student Study Team, Leadership Team and Student Council.
- Assist in the supervision of duties and responsibilities of staff members.
- Assist in the staff development program and plan.
- Assist in the development and implementation of the student discipline procedure plan at the school site.
- Assist in developing a positive school climate.
- Assist in community relations.
- Assist in parent/teacher conferences relating to problems, concerns or activities of students.
- Assist in the maintenance and care of the school and its equipment.
- Assist in the staff development plan.
- Assist in providing direction to improvement of the school's education plan.
- Assist in the use of the services and resources of the District Office to the best advantage of the school.
- Assist in preparation of the school budget.
- Perform academic data analysis for all learners.
- Assist in the coordination of project programs and reports.



# SEQUOIA UNION | ELEMENTARY SCHOOL

**Mr. Ken Horn**  
**Superintendent/Principal**

- May assist in the development of appropriate modifications to the school plan and/or faculty goals and objectives.
- Assist in preparing school schedules.
- Assist in the coordination and supervision of student performances, presentations, assemblies and activities.
- Oversees the implementation of the collective bargaining agreements for certificated and classified employees as they relate to personnel supervised.
- Performs other duties as assigned.

## **QUALIFICATIONS:**

### Credentials and Experience:

- o California Administrative Services credential
- o Appropriate California Teaching credential
- o Appropriate English Learner authorization preferred o Master's Degree
- o Minimum of three years successful teaching experience

### License Required:

- o Possession of a valid and appropriate California Driver's License
- o Insurability by District Liability Insurance Carrier may be required
- o May be required to provide own transportation to sites during workday

### Knowledge of:

- o Human relations strategies, conflict resolution strategies and team building techniques
- o Group decision making and change processes o Learning theories
- o State and District curriculum

### Ability to:

- o Analyze problems, identify potential solutions and make appropriate and effective decisions.
- o Establish effective organizational and community relationships.
- o Work in a diverse socio-economic and multicultural community.

**SEQUOIA UNION ELEMENTARY  
SCHOOL DISTRICT  
Administrative Salary Schedule  
2021-2022**

	Step 1	Step 2	Step 3	Step 4	Step 5
Assistant Principal 205 Days	90,000	95,000	100,000	105,000	110,000

\*Health Insurance Cap \$1,425.00 per month

Date Board Approved:



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**8. Other Action Items – 8.5 Approve Campus Safety Supervisor Job Description**



Mr. Ken Horn  
Superintendent/Principal

## Campus Safety Supervisor Job Description

### **Job Summary:**

Under the supervision of the site administration, this position provides effective supervision of students before school, after school, and during recess and lunch. Supervision of students throughout the school campus includes, but is not limited to, the playground, cafeteria, hallways, student restrooms, school entry and exit points, the school bus zones, and provide supervision of children crossing the street within a marked crosswalk.

### **Essential Job Functions:**

The following tasks are essential for this position. May perform tasks not listed here.

- Provide effective and active supervision of students throughout the day, during assigned playground supervision periods, and during meal times.
- Assist students with appropriate cafeteria behavior when lining up, having lunch, and leaving the lunch area in an orderly manner.
- Provide a safe, clean and orderly lunch period for all students
- Be aware of and implement all site playground rules and regulations.
- Provides adult supervision of students before the school day begins, during the school day, and after the immediate end to the school day.
- Maintains order of students.
- Helps students return to their proper class or campus destination.
- Reports any students not following safety or school rules to school administrator
- Utilize and implement positive behavior supports, disciplinary procedures, and techniques in accordance with the School Plan.
- Be aware of and enforce school safety standards at all times.
- Report any unsafe playground conditions, including equipment, to the site administrator immediately.
- Recognize and report any security concerns to the site administrator immediately.
- Organize and monitor structured playground activities.
- Understand the School Site Safety Plan and respond appropriately to emergency situations.
- Recognize that an emergency situation exists and know how to request emergency assistance.
- Collaborate with campus supervisors and recreation leaders to implement School Site Safety Plan.
- Maintain appropriate professional relationship and demeanor with staff and students.

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***Small School, Big Heart***



# SEQUOIA UNION | ELEMENTARY SCHOOL

Mr. Ken Horn  
Superintendent/Principal

- Encourages and promotes courtesy among children on the school site.
- Responsible to assist custodians in setting up and taking down lunch room tables.
- Assists in playground safety inspections and reporting of hazardous areas to administration.
- Assist in cleaning table tops and benches in the cafeteria.
- Assit in campus trash clean-up.
- Other related duties as assigned.

## **Knowledge and Abilities:**

Knowledge of general needs and behavior of children; knowledge of the English language; Supervision; and safety principles. Ability to establish and maintain effective relationships with adults and children; ability to understand and carry out both oral and written directions; ability to maintain schedules, providing for regular supervision of students as assigned; ability to work cooperatively with others; work outdoors in all types of weather.

## **Education and Experience:**

Equivalent to the completion of twelfth grade. One year paid or volunteer experience working with children in an educational or child care setting is highly desirable.

## **Physical Abilities:**

The physical abilities described here are those that must be met by an employee to successfully carry out the essential functions of this job.

- Able to stand for an extended period of time.
- Able to walk at a normal pace for extended periods of time.
- Able to use hands to finger, handle, or feel object, tools, materials, equipment or controls for extended periods of time.
- Able to reach with hands and arms.
- Able to bend, stoop or crouch for extended periods of time.
- Able to perform repetitive arm and hand motions for extended periods of time when cleaning assigned areas.

**Salary Range:** Classified Salary Schedule Range 3

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*Small School, Big Heart*



**SEQUOIA UNION | ELEMENTARY SCHOOL**

**8. Other Action Items – 8.6 Review and Approve Resolution to Approve Amendment of the School Employees Trust-Tulare County Joint Exercise of Powers Agreement and Bylaws**

**Resolution of the  
Board of the Sequoia Union Elementary School District  
to Approve Amendment of the  
School Employees Trust- Tulare County  
Joint Exercise of Powers Agreement and Bylaws**

WHEREAS, a joint powers entity has been established and designated as the School Employees Trust- Tulare County; and

WHEREAS, Sequoia Union Elementary School District is an individual California school public agency/district or county office of education that is a Member of the Authority; and

WHEREAS, the Board, the governing board of the JPA, has determined that it is in the best interests of this Joint Program for Employee Benefits protection to amend the Joint Exercise of Powers Agreement and Bylaws as proposed in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED that the proposed amendments to the JPA Agreement and Bylaws, in substantially the form attached hereto as Exhibit A, are hereby approved.

PASSED AND ADOPTED by the following vote of the members of the Board of Sequoia Union Elementary School District this Eighteenth day of November 2021, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
COUNTY OF TULARE)

I, \_\_\_\_\_, Secretary of Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of Governing Board



**AMENDED  
JOINT EXERCISE OF POWERS AGREEMENT  
SET-TC (SCHOOL EMPLOYEES TRUST – TULARE COUNTY)**

**THIS AGREEMENT** is entered into pursuant to the provisions of Title 1, Division 7, Chapter 5, Article 1 (commencing at section 6500) of the California Government Code, relating to the joint exercise of powers, by and between the public educational agencies of the STATE OF CALIFORNIA signatory hereto (hereinafter designated as "Districts") and also those which may hereafter become signatory hereto, for the purpose of establishing, maintaining a self-funded program to provide health and welfare benefits to their officers and employees.

**WITNESSETH:**

**WHEREAS**, it has been determined by the parties hereto that there exists a need for Districts to establish, operate and maintain a partially self-funded program to provide health and welfare benefits to their officers and employees; and

**WHEREAS**, it is the desire of the Districts, and in their best public interest, to jointly provide for a self-funded program for group health and welfare benefits for their mutual advantage and concern; and

**WHEREAS**, Education Code Section 39602 and 39603 and Government Code Section 53205.3 authorizes school districts to join with other school districts to provide health and welfare benefits through certain specified means:

**NOW, THEREFORE**, in consideration of the mutual terms, covenants and conditions herein and in consideration of this Agreement by other public agencies, each of the parties hereto agrees as follows:

**1) CREATION AND PURPOSE OF AGENCY.** The SET-TC (School Employees Trust – Tulare County) (hereinafter referred to as "Agency") is hereby created as an agency separate from the parties to the agreement for the purpose of administering the provisions of this agreement and of providing the services and other items necessary and appropriate for the establishment, operation and maintenance of a self-funded program of health and welfare benefits for officers and employees of the public education agencies who are parties hereto.

**2) DEFINITIONS.**

Agency	shall mean the School Employees Trust – Tulare County "SET-TC"; a Joint Powers Authority.
Board	shall mean the Board of Directors.
Claims Administrator	shall mean the party engaged by the Board for the purpose of determining losses and payments with respect to each plan of benefits provided by the Agency.
District	shall mean one of the public educational agencies which is a party to this Agreement.

Operating Fund	shall mean the fund or funds established by the Agency for the purpose of paying insurance premiums, administrative and other costs.
Insurance Policy	shall mean a policy or policies of insurance purchased by the Agency covering risks of the Districts.
Law	shall mean Article 1, Chapter 5, Division 7, Title 1, of the California Government Code commencing with Section 6500.
Employee	shall mean a person who is a full-time employee as defined by the District, or a person who was an employee or a member of the board of trustees of the district prior to retirement and was covered under the District's group benefits plan immediately prior to retirement.
Majority	shall mean four (4) affirmative votes.

**3) POWERS OF THE AGENCY.** The Agency shall have the power and authority to exercise any power common to the Districts that are parties hereto, provided that the same are in furtherance of the functions and objectives of this Agreement as herein set forth. Said powers shall be exercised in the manner provided by law and, except as expressly set forth herein, shall be subject only to such restrictions upon the manner of exercising such powers as are imposed upon Districts in the exercise of similar powers.

**4) FUNCTIONS OF THE AGENCY.** The functions of the Agency shall be as follows:

- a) To provide to the Districts the capabilities for self-funding of group medical, dental, vision and prescriptions benefits to the extent that employee negotiations allow and as deemed necessary. No district will participate in a SET-TC plan unless and until the District is able to reach negotiated agreement with that group which would allow such participation or unless the District is able to reach a negotiated agreement with that group which would allow such participation or unless the District is legally entitled to unilaterally effectuate action in this area;
- b) To perform, or contract for the performance of, the financial administration, policy formulation, claim service, legal representations, and other developments as necessary for the payment and handling of all group medical, dental, vision and prescription claims against Districts, as required. Said payment and handling for an District shall be for all group medical, dental, vision and prescription claims filed under the guidelines set forth in the plan document and summary of benefits approved by the membership in the Agency;
- c) To establish and maintain a fund to pay self-funded losses;
- d) To obtain excess coverage insurance in an amount to be determined by the Board;
- e) To acquire, hold and dispose of property, real and personal, all for the purposed of providing the membership with the necessary education, study, development and implementation of a self-funded program for group medical claims, including, but not by way of limitation, the acquisition of facilities and equipment necessary, the employment of personnel, and the operation and maintenance of a system for the handling of the self-funded plan;

- f) To perform such other functions as may be necessary or appropriate to carry out the purposes of this Agreement, so long as such other functions so performed are not prohibited by any provision of law.
- 5) **TERM OF THE AGREEMENT.** This agreement shall be effective when executed by all parties shown of the last page hereof and shall continue in effect until lawfully terminated. In the event of a reorganization of one or more of the Districts participating in this agreement, the successor in interest or successors in interest to the obligations of such reorganized District shall be substituted as a party or as parties to this agreement.
- 6) **AGENCY MEMBERSHIP.**
- a) Each party to this Agreement shall be eligible for membership in the Agency as defined in the Bylaws and shall become a member of the Agency upon the execution of this Agreement, Bylaws, and Resolutions and upon the effective date of this Agreement.
  - b) Upon the formal approval of a majority of the Board, any public educational agency that is not party hereto but that desires to join the Agency created hereby may become a member hereof by executing a copy of this Agreement and Resolution whereby, said public educational agency agrees to comply with the terms of this Agreement and of the Bylaws. The Board shall determine the effective date of such membership. The rights and benefits of such subsequent members may be limited as provided in this Agreement or the Bylaws of the Agency.
- 7) **AGENCY BOARD.** The Agency shall be governed by a board of directors which hereafter shall be referred to as the "Board". No one serving on the Board shall receive any salary or compensation from the Agency. The Board shall consist of seven (7) members who shall be elects as prescribed in the Bylaws.
- 8) **BYLAWS.** The Board may establish such Bylaws, rules and regulations not inconsistent with applicable law or with this agreement, as may be necessary for its operation, the conduct of its business and the operation of the Agency. Such Bylaws or any amendments shall be approved by a vote of the members of the Agency.
- 9) **POWERS AND DUTIES OF THE BOARD.** The Board shall have the authority and the duty to exercise the powers of the Agency as set forth above. In addition, the Board is specifically empowered to:
- a) Provide for the management and administration of the Agency in a manner that is in the best interest of the Agency. This power shall include the power to employ and terminate a management firm for such purpose, or to employ staff for such purpose.
  - b) Determine annual contribution rates and the method by which such contributions will be paid to the fund pursuant to this agreement.
  - c) Provide additional assessments during the year, if necessary, to allow for increased cost due to the changes in the law or excessive claims cost.
  - d) Determine whether and by what method new school districts shall be allowed into the Agency consistent with the terms above.
  - e) Appoint and dissolve working committees from its active membership or by contracting for such services, consistent with the terms of this agreement.
  - f) Insure that a complete and accurate system of accounting of the fund is maintained at all times as set forth in this agreement.

- g) Determine the manner in which group health and welfare claims shall be processed, and such processing shall be in conformity with all provisions.
- h) Elect, at its annual meeting, a president, a vice-president and secretary/treasurer of the Board for terms of one (1) year. The Board shall fill vacancies for unexpired terms as prescribed in the Bylaws.
- i) Maintain or cause to be maintained accurate case records for all insureds, accurate records of all claims paid. The Board shall also provide for loss control services.
- j) Enter into contracts consistent with the terms of this agreement.
- k) Receive, accept, expend and disburse funds for purposes consistent with the terms of this agreement.
- l) Make appropriate periodic reports to the member school Districts on the status of the Agency and its programs.
- m) Develop or cause to be developed, and adopt an annual budget for the Agency.
- n) Perform any and all other functions necessary to accomplish the purposes of this agreement.

#### **10) MEETINGS OF THE BOARD.**

- a) The Board shall provide for its regular, adjourned regular and special meetings provided, however, that it shall hold at least one (1) annual meeting in each year. Other scheduled meetings may be canceled, if deemed necessary, by a majority vote of the Board. The date, time, and place at which any regular meeting shall be held shall be determined by the Board to be held not less than twice annually.
- b) The secretary/treasurer of the Board shall cause minutes of all meetings to be kept and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each member of the Agency.
- c) All meetings of the Board shall be called, noticed, held and conducted in accordance with the provisions of the Brown Act (commencing with Section 54950 of the California Government Code).
- d) A majority of the Board membership shall constitute a quorum for the transaction of business.

#### **11) ACCOUNTS AND RECORDS.**

- a) The Agency is strictly accountable for all funds received and disbursed by it and, to that end, the Agency shall establish and maintain such funds and accounts as may be required by good accounting practice or by any provision of law or any resolution of the Agency. Books and records of the Agency in the hands of the secretary/treasurer shall be open to inspection at all reasonable times by the superintendent or designee of each District.
- b) The Board may establish a trust account into which may be deposited a sum not greater than that necessary for the settlement of claims. A service company or management firm contracted to administer the self-funded program covered by this agreement may execute and issue checks drawn on such account in payment of such claims. A monthly accounting of all checks drawn on such account shall be obtained by the secretary/treasurer from such company.
- c) The secretary/treasurer of the Agency shall be bonded in an amount determined by the Board and shall assume the duties described in California Government Code Section 6505.5 as well as other duties assigned by the Board. Such duties shall include, but shall not necessarily be limited to, the following:

- i) Received and receipt for all money of the Agency and place it in a trust account created by the Agency for claims;
  - ii) Be responsible upon an official bond for the safekeeping and disbursement of all Agency money so held by the secretary/treasurer;
  - iii) Pay, when due, out of money of the Agency so held, all sums payable by the Agency, such payment to be made only upon warrants drawn and signed by the Kern or Tulare County Superintendent of Schools, or upon checks drawn upon a trust account created pursuant to paragraph (1) above;
  - iv) Verify and report quarterly, in writing, of each year of the Board and to the Districts the amount of money being held for the Agency, the amount of receipts since the secretary/treasurer's last report, and the amount paid out since the last report.
- d) The Board shall contract with a Certified Public Accountant or Public Accountant to make an annual audit of the accounts and records of the Agency. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for special Districts under Section 26909 or the Government Code of the State of California and shall conform to generally accepted auditing standards. When such an audit of accounts and records is made by a Certified Public Accountant, a report thereof shall be filed as a public record with each of the Districts. Such report shall be filed within twelve (12) months of the end of the fiscal year under examination. Any costs of the audit, including contracts with, or employment of, Certified Public Accountants or Public Accountants, in making the audit(s) provided for above, shall be borne by the Agency and shall be a charge against any unencumbered funds of the Agency available to pay such demands.

**12) FINANCE.** Payment of contributions shall be made by a transfer or warrant to the Kern county School Service Fund which in turn will make payments to the claims administrators as required.

- a) The Agency shall operate of a fiscal year beginning October 1 and ending September 30.
- b) Additional Income: The Agency shall accept and deposit in the Agency's fund, monies from any of the following sources:
  - i) Interest and other investment income;
  - ii) Monies received from other sources.
- c) Debts: Should health and welfare claims against all Districts exceed the total yearly contributions, each District shall be assessed by the Board an additional amount based upon the percentage of yearly contributions paid by each District relative to the total yearly contributions paid by all Districts. Each District hereby agrees to pay assessments after written notification from the Board.
- d) The Agency shall have the right to seek and recover subrogation or third party liability monies when necessary.
- e) The Agency shall be authorized to conduct or cause to be conducted any reasonable verification or audit.

**13) SEVERABILITY.** Should any portion, term, condition or provision of this agreement be determined by a court or competent jurisdiction to be illegal or in conflict with any law of the State of California, or otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions or provisions shall not be affected thereby.

**14) INVESTMENT OF SURPLUS FUNDS.** The Agency shall have the power to invest or cause to be invested all excess contributions in compliance with Sections 6509.5 and 6505.5 of the California Government Code.

**15) LIABILITY.**

- a) The tort liability of the Agency, all members of the Agency Board, and all officers and employees of the Agency, shall be controlled by the provisions of Division 3.6 of Title I of the California Government Code. Within the Agency itself, however, each District shall be liable only for group health and welfare claims against members arising out of facts occurring while a member of the Agency. To achieve this purpose, each District hereby agrees to indemnify and hold harmless the other District for any loss, cost or expense that may be imposed upon such District in excess of such pro rata liability. The rules for interpreting indemnity agreements as set forth in Section 2778 of the California Civil Code are hereby incorporated herein.
- b) Any and all debts, liabilities and obligations included by or imposed upon the Agency shall be the debts, liabilities, and obligations solely of the Agency and no debt, liability or obligation shall thereby be imposed upon any party hereto or the collective parties hereto.
- c) The Agency shall insure itself and the parties hereto against loss, liability, and claims arising out of or in any way connected with the Agreement.

**16) WITHDRAWAL AND REMOVAL.**

- a) Any District desiring to withdraw from the Agency shall, by action of its governing board, so indicate by written notice to the Board by July 1. Withdrawal is effective the following October 1, provided that the withdrawing party has, by the end of the current fiscal year, either discharged, or has arranged to the satisfaction of the Board for the discharge of any pending obligations it has assumed hereunder and has otherwise complied with the requirements for withdrawal as provided in the Bylaws.
- b) The agency shall be responsible for claims of Districts that have withdrawn, provided such claims were incurred while such district was a member of the Agency. A withdrawing District shall incur no liability created after the effective date of said District's withdrawal. No refund or repayment shall be given to any withdrawing District except as provided in the Bylaws.
- c) Any District may be removed from membership in the Agency as provided in this Agreement and the Bylaws. Such removal from membership shall operate to terminate the agreement as to such district.
- d) This Agreement may be terminated at the end of any fiscal year by the affirmative action of the majority of the Board, provided that:
  - i) Such affirmative action is taken on or before October of that fiscal year; and
  - ii) All outstanding obligations of the Agency have been resolved or a paid-up contract has been entered into removing any further obligation from the Agency; and
  - iii) Said contract may be for the individual Districts to accept responsibility for any outstanding claims.
- e) No assets may be divided or returned until all outstanding obligations of the Agency have been resolved as set forth above.
- f) Any District desiring to withdraw from the Agency shall do so pursuant to the Bylaws.

**17) DISPOSITION OF PROPERTY AND FUNDS.**

- a) In the event of the dissolution of the Agency, the complete rescission or other final termination of this Agreement by all Districts, or withdrawal of a District, any property interest remaining in the Agency following a discharge of all obligations shall be disposed of as provided by the Bylaws.
- b) "Obligations," as referred to herein, shall include, but not be limited to, all payments required pursuant to the administrative agreement and insurance contracts, together with all reserves which have been established for the purpose of paying group medical claims together with any other legal obligations incurred by the Agency pursuant to this agreement.

**18) ADDITIONAL PARTIES.** Any other school district within Tulare and Kings Counties may become a party to this Agreement upon approval of the Board and execution of an addendum incorporating all the terms of this Agreement. Such additional parties shall forthwith pay to Agency its current contribution as determined by the Board. Thereafter, such additional party shall be considered a party to this agreement and all subsequent amendments to this Agreement to the same extent as all of the original parties.

**19) AMENDMENTS.** This Agreement may be amended by written agreement by all Districts, provided that if two-thirds (2/3rds) of the Districts agree in writing to an amendment, the other parties must also agree to said amendment, or they may be involuntarily terminated as parties to this agreement provided by the Bylaws.

**20) EFFECT ON BARGAINING AGREEMENTS.** Nothing in this Agreement shall be construed to alter or modify provisions in member district collective bargaining agreements.

**21) SEPARATE BENEFIT PACKAGE.** Nothing in this Agreement shall be construed to preclude a member district from establishing a separate benefit package.

**IN WITNESS WHEREOF,** the parties hereto have caused this agreement to be duly executed by their authorized officers thereunto duly authorized as set forth herein below.

Dated: \_\_\_\_\_ District: \_\_\_\_\_

By: \_\_\_\_\_  
Name and Title

Accepted on behalf of SET-TC: \_\_\_\_\_

## **BYLAWS**

### **SET-TC (School Employees Trust – Tulare County)**

#### **Article I – Name**

The name of this organization is SET-TC (School Employees Trust – Tulare County) (hereinafter, the "Agency"), located in the COUNTY OF TULARE, STATE OF CALIFORNIA.

#### **Article II – Purposes**

The purposes of this Agency shall be to:

1. Administer the Joint Powers Agreement pursuant to the provisions of the California Government Code, Title I, Division 7, Chapter 5, Article 1, Sections 6500 ff;
2. Provide services necessary and appropriate for the establishment, operation and maintenance of a self-funded program for Medical, Dental, Prescription and Vision insurance claims by participant of member public educational agencies;
3. Provide a forum for discussion, study, development and implementation of recommendations of mutual interest regarding self-insurance Medical, Prescription, Dental and Vision Programs;
4. Provide a forum for discussion, study, development and implementation of other self-funded programs for different kinds of risk management.

#### **Article III – Powers**

This agency shall have the power to:

1. Exercise any power common to the public educational agencies which are parties to this Joint Powers Agreement, provided that such powers are exercised in the furtherance of the purposes and functions of this Agency, and in a manner expressly provided in law;
2. Provide member agencies with a plan and system of self-funding for Medical, Dental, Prescription and Vision;
3. Provide districts with protection within the scope of the law;
4. Pursue any member's right of subrogation or third party liability when in the judgement of the Board, such subrogation rights or third party claims shall results in the benefit of the self-insured program and parties;
5. Contract with third party administrators and/or administrative agents to administer the day to day operations or the program;
6. Establish and maintain a fund to pay self-insured losses;
7. Acquire, hold and dispose of property, real and personal, all for the purpose of providing the membership with the necessary education, study, development and implementation of a self-funded insurance program or programs, including, but not limited to, the



- acquisition of facilities and equipment necessary; the employment of personnel and the operation and maintenance of a system for handling of the self-funded plan or plans;
8. Performs such other functions as may be necessary or appropriate to carry out the purposes and programs of this system.

#### **Article IV – Agency Membership**

1. Membership in this Agency shall be open to public schools, colleges or educational agencies in Tulare and Kings Counties that are not party hereto, subject to the following conditions:
  - a. Submission of a formal letter, authorized by the applicant district's or agency's board of trustees, requesting membership;
  - b. Review of applicant district's past appropriate insurance experience, by the Board;
  - c. Determination of eligibility by the Board and the conditions and terms under which the new applicant district may be recommended for admission to membership;
  - d. Following the above determination, the Board will require an executed copy of the Joint Powers Agreement together with a resolution formally adopted by the applicant district's board of trustees or appropriate governing body;
  - e. Upon a majority approval of the Board, the effective date of membership shall be determined.
2. Upon admission to the membership of the Agency, each member district shall become eligible to be represented on the Board according to procedures outlined in Article V.

#### **Article V – Boards**

1. **BOARD OF DIRECTORS.** The Agency shall be under the direction and control, and shall be governed by a Board of Directors which shall hereafter be referred to as the "Board". No one serving on the Board shall receive any salary or compensation from the Agency. The Board shall consist of seven (7) member districts elected as follows. The governing Board of each school district or county office of education which is a party to this agreement may nominate a representative for membership on the Board.
  - a. Nominees shall be categorized and grouped for election according to the following:
    - i. One (1) member district to be selected from nominees from Tulare County member districts with fewer than 150 covered members as of January of the election year;
    - ii. One (1) member district to be selected from nominees from Tulare County member districts with 151 to 300 covered members as of January of the election year;
    - iii. Three (3) member districts to be selected from nominee from Tulare County member districts with 300 or more covered members as of January of the election year;
    - iv. Two (2) member districts to be selected from nominees from Kings County member districts.
  - b. Members shall cease to serve from any of the reasons stated below:

- i. Written resignation submitted to the Board;
    - ii. Verbal request to be released to the Board President with one other Board member present;
    - iii. Failing to attend the regular board meeting for three consecutive meetings;
    - iv. If the district represented by the Board member ceases to be a member of the Agency.
  - c. Each member district shall have one (1) vote. No proxy or absentee votes shall be permitted. A vote of the majority of the Board shall be sufficient to constitute action except actions concerning adoption or amendment of the Agreement and Bylaws, which require a two-thirds vote of the total membership of the Agency.
  - d. No district shall have more than one member of the Board at a time.
  - e. In the event that a given category does not have sufficient candidates to fill the position(s), the vacancy(s) shall be reallocated to the next category with fewer employees as reported for the month of January of the election year.
2. **ELECTION OF BOARD MEMBERS.** Nominations shall be submitted to the SET-TC Board within thirty (30) days after being advised by the Agency of the existence of a vacancy on the Board. The Agency shall provide such notice of vacancy to all districts that are a party to this agreement at least sixty (60) days prior to the end of the term of any member of the Board. The Agency shall cause to be distributed a ballot for election of said Board members with nominees appropriately groups and categorized. A district which is a party to this agreement shall be eligible to vote for members of the Board in the same category as that into which that district falls.

The election shall be held as soon as practicable after receipt by the Agency of valid nominees. The three year terms and the two-year terms of the successful candidates will be determined by a lottery. After the first election, all future elections will be for two-year terms. Special elections caused by mid-term vacancies will be completed before the annual meeting the Agency.

## **Article VI – Duties of the Board**

1. **DUTIES OF THE BOARD OF DIRECTORS.** The Board shall have authority to exercise the powers of the Agency as set forth in Article III. In addition, the Board is specifically empowered to:
- a. Establish bylaws, rules and regulations, not inconsistent with applicable law or with the Agency Joint Powers Agreement, as may be necessary for the operation, the conduct of its business and the operation of the Agency;
  - b. Provide for the management and administration of the Agency in a manner that the Board, in its discretion, determines is in the best interests of the Agency. This power shall include the power to employ and terminate a management firm for such purpose, or to employ staff for such purpose;
  - c. Determine annual premium or contribution rates and the method by which such contributions will be paid to the fund created pursuant to the Agency's purpose;

- d. Provide for additional assessments during the year, if necessary, to allow for increased cost due to changes in the law or excessive claims costs;
- e. Determine whether and by what method new members shall be allowed into the program consistent with the terms of Article IV of these bylaws;
- f. Appoint and dissolve working committees from its active membership or by contracting for such services, consistent with the terms and purposes of the Agency;
- g. Insure that a complete and accurate system of accounting of all funds is maintained at all times as set forth in Article IX;
- h. Determine the manner in which Medical, Dental, Prescription and Vision claims shall be processed; and such processing shall be in conformity with all provisions of the law presently in effect or to be hereafter enacted;
- i. Maintain or cause to be maintained accurate case records for all risks insured against and accurate records of all claims paid. The Board shall also provide for loss control services;
- j. Enter into contracts consistent with the terms of Joint Powers Agreement, including but not limited to, the following:
  - i. Received, accept, expend and disburse funds for purposes consistent with the terms of the Agency's Joint Powers Agreement;
  - ii. Retain the services of consultants with specialized expertise in areas deemed appropriate by the Board.
- k. Make appropriate periodic reports to the membership on the status of the system and its program;
- l. Develop, or cause to be developed, and adopt an annual budget for the Agency;
- m. Perform any and all functions necessary to accomplish the purposes of the Agency.

## **Article VII – Officers, Their Election and Duties**

### **1. OFFICERS OF THE BOARD OF DIRECTORS.**

- a. The officers of this Board shall be a president (chairperson), a vice-president (vice chairperson) and secretary/treasurer.
- b. The Board shall elect from its membership a president, a vice president and a secretary/treasurer for a term of one (1) year. In the event of a vacancy, the Board shall fill vacancies for the unexpired term by appointment at any regular or specially called meeting.

### **2. DUTIES OF THE OFFICERS OF THE BOARD OF DIRECTORS.**

- a. The president shall:
  - i. Coordinate the work of the Board and of the committees of the Agency in order that the Agency's purposes may be promoted;
  - ii. Preside at all meetings of the Board;
  - iii. Be a member ex officio of all committees;
  - iv. Appoint such ad hoc committees as may be desirable subject to the approval of the Board;

- v. Be an approved signatory on warrant orders drawn against the funds of the Agency;
  - vi. Be responsible for preparing any annual reports required by law or the Agency's Board;
  - vii. Be responsible to prepare, or cause to be prepared, meeting schedules, notices and agendas;
  - viii. Be the official representative of the agency at Agency-sponsored meeting unless otherwise designated;
  - ix. Perform such other duties as may be prescribed in these bylaws or assigned to him/her by the Agency;
  - x. Be bonded in an amount determined by the Board.
- b. The vice-president shall:
- i. Assist the president in the performance of his/her duties;
  - ii. Perform the duties of the president in the absence or disability of that officer to act;
  - iii. Perform such duties as may be prescribed in these bylaws or assigned to him/her by the Agency;
  - iv. Be an approved signatory on warrant orders drawn against the funds of the Agency;
  - v. Be bonded in an amount determined by the Board.
- c. The secretary/treasurer shall:
- i. Keep, or cause to be kept, accurate records of the proceedings of all meetings of the Agency and the Board;
  - ii. Make such records of the proceedings available to the Board members for their approval at each meeting;
  - iii. Keep member districts and agencies informed of meeting proceedings and activities of the Agency;
  - iv. Prepare a list of unfinished business for use by the president in the preparation of the agenda;
  - v. Keep, or cause to be kept, a record of member districts statistics pertinent to the operation of the Agency;
  - vi. Conduct all necessary correspondence of the Agency;
  - vii. Prepare such notices and reports as may be requested by the Agency;
  - viii. Be an approved signatory on all legal or formal documents of the Agency;
  - ix. Be an authorize signatory on warrant orders drawn upon the Agency funds;
  - x. Keep, or cause to be kept, such permanent books of account and records as shall be sufficient to establish the items of gross income, receipts and disbursements of the Agency, including, specifically, the status of member districts' premium participation, the monies paid out in claims settlement, costs for insurance coverage, the costs for administration of claims, earned

credits or dividends, earned interest and the current financial status of the Agency;

- xi. Pay all bills as authorized by the Board;
- xii. Establish, or cause to be established, such funds as may be necessary for the safekeeping and accounting of the Agency's monies;
- xiii. Prepare, or cause to be prepared, periodic reports of the financial status of the Agency;
- xiv. Keep the Board informed of investment advantages for reserve funds so as to achieve optimum interest earnings;
- xv. Be responsible to have a formal independent audit of all financial transactions of the Agency at least once each year;
- xvi. Be bonded in an amount determined by the Board.

#### **Article VIII – Meetings**

- 1. The Board shall meet regularly not less than twice a year.
- 2. Special meetings may be called as necessary, provided twenty-four (24) hours advance notice is given.
- 3. All meetings of the Board shall be called, noticed, held and conducted in accordance with the provisions of the Brown Act (commencing with Section 54950 of the California Government Code).
- 4. A majority of the Board shall constitute a quorum for the transaction of business.
- 5. A majority vote shall be necessary to transact business.
- 6. An agenda of items to be discussed shall be prepared for all meetings and shall be made available to all members of the Agency at least three (3) working days prior to regularly scheduled meetings.
- 7. Minutes shall be kept of proceedings of all meetings held by the Board.
- 8. Items may be placed on the agenda provided a written notice is received by the president at least five (5) working days prior to the regularly scheduled meeting.
- 9. Persons desiring to make a personal appearance before the Board to discuss an item of interest are to make such request at least two (2) weeks prior to the meeting date. Such discussions will be limited to a maximum of five (5) minutes unless otherwise provided for by the Board.

#### **Article IX – Finance**

- 1. The Agency is strictly accountable for all funds received and disbursed by it and, to that end; the Agency shall establish and maintain such funds and accounts as may be required by good accounting practice or by any provision of law or any resolution of the Agency. Books and records of the Agency shall be open to inspection at all reasonable times by representatives of the parties to this agreement. The Board, as soon as practical after the close of each fiscal year, shall give a complete written report of all financial activities for such fiscal year to each of the parties.

- a. The yearly contribution for each member for the forthcoming fiscal year shall be determined by those factors generally accepted and customarily relied upon by the industry to compute such contributions. These factors shall include, but not be limited to:
  - i. Increased costs for medical services
  - ii. Experience rating
  - iii. Cost of Stop Loss or Reinsurance
  - iv. Desired level of Stop Loss or Self-Insured Retention
  - v. Desired level of reserves

The annual contribution for each member for the forthcoming fiscal year shall be established on or before May 30<sup>th</sup> of each year. Annually, on or before February 28<sup>th</sup>, the Agency shall preliminarily estimate the annual contribution for the forthcoming year.

- b. **Handling Funds.** The Agency shall have the power and duty to handle all aspects of Medical, Dental, Prescription and Vision claims against members arising out of acts occurring during membership.
- c. **Contributions.** Without in any way limiting the powers otherwise provided for by stature, the Agency shall have the power and authority to receive, accept and utilize the services of personnel offered by any members or their representatives or agents; to receive, accept and utilize property, real or personal, from any member or its agents or representatives; to receive, hold, dispose of, construct, operate and maintain buildings and other improvements; and to receive, accept, expend and disburse funds by contract or otherwise, for purposes consistent with the provisions of the Agency, which funds may be provided by any members or their agents or representatives.
- d. **Additional Income.** The Agency shall accept and deposit in the Agency's fund monies from any of the following sources:
  - i. Interest and other investment income;
  - ii. Refund of excess insurance payments;
  - iii. Any subrogation recoveries;
  - iv. Other sources of income such as performance guarantees, rebates, subsidies, administrative fees, access fees or settlements.
- e. **Disposition of Property and Funds.** In the event of the dissolution of the Agency, the complete rescission, or other final termination of the Joint Powers Agreement by all districts then a party to this Agreement, those districts shall be deemed to have terminated or withdrawn from the Agency and shall be subject to the reserve account requirements and procedures set forth below and in Article XI. Within thirty (30) days from the date of the written notification by the Agency of the additional amount required to fund said reserve account, each District shall deposit with the Agency the funds required. In the event any

district fails to fund the reserve account within that thirty (30) day period, the Agency has the right to proceed against the District in any lawful manner to collect delinquent contributions without further claim, demand or notice. Each district hereby waives any and all further rights which it may have to any additional notice or demand regarding the collection of delinquent contributions.

- f. **Shortage of Funds.** Upon dissolution of the Agency, complete rescission, or other final termination of the Joint Powers Agreement; in the event the amount required to fund said reserve account as established by the Board is insufficient, each District shall be required to fund the additional amount required for their reserve account in accordance with the provisions of Article IX, Paragraph C and this Article XI.
- g. In the event of dissolution, complete rescission or other final termination of the Joint Powers Agreement, Districts will have thirty (30) days from the date of notification by the Agency of the additional amount required. If Agency fails to fund the reserve account within said thirty (30) day period, the Agency has the right to proceed against districts in any lawful manner to collect delinquent contributions without further claim, demand or notice to Agency. District hereby waives any and all further rights which it may have to any additional notice regarding said delinquent contributions.
- h. **Excess Funds.** Upon dissolution of the Agency, complete rescission, or other final termination of the Joint Powers Agreement, in the event the amount in the reserve account for each District is in excess of the funds required pursuant to the reserve requirements set forth in Article XI, Paragraph C, such excess funds shall be returned to each District based upon the actual balance remaining in said reserve account after the adjudication of all claims on behalf of each District.
- i. **Runout.** In the event of dissolution, complete rescission or final termination of the Joint Powers Agreement, Districts who participated in the Joint Powers Agreement, and who are currently paying for the runout owing to SET-TC, shall remain liable for such runout after such dissolution, rescission or final termination until such runout is fully paid.

All other conditions and provision of said Bylaws shall remain in full force and effect.

#### **Article X – Funds**

- 1. **OPERATING FUNDS.** These funds shall be established and maintained out of the member contributions, and shall be for the purpose of paying for the following:
  - a. Insurance premiums;
  - b. Claims management expenses;
  - c. Administrative fees;

- d. Educational materials;
  - e. Data processing costs;
  - f. Investigative costs;
  - g. Legal costs;
  - h. Audit and Actuarial expenses;
  - i. Miscellaneous.
2. **CLAIMS TRUST FUND.** The Board may establish a trust fund into which may be deposited a sum necessary for the settlement of claims for a thirty (30) day period. A service company or management firm contracted to administer the self-funded program may be authorized to issue checks drawn on such account in payment of such claims. A monthly accounting and bank reconciliation of all checks drawn on such account shall be obtained by the Agency treasurer from such service company.
  3. **INVESTMENT OF RESERVES ON TRUST FUND.** The Agency shall have the power to invest, or cause to be invested, in compliance with Sections 6505.5 and 9509.5 of the California Government Code, such reserves as are not necessary for the immediate operation of the Claims Fund in such securities as are allowed by Section 53601 of the California Government Code. The level of cash to be retained in the Operating and Claims Trust shall be determined by the Board.
  4. The Agency shall have power to seek and recover subrogation or third party liabilities monies wherever possible. Such monies shall be deposited in the operating fund.
  5. The Agency shall be authorized to conduct or cause to be conducted any necessary verification or audits.

#### **Article XI – Withdrawal or Termination**

1. **DISTRICT ELIGIBILITY.** Any District having completed three consecutive years of participation in the Agency's programs may terminate its participation (and, if a member, withdraw from its status as a member and party to the Joint Powers Agreement), in whole or in part, by notifying the Board and establishing a reserve account in accordance with the provisions of this Article:
  - a. **Timely written notice.** Written notification of the District's termination and/or withdrawal, regardless of whether it be a partial or complete termination and/or withdrawal, must be served on the Agency no later than July 1 of any policy year in order for termination and/or withdrawal be effective at the end of that same policy year. A timely notice will be effective as of the following September 30 (the end of the plan year).
  - b. **Clear and unequivocal intention to terminate/withdraw.** Written notification of intention by a terminating and/or withdrawing District must be clear and unequivocal. In the event notice of termination and/or withdrawal by District is ambiguous or uncertain, notice will be deemed insufficient and ineffective to accomplish termination or withdrawal as of the end of the current policy year.



- c. **Untimely or ineffective notice consequences.** If a District provides less than the required period of notification of termination and/or withdrawal, or if such notice is not clear and unequivocal, that District shall remain a participant or member, as applicable, for the next policy year, and further, that District shall be liable to the Agency for its full annual contributions for the next policy year.
  - d. **Board discretion to waive consequences of noncomplying notice for good cause.** The Board may, in its sole discretion, waive some or all of the District's liability and responsibility for the said annual contribution upon written request by said District and upon such terms and conditions (including the establishment of a reserve account pursuant to the provisions of these Bylaws) if the Board finds sufficient cause for excuse of some or all of the responsibility and liability for continuing annual contributions.
  - e. **District reorganization; special provisions.** Notwithstanding any provision to the contrary, in the event a District withdraws from the Agency because it is dissolved, merged or unified with another school district, then such District shall provide reasonable notice of withdrawal under the pertinent circumstances. In that event, the district's liability and responsibility for the next fiscal year's annual contribution shall pertain and apply only if the Board determines that the notice of termination/or withdrawal given by that District was unreasonable under the circumstances.
2. **PARTIAL WITHDRAWAL OR TERMINATION.** A partial withdrawal and/or termination of District is defined as a withdrawal or termination of a class or category of District's employees, e.g. the classified, management or certificated groups of the District. Partial withdrawal may also consist of the withdrawal of twenty (20) percent or more of the District's members within a twelve (12) month period. In either of these events, the District is subject to the reserve account requirements set forth in Paragraph C of this Article XI.

In the event of a partial withdrawal and/or termination and on condition that the District has established said reserve account, the District's annual contribution for the next fiscal year after such partial termination and/or withdrawal, shall be based upon the reduced number of employees who participate in the Agency's programs in such year.

3. **RESERVE ACCOUNT.** Upon the partial or complete termination of participation of any District, the Board shall require that the terminating or withdrawing district fund a reserve account in an amount to be determined by the Board; provided, however, that such amount shall be no less than three (3) months' contribution.

In establishing this reserve account, the Board shall take into consideration the historical claims history of such District as well as its knowledge of any potential major claims which may exceed the amount of coverage provided by any third party payor under any of the programs of the Agency. In establishing the reserve account for a withdrawing or

terminating District, such reserve account shall include amounts sufficient to cover, but is not limited to, the following:

- a. An allowance for all medical, dental, vision and prescription claims incurred but not yet reported (IBNR) prior to the effective date of withdrawal or termination; and an allowance for all medical, dental, vision and prescription claims reported but not yet adjudicated prior to the effective date of withdrawal or termination. Said allowance shall be determined by dividing the total claims paid for the last twelve (12) months by two hundred sixty-four (264) business days and multiplying the result (average amount per business day) by the total days in the run-out period determined by the Board (e.g. seventy-five (75) business days, ninety (90) business days, etc.), plus an additional five (5) business days for the reported but not yet adjudicated claims.
  - b. An allowance for all medical, dental, vision and prescription claims awaiting funding (claims that have been processed or adjudicated but have not yet been funded for release prior to the effective date of withdrawal or termination). If a precise amount is not available for such claims, the claims awaiting funding reserve amount shall be computed by totaling the actual claims awaiting funding amounts for the terminating or withdrawing District for the past twelve (12) months and dividing by twelve (12) to derive a monthly average. The claims awaiting funding are to be determined for a one (1) month period only, unless, because of unusual backlogs at the time of such withdrawal, the Board, in its discretion, increases said one month period to a longer period of time.
  - c. An allowance for all large claims which exist as of the effective date of withdrawal or termination (shock losses). The Board may, in its discretion, reduce the reserve account for such large claims based upon the reasonable expectations of its claims administrator with respect to recovery of any portion thereof from a reinsurer.
  - d. An allowance for the cost of carrying any payments made by the Agency during any period of time prior to the District's funding of the reserve account. It shall be the duty of the terminating or withdrawing District to fully and adequately fund said reserve accounts.
  - e. An allowance for the payment of all administrative and legal costs incurred in processing and adjudicating the withdrawing or terminating District's medical, dental, vision and prescription claims.
  - f. In establishing the amount of each of the foregoing items in the reserve account, the Board shall first determine the run-out period which shall be not less than seventy-five (75) business days or 3.5 calendar months.
4. **DENTAL, VISION AND PRESCRIPTION CLAIMS.** The Board may, in its discretion, in lieu of applying the foregoing formulas to dental, vision and prescription claims, take an average of the prior twelve (12) months history for the withdrawing or terminating District and

multiply that monthly average by the number of months run-out previously determined by the Board (i.e., 3.5). In computing dental, vision and prescription claims, the same computation shall be made by the same methodology for the administrative costs related to such dental, vision and prescription claims.

5. **DETERMINATION OF RESERVE ACCOUNT FOR A PARTIAL TERMINATION OR WITHDRAWAL.** In the event of only a partial termination or withdrawal by the District, the Board may, in its discretion, determine a reserve account pursuant to the methodology set forth in Paragraph C and D above, which determination shall then be multiplied by the percentage of change as a result of the reduction in participation by the withdrawing and/or terminating District. This provision will only apply if the percentage of change in participation is more than 5 percent of that District.
6. **THIRD PARTY PAYOR.** In the event a third party payor accepts responsibility for any portion of a medical, dental, vision or prescription claim prior to or subsequent to the funding of the reserve account, such reserve account may, in the discretion of the Board, be reduced and any funds which may have been deposited by the withdrawing or terminating District may, in the discretion of the Board, be returned to the terminating or withdrawing District in proportion to the liability accepted by the third party payor. Such funds shall be returned to the terminating or withdrawing District within thirty (30) days of receipt of funds from the third party payor.
7. **EXCESS FUNDS.** Any and all amounts remaining in any reserve account at the expiration of one (1) year after the District's termination shall be returned to the terminating District unless court cases or claims arising during the time the terminated District was a member in programs of the Agency are still ongoing at that time as against the terminated District. If any such court cases or claims are still ongoing against the terminating or withdrawing District at the expiration of one (1) year, then the return of reserves, if any, shall be made after the judgement or resolution of the last court case or claim.
8. **DISSOLUTION, MERGER OR UNIFICATION.** Notwithstanding the above, in the event a District withdraws because it is dissolved, merged or unified with another school district, then, at the discretion of the Board, some or all of the liabilities of the terminating or withdrawing District may be waived by the Board if they are assumed by the successor district.
9. **NOTIFICATION OF RESERVE ACCOUNT, PAYMENT, OBLIGATIONS.**
  - a. Within ninety (90) days prior to the effective date of the partial or complete termination of any District, the Agency will notify it of the amount of the District's required reserve account established by the Board pursuant to Paragraph C of this Article. The terminating or withdrawing District shall, within forth-five (45) days from said notification, fully fund the reserve account. The District shall be given credit for the balance of any then existing reserve account of such terminating or withdrawing District, and for its respective share (if any) of the total tangible assets of the Agency, less all obligations.

- b. Regardless of whether the terminating or withdrawing District files any objections, it must fully fund the reserve account within forty-five (45) days of the original notification from the Board, as a condition precedent to effecting termination or withdrawal. Any District failing to so fund the reserve account shall be deemed to be a participant or member for the forth-coming policy year and shall continue to be liable to the Agency for premium contributions.
  - c. The terminating or withdrawing District may within fifteen (15) days from the notification of the amount required for its reserve account, file a written objection with the Board as to the amount so required. The written objection shall set forth the District's rationale, and all facts which the District contends support its objections. Failure to file timely objections or otherwise exhaust the objection procedure constitutes a waiver by District of any rights to contest the amount of the reserve account in any form.
  - d. Within fifteen (15) days of the filing of objections, the Board shall meet and confer with the District for the purpose of reviewing the District's objections. Within ten (10) days after the Board and the terminating or withdrawing District have met and conferred, the Board will render its final decision as to the amount of said reserve account. Within five (5) days of such decision, the terminating or withdrawing District must fund the reserve account in the amount required by the Board's final decision. Any failure by District to so fund the reserve account shall constitute a waiver of any claim it may have against the Agency in relation to its reserve account obligations, or the amount thereof.
  - e. The Board, in its discretion, may appoint a negotiating committee for the purposes of meeting and conferring with the terminating or withdrawing District in an attempt to resolve any of the objections raised. The Board may delegate to the negotiating committee such authority as the Board determines is necessary to settle and resolve the objections to the reserve account. The Board may grant to the negotiating committee the authority to settle or compromise the objections on such terms and conditions as the negotiating committee shall so select, and to render a final decision on Board's behalf.
  - f. If it is determined by the Board or negotiating committee that the amount required to fund the reserve account is less than was initially established by the Board, such amount shall be returned to the objecting District within ten (10) days following the final decision. The Board's determination of the amount required to fund the reserve account shall be final.
10. **CONTINUING RESPONSIBILITIES.** The withdrawing or terminating District whether such District is partially or completely withdrawing or terminating, shall continue to be responsible for the amount of costs, liabilities, assessments, or contingencies required because of claims against them which exceed the amount set aside in the reserve accounts established pursuant to Paragraph C of this Article. If, at any time, the said costs, liabilities, assessments or contingencies exceed the reserve account established, the withdrawn or

terminated District shall be notified that such accounts have been exceeded within ninety (90) days of the Agency learning that fact. Thereafter, the Agency will generate a billing to the withdrawn or terminated District in an amount necessary to fully fund the additional costs, liabilities, assessments or contingencies. The withdrawn or terminated District shall pay said billing within thirty (30) days thereafter.

11. **INVOLUNTARY TERMINATION** Any District may be involuntarily terminated as a member of the Agency upon a two-thirds (2/3) vote of the Board. Involuntary termination shall have the effect of eliminating a member as a signatory to the Joint Powers Agreement and as member of the Agency, effective at the end of the fiscal year in which the action was taken or upon such other date as the Board may specify. In either event, a minimum ninety (90) day notice of its termination shall be given to the affected member, should a member be involuntarily terminated, reserve accounts shall be established pursuant to Paragraph C of this Article as though the District were voluntarily withdrawing and the District shall continue to be liable for the amount of any costs, liabilities, assessments, or contingencies required because of claims against the member which exceed the amount set aside in the reserve accounts established pursuant to Paragraph C of this Article. Grounds for involuntary termination include, but are not limited to the following:
  - a. Failure or refusal of a member to abide by an amendment which has been adopted by the Board.
  - b. Failure or refusal to pay contributions or assessments to the Agency as provided in the Agreement or these Bylaws.
12. **WITHDRAWAL OF MEMBER.** In the event a member withdraws from or terminates membership in the Agency and has been a member for more than three (3) years, the Board shall determine the withdrawing or terminating District's pro rata share of the net assets of the Agency (total tangible assets less obligations). Said determination shall be made within ninety (90) days of the withdrawal or termination of the said member and the Agency shall provide written notification to the said member of said determination with a reasonable time after the determination has been made. The Agency may deduct from said pro rata share all amounts necessary to fund the reserve accounts of that member established pursuant to Article IX, Paragraph C. Any remainder left from the District's pro rata share after deduction of the said reserve account will be held by the Agency for a period of five (5) years following the date of withdrawal. At that time, if the withdrawn District has no further liabilities to the Agency pursuant to Paragraph I of this Article IX, or if said liabilities have been discharged, all funds remaining from the withdrawn District's pro rata share shall be returned to the withdrawn District. The Board shall determine whether the obligation to pay a member's pro rata share of the net assets of the Agency shall be discharged through a transfer of property or through a payment of funds and the time period for payment. If a member at the time of withdrawal or termination of membership has not been a member for three (3) full years, such member shall not be entitled to any share of the assets or value of the Agency, but shall nevertheless be responsible for its obligations and will be treated the same as a withdrawal or non-member District.

13. **DEFINITIONS.** For purposes of this Article:

- a. "Obligations" shall mean all medical, dental, vision and prescription claims to be paid, including claims awaiting funding and incurred but not yet reported claims; administrative fees paid for the medical, dental, vision and prescription programs; broker's fees; legal and accounting fees; expenses incurred in obtaining a fidelity bond and general liability insurance; and any other legal obligations and miscellaneous expenses incurred on behalf of SET-TC.
- b. "Plan Year" shall mean October 1 through September 30.
- c. "Policy Year" shall mean the annual period of the reinsurance policy which is currently October 1 through September 30.
- d. "Tangible Assets" shall mean cash in the county treasury, cash in the bank, and accounts receivable.

**Article XII – Bylaws**

All amendments, changes or deletions to the bylaws must be proposed and read at two previous meeting of the Board prior to adoption.

**Article XIII – Fiscal Year**

The fiscal year of the Agency shall begin October 1 and end September 30.



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October 17, 2021

Ken Horn  
Sequoia Union Elementary School District  
Delivered via email

Re: School Employees Trust- Tulare County  
Updated Joint Powers Authority Agreement & Joint Powers Authority Bylaws

Dear Mr. Horn,

School Employees Trust- Tulare County is a joint powers authority that was formed in the 1980s for the purpose of providing employee benefits insurance, in which your district participates.

A joint powers authority is formed under two specific documents: 1) a Joint Powers Authority Agreement, which is an agreement to come together for a common purpose – in this case workers' compensation insurance; and 2) JPA Bylaws, which establish the protocol for the ongoing management and processes of the authority.

Frankly, the original JPA Agreement and JPA Bylaws for SET-TC, developed in the 1980s, have become antiquated and in need of a revision or "modernization," if you will. The SET-TC Board of Directors along with Judy Fussel (now retired) and I were assigned to accomplish the task of updating the existing documents.

The committee reviewed JPA Agreements and JPA Bylaws that are being used in similar joint powers authorities and have been approved by the California Association of Joint Powers Authorities (CAJPA). Using these documents as the framework, the committee crafted documents that continue the intent of the original agreements from the 1980s, but also update them to fit the needs and guidelines of today's environment.

After review and discussion, the updated JPA Agreement and JPA Bylaws were approved by the SET-TC Board of Directors at its September 15, 2020 meeting. A copy of each document is attached for your review.

It will be necessary for your school board to pass a resolution approving the revised JPA Agreement and JPA Bylaws. As such we have provided a sample resolution that can be placed on district letterhead.

On behalf of the SET-TC Board of Directors we appreciate your participation in this longtime successful program. Please feel free to contact me with any questions you may have.

Sincerely,

JoeAnna Todd  
Area President- Central Valley  
Gallagher Benefit Services, Inc.  
(559) 635-3523  
Joeanna\_todd@ajg.com



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**8. Other Action Items – 8.7 Approve Interdistrict Transfers**



**Interdistrict OUT**  
**For Board Approval**  
**2021-2022 School Year**

**Month: November**

**Home District Sequoia Union**

<b>Student Name</b>	<b>Grade</b>	<b>District of Choice</b>	<b>Continuing/New</b>
Dominic Nicolas	1 <sup>st</sup>	Exeter USD/Rocky Hill	New: Picking up student
Jensen White	6 <sup>th</sup>	Exeter USD/Wilson Middle	New: Behavioral issues



**SEQUOIA UNION | ELEMENTARY SCHOOL**

**8. Other Action Items 8.8 Approve A.B. 361 “State of Emergency” Teleconferencing Provisions for the Brown Act**

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## AB 361 Creates Exemptions to Brown Act Virtual Meeting Requirements During a State of Emergency

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September 22, 2021  
Number 26

**Written by:**

Anne L. Collins  
Partner  
Sacramento

Ryan P. Tung  
Partner  
Los Angeles

Stephanie E. Darand  
Law Clerk  
Walnut Creek

On September 15, 2021, the Governor signed Assembly Bill (AB) 361, amending the Ralph M. Brown Act to allow local agencies to continue conducting public meetings remotely during a state of emergency, so long as certain requirements are met. As explained in more detail below, public agencies who wish to conduct meetings remotely on or after October 1, 2021, must make specific findings, every thirty days, and ensure conditions related to public participation are satisfied.

### Background

Generally, if a local agency elects to use teleconferencing for a public meeting, the Brown Act requires: (1) a quorum of the legislative body to participate from within the boundaries of the agency's jurisdiction, (2) the public agency to post notice of each teleconference location, and (3) the public be allowed to address the legislative body from each teleconference location.

Beginning in March 2020, Governor Newsom issued Executive Orders (Prior Orders) relaxing these Brown Act provisions, allowing public agencies greater flexibility in holding remote meetings during the COVID-19 pandemic. The Prior Orders, suspending the Brown Act teleconferencing requirements and confirming the use of internet-based service options for holding public meetings, were set to expire on September 30, 2021. In light of this looming deadline, AB 361 was passed and amends the Brown Act to allow public agencies to continue conducting remote meetings during a state of emergency without the need to comply with all of the teleconferencing requirements. While AB 361 was an urgency measure, effective upon the Governor's signature, the Governor also signed a new Executive Order, clarifying that most of the requirements of AB 361 become effective October 1, 2021.

Although the Governor waived the applicability of AB 361 until October 1, 2021, local agencies retain the option of meeting before October 1 to make the required findings under AB 361 in order to hold future meetings remotely. If a local agency does not do so, it will have to have a separate meeting in October to make the necessary findings before any regular or special meetings otherwise scheduled for October can be held remotely.

### Applicability of AB 361

Under the urgency legislation, a local agency may utilize the more “relaxed” Brown Act teleconferencing requirements in any of the following circumstances:

1. There is a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. There is a proclaimed state of emergency, and the local agency’s meeting is for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. There is a proclaimed state of emergency, and the local agency has determined, by majority vote, that as a result of the emergency meeting in person would present an imminent risk to the health or safety of attendees.

AB 361 defines a “state of emergency” as a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act. Importantly, this includes the current state of emergency proclaimed by the Governor due to the COVID-19 Pandemic.

To continue to rely on the relaxed teleconferencing provisions, the local agency must reconsider the circumstances of the state of emergency and make the following findings by majority vote, **every 30 days**:

- The state of emergency continues to directly impact the ability of the members to meet safely in person; or
- State or local officials continue to impose or recommend measures to promote social distancing.

## Virtual Meeting Requirements Under AB 361

For all remote meetings held under AB 361, local agencies are required to meet the following public participation and notice requirements (note that some of these requirements differ from what had been in place under the Prior Orders):

- Meeting agendas and notices must describe how members of the public may access the meeting and offer public comment, and identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option;
- The public must have the opportunity to address the legislative body and comment in real time. The local agencies may still allow for the public to submit comments in advance of the meeting, but the local agency must also provide an option for the public to comment in real time;
- If a timed public comment period is provided on an agenda, whether on a specific agenda item or in general, registration and the public comment period cannot close until the time has elapsed. If public comment is taken separately on each agenda item, the legislative body must allow a reasonable amount of time per item to allow members of the public the opportunity to provide public comment, register, or otherwise be recognized for the purpose of providing public comment;

- Local agencies are permitted to use platforms which, incidental to their use and deployment, may require users to register for an account with that platform so long as the platform is not under the control of the local agency;
- If there is a disruption in the broadcast of a public meeting using the call-in option or the internet-based option, or there is a disruption within the agency's control which prevents members of the public from offering comments, the agency must not take any action on items appearing on the agenda until full access is restored.

Meeting agendas are not required to be posted at all teleconference locations, and local agencies are not required to make each teleconference location accessible to the public, provided that members of the public are afforded the opportunity to provide public comment remotely.

## Takeaways

AB 361 creates statutory exemptions to the Brown Act that extend flexibility for remote public meetings during proclaimed emergencies, through January 1, 2024. For state and local agencies that are subject to the Bagley-Keene Open Meeting Act and the Gloria Romero Open Meetings Act, AB 361 establishes similarly relaxed guidance for virtual public meetings, until January 31, 2022. State and local agencies must give the public notice and an opportunity to comment and participate at meetings in real time, even using remote means, and they must comply with certain prerequisites in order to rely on the remote meeting provisions, including reconsideration of the circumstances and need for remote meetings every 30 days. While this new law relaxes certain remote meeting requirements relating to member participation, agendas, and public accessibility at remote locations, the underlying aim of the Brown Act—to ensure meetings of local agencies be open and public—remains.

If you have any questions about AB 361 or about Brown Act or board governance issues in general, please contact the author of this Client News Brief or an attorney at one of our [eight offices](#) located statewide. You can also subscribe to our [podcasts](#), follow us on [Facebook](#), [Twitter](#) and [LinkedIn](#) or download our [mobile app](#).

*As the information contained herein is necessarily general, its application to a particular set of facts and circumstances may vary. For this reason, this News Brief does not constitute legal advice. We recommend that you consult with your counsel prior to acting on the information contained herein.*